





Capacity Building and Skills Enhancement Initiative





CAPACITY BUILDING AND SKILL ENHANCEMENT INITIATIVE













ICT/COMPUTING SKILLS



5.1.3. CAPACITY BUILDING AND SKILLS ENHANCEMENT INITIATIVES TAKEN BY THE INSTITUTION

- 1. Soft Skills
- 2. Language and Communication Skills
- 3. Life Skills
- 4. ICT/Computing Skills

1. Soft Skills: For the overall development of the students, teachers and non- teaching staff of the college, the IQAC, academic departments and different cells of the college have undertaken different skill development initiatives at the college. Soft skills include interpersonal (people) skills, communication skills, listening skills, time management, problem-solving, leadership and empathy. The details of the programme are given below.

| Title of the Program | Objectives | Date | Report Link | Official YouTube Link |
|-------------------------|------------------------|------------|--|--------------------------|
| The | To inform the student | 09/07/2021 | https://gargaoncollege.a | |
| Importance of | about the skills | | <u>c.in/pdf/iqac/aqar-</u> | |
| Financial | required to form | | <u>data/2021-</u> | |
| Institutions in | enterprises in rural | | 22/Soft%20skills%20D | |
| the | area | | evelopment%20of%20 Rural%20Areas%20pdf. | |
| Development of | | | pdf | |
| Rural Areas | | | pur | |
| and Formation | | | | |
| of Enterprises | | | | |
| IIT-JAM and | To increase the skills | 26/07/2021 | https://gargaoncollege.a | https://www.Youtube.Co |
| Opportunities | required for | & | <u>c.in/pdf/iqac/aqar-</u> | m/Watch?V=E3r0hoptr9 |
| Thereafter. A | employability in the | 27/07/2021 | <u>data/2021-</u> | <u>4</u> |
| Two Day | light of NEP | | <u>22/soft%20iit%20jam.p</u> | |
| Webinar | | | <u>df</u> | |
| Webinar on | To provide students | 02.08.2021 | https://gargaoncollege.a | https://www.youtube.co |
| Insight to | with valuable | & | <u>c.in/pdf/iqac/aqar-</u> | m/watch?v=JVykIrGSy6 |
| Higher | information and | 03.08.2021 | <u>data/2021-</u> | <u>A</u> |
| Education in | guidance regarding | | 22/higher%20education | |





| NAAC accredited with 'B' Grade | | | | |
|--------------------------------|--------------------------|-------------|--|------------------------|
| Abroad | pursuing higher | | %20in%20abroad.pdf | |
| | education | | | |
| | | | | |
| An Interaction | To increase the skills | 17.11.2021 | https://gargaoncollege.a | https://youtu.be/- |
| Program with | required for creative | | <u>c.in/pdf/iqac/aqar-</u> | SKx4OpQP9A |
| Renowned | writing and effective | | <u>data/2021-</u> | |
| writer Rubul | imagination | | 22/Interaction%20Progr | |
| Maut | | | am_Rubul%20Maut.pdf | |
| One Day | To increase the | 22.12.2021 | https://gargaoncollege.a | Https://Youtu.Be/Oszq5 |
| Workshop to | quantitative skills of | | <u>c.in/pdf/iqac/aqar-</u> | <u>wdxxxa</u> |
| Popularize | the students | | <u>data/2021-</u> | |
| Mathematics | | | 22/Soft%20skills%20m | |
| | | 0.0.01.0000 | athematics%20talk.pdf | |
| Workshop | To encourage student | 06.01.2022 | https://gargaoncollege.a | Https://Youtu.Be/80yum |
| Cum | to acquire skills which | | c.in/pdf/iqac/aqar- | <u>ca37za</u> |
| Exhibition on | can make them | | <u>data/2021-</u> 22/soft%20skills%20ca | |
| Cake Making | economically self- | | ke%20making.pdf | |
| | dependent | | | |
| A Special Talk | To Inform the student | 12.01.2022 | https://gargaoncollege.a | Https://Youtu.Be/Ksdia |
| New Education | about the flexibility to | | c.in/pdf/iqac/aqar- | mdzxx8 |
| Policy | develop diverse skills | | $\frac{\text{data}/2021}{22/S} = \frac{1}{20} + \frac{1}{20$ | |
| | in new Education | | 22/Soft%20New%20ed ucation%20policy.pdf | |
| | Policy | | | |
| Vermicompost | To teach the skills | 09.02.2022 | https://gargaoncollege.a | |
| Production | about how to produce | | c.in/pdf/iqac/aqar- | |
| Training | vermicompost from | | <u>data/2021-</u> | |
| | organic waste and use | | <u>22/Vermicompost%20P</u> | |
| | it as an entrepreneurial | | roduction%20Training. | |
| | activity | | pdf | |
| Workshop on | To develop skills | 10.02.2022 | https://gargaoncollege.a | Https://Youtu.Be/XE0Pr |
| Innovative | related to | | c.in/pdf/iqac/aqar- | <u>j2H9KU</u> |
| Ecosystem in | implementation of | | <u>data/2021-22/9-</u> | |
| Academic | scientific theory into | | <u>%20Geology-</u> | |
| Institutions | Technological Model | | <u>Innovative%20Ecosyste</u> $m^{0}/20in^{0}/20Acadamur$ | |
| | | | m%20in%20Academy.p df | |
| Azadi Ka | To Encourage the | 11.02.2022 | https://gargaoncollege.a | Https://Youtu.Be/0px5v |
| Amrit | Student to Participate | | c.in/pdf/iqac/aqar- | <u>7al-2M</u> |
| Mahotsav | in different | | <u>data/2021-</u> | |
| Competition | government organized | | 22/soft%20skill%20aza | |
| Guidelines | Program and aware | | di%20ka%20amrit%20 | |
| | them about different | | mahutsav.pdf | |
| | guidelines | | | |
| | Suidennies | | | |





| | | NAAC accieui | ted with 'B' Grade | |
|------------------------|-------------------------|--------------|--|-------------------------|
| Innovative | To Popularized | 27.02.2022 | https://gargaoncollege.a | https://Youtu.Be/59w4x |
| Model | Science Among the | & | <u>c.in/pdf/iqac/aqar-</u> | <u>nobqda</u> |
| Development | Student | 28.02.2022 | <u>data/2021-</u> | |
| Competition | | | 22/Innovative%20mode | |
| - | | | <u>1%20development.pdf</u> | |
| Workshop on | To enhance the skills | 28.04.2022 | https://gargaoncollege.a | |
| Preparation for | required to get job | | <u>c.in/pdf/iqac/aqar-</u> | |
| Joining Armed | opportunities in | | $\frac{\text{data}/2021}{22/L}$ | |
| Forces | Armed Forces | | 22/Joining%20Armed% | |
| M. J.J | To increase the skills | 05.06.2022 | 20Forces.pdf https://gargaoncollege.a | Https://Youtu.Be/F5ihsd |
| Model | | 03.06.2022 | <u>c.in/pdf/iqac/aqar-</u> | rvcf0 |
| Competition | related to reuse of | | <u>data/2021-</u> | |
| Among Student | Plastics | | 22/reuse%20plastic%20 | |
| | | | bottle.pdf | |
| Organizing | To teach the student | | https://gargaoncollege.a | |
| Cultural Event | about unique | | c.in/pdf/iqac/aqar- | |
| | language, literature | | data/2021- | |
| | and Cultural practices | | 22/Soft%20skill%20cul | |
| | of different ethnic | | tural%20event.pdf | |
| | groups of northeast | | | |
| Music | To enrich the singing | | https://gargaoncollege.a | |
| Competition | skills of students so | | c.in/pdf/iqac/aqar- | |
| competition | that they can perform | | data/2021- | |
| | well in intercollege | | 22/Soft%20skills%20m | |
| | event and to unfold | | usic%20workshop.pdf | |
| | their creativity, | | | |
| | refreshing their mind. | | | |
| Miss Gargaon | To teach the student | | https://gargaoncollege.a | |
| Competition | about the skills | | c.in/pdf/iqac/agar- | |
| Competition | required to stay smart, | | data/2021- | |
| | humble, sincere, | | 22/MISS%20GARGAO | |
| | confidence and | | NCOMPETITION.pdf | |
| | beautiful. | | | |
| | ocautiiui. | | | |



2. Language and Communication Skills: There are four language and communication skills: listening, speaking, reading and writing. These four skills of language allow an individual to comprehend and produce spoken language for proper and effective interpersonal communication. Different activities have been organized by the college to develop language and communication skills of the students. The details of the programme are given below.

| Title | Objectives | Date | Report Link | Official YouTube Link |
|--------------------------|----------------------|--------------|---|--------------------------|
| Trends in | To enhance the | 05.07.2021 | https://gargaoncollege.a | |
| Contemporary | writing skills of | | <u>c.in/pdf/iqac/aqar-</u> | |
| Indian Women's | English | | <u>data/2021-22/05-07-</u> | |
| Writing in English | Language | | 2021%20language%20s kills%20english%20writ | |
| | | | ing%20skills.pdf | |
| | To teach the | 22.12.2021 | https://gargaoncollege.a | https://youtu.be/oicR |
| Exploring Culture | student about the | | <u>c.in/pdf/iqac/aqar-</u> | <u>U2p4AII</u> |
| and language of | skills required to | | <u>data/2021-22/21-12-</u> | |
| Mising | learn new | | 2021%20language%20s | |
| Community | language, culture | | kills%20Mising%20Co mmunity%20field%20vi | |
| | through | | sit.pdf | |
| | communicating | | <u>sit.pur</u> | |
| | in a field visit | | | |
| | To enhance the | 27.03.2022 & | https://gargaoncollege.a | Https://Youtu.Be/Ma |
| Three-Day | theatrical skills of | 30.03.2022 | c.in/pdf/iqac/aqar- | <u>d2eyj9cd4</u> |
| Workshop on | the student and to | | <u>data/2021-22/27-03-</u> | |
| Theatre | give them idea | | 2022%20language%20s kills%20World%20theat | |
| | about Puppetry | | re%20Day%202022.pdf | |
| | language | | | |
| Different | To enhance | | https://gargaoncollege.a | |
| Language and | different skills | | <u>c.in/pdf/iqac/aqar-</u> | |
| Communication | required to | | $\frac{data/2021}{22/1}$ | |
| skills program | explore and | | 22/language%20skill%2 0Development%20Assa | |
| organised by | unfold Assamese | | mese.pdf | |
| Assamese | literature | | <u>mese.pur</u> | |
| Department | | | | |
| Communication | To enhance the | | https://gargaoncollege.a | |
| and Language | communication | | <u>c.in/pdf/iqac/aqar-</u> | |
| Skill paper by | and writing skills | | <u>data/2021-</u> 22/L an area a 20/20 a bill10/ | |
| | | | 22/Language%20skill% | |



| Assamese Department | of the student in Assamese language | 20by%20assamese% epartment.pdf | <u>20d</u> |
|--|--|---|------------|
| Communication and Language Skill paper by English Department | To enhance the communication and writing skills of the student in English language | https://gargaoncolleg c.in/pdf/iqac/aqar- data/2021- 22/language%20skill 0by%20english%20c artment.pdf | <u>1%2</u> |

3. Life Skills: Life skills are defined as "a group of psychosocial competencies and interpersonal skills that help people make informed decisions, solve problems, think critically and creatively, communicate effectively, build healthy relationships, empathize with other and manage their lives in a healthy and productive manner. Different programs have been organized by the college to enhance the life skills of the students. The details of the programme are given below.

| Title | Objectives | Date | Report Link | Official YouTube Link |
|--|--|--------------------------------|---|---|
| Life skill programme on "Nurturing Growth Mindset" | To train the students with the life skills in order to nurture Growth Mindset. | 06.04.2022 | https://gargaoncollege.ac.in/p df/iqac/aqar-data/2021- 22/_LIFE%20SKILL%20PR OGRAM%2006-04-2022.pdf | |
| One Day Workshop on Yoga | To enhance the skills required to keep life in balance through practicing yoga | 21.06.2021 | https://gargaoncollege.ac.in/p df/iqac/aqar-data/2021- 22/21-06- 2022%20life%20skills%20In ternational%20Yoga%20Day %202021.pdf | https://youtu.be/o hnueGfKtQs |
| Ten-Day Training Programme on Self- Defence for Girl Students | To teach the skills required to protect themselves in unwanted situation | 14.12.2021 to 24.12.2021 | https://gargaoncollege.ac.in/p df/iqac/aqar-data/2021- 22/14-12- 2021%20life%20skills%20T en- Day%20Training%20Progra mme%20on%20Self- Defence%20for%20Girl%20 Students%20%281%29.pdf | <u>https://youtu.be/E</u> cfvTuyMtOg |





| | | | ited with 'B' Grade | |
|---------------------|---------------------|------------|--------------------------------|--------------------|
| Life Skill Training | To educate | 05.01.2022 | https://gargaoncollege.ac.in/p | https://youtu.be/N |
| | student about life | | df/iqac/aqar-data/2021- | 00WyubqRKY |
| | skills required for | | <u>22/05-01-</u> | |
| | mental and | | 2022%20life%20skills%20di | |
| | spiritual | | ganta%20biswa%20sarma.pd | |
| | wellbeing | | Ī | |
| Seven Days NSS | To teach students | 07.02.2022 | https://gargaoncollege.ac.in/p | Https://Youtu.Be/ |
| Camp at the | about the skills | | df/iqac/aqar-data/2021-22/1- | W_Ivc3f0lws |
| Model Village of | required for | | <u>NSS_Report%20%281%29.p</u> | |
| Gargaon College | staying healthy | | df | |
| On | | | | |
| Environment, | | | | |
| Health, Hygiene & | | | | |
| Sanitation | | | | |
| Youth And | | | | |
| Woman | | | | |
| Empowerment | | | | |
| One Day | To enhance | 02.05.2022 | https://gargaoncollege.ac.in/p | Https://Youtu.Be/ |
| Workshop on | different skills | | df/iqac/aqar-data/2021- | C3ixqyf1r7w |
| Volleyball | required for | | 22/02-05- | |
| Coaching | different games | | 2022%20life%20skills%20V | |
| Program | and also to teach | | OLLEYBALL%20COACHI | |
| _ | skills such as | | NG%20FOR%20GIRL%20S | |
| | leadership, | | <u>TUDENT.pdf</u> | |
| | teamwork and at | | | |
| | last but not least | | | |
| | how to stay | | | |
| | healthy | | | |
| Life Skills and | To enhance the | 25.05.2022 | https://gargaoncollege.ac.in/p | |
| Personality | skills required for | | df/iqac/aqar-data/2021- | |
| Development | students to | | <u>22/22-05-</u> | |
| | succeed in their | | 22%20life%20skills%20com | |
| | personal and | | merece%20department.pdf | |
| | professional | | | |
| | lives. | | | |
| | | | | |
| One Day | To teach the | 28.06.2022 | https://gargaoncollege.ac.in/p | |
| Workshop on | skills needed to | | df/iqac/aqar-data/2021- | |
| Stress: Its | live a stress-free | | <u>22/28-06-</u> | |
| Awareness and | life | | 2022%20life%20skills%20St | |
| Management | | | ress%20and%20its%20aware | |
| | | | <u>ness.pdf</u> | |



4. ICT/ Computing Skills: The Computer skills, also called computer literacy, is a term referring to the knowledge and ability to use the computer and new technology. Different programs have been organized to enhance the computing skills of the students. The details of the programme are given below.

| | | | | Official YouTube Link |
|--------------------------|-------------------|------------|------------------------|------------------------------|
| Title | Objectives | Date | Report Link | |
| Competitive exam | To teach | | https://gargaoncolle | |
| guidance for the | various skills | | ge.ac.in/pdf/iqac/aq | |
| 0 | | | ar-data/2021-22/22- | |
| students in | needed to | | 05- | |
| collaboration with | perform better | | 22%20life%20skills | |
| ТАТА | in Competitive | | %20commerece%2 | |
| Consultancy | exam | | <u>0department.pdf</u> | |
| Services (TCS) | | | <u>odepartment.pdr</u> | |
| Post Graduate | To provide the | | https://gargaoncolle | |
| Diploma in | student an | | ge.ac.in/pdf/iqac/aq | |
| Computer | opportunity to | | <u>ar-data/2021-</u> | |
| Application | learn different | | 22/PGDCA%20cou | |
| (PGDCA) course, | skills related to | | <u>rse.pdf</u> | |
| | computer so that | | | |
| under Dibrugarh | they can compete | | | |
| University | easily in this | | | |
| | digital world. | | | |
| Workshop | To enhance the | 09.02.2022 | https://gargaoncolle | https://www.youtube.com/ |
| Organized by | skills related to | & | ge.ac.in/pdf/iqac/aq | watch?v=TsxKFNaj2eQ |
| Department of | working model | 10.02.2022 | <u>ar-data/10-02-</u> | |
| Geology in | competition, | | 2022%20ICT%20G | |
| Collaboration | science project | | eology%20and%20t | |
| with Technology | taught by various | | ezpur%20innovativ | |
| | innovators, | | <u>e%20model.pdf</u> | |
| Enabling Centre, | entrepreneurs, | | | |
| Tezpur University | etc. | | | |





| | | NAAC accredited with B Grade | |
|-----------------|--------------------|------------------------------|--|
| Availability of | To enhance the | https://gargaoncolle | |
| ICT tools | learning skills of | ge.ac.in/pdf/iqac/aq | |
| | the student | <u>ar-data/2021-</u> | |
| | college has | 22/ICT%20skills% | |
| | purchased | 20Availability%20o | |
| | different ICT | f%20ICT%20tools. | |
| | tools, software | pdf | |
| | package, wi-fi, | <u>pur</u> | |
| | etc. | | |
| Advanced GIS | To provide the | https://gargaoncolle | |
| Laboratory | recent ICT skills | ge.ac.in/pdf/iqac/aq | |
| | related to GIS. | ar-data/2021- | |
| | | 22/ICT%20skills% | |
| | | 20Geography%20s | |
| | | <u>ps.pdf</u> | |
| Gargaon College | To teach the | https://gargaoncolle | i) |
| E- Shiksha & | student using | ge.ac.in/pdf/iqac/aq | http://gargaoncollege.ac.in/ |
| YouTube Channel | recent online | <u>ar-data/2021-</u> | <u>eshiksha/</u> |
| | platform to | <u>22/ICT%20E%20S</u> | |
| | enhance their | hiksha%20%26%20 | ii) |
| | learning skills | you%20tube%20ch | https://www.youtube.com/c hannel/UC UwjlLYxx- |
| | | <u>annel.pdf</u> | <u>N28ZDbNbw5yQ</u> |
