



গড়গাঁও মহাবিদ্যালয়  
GARGAON COLLEGE  
NAAC accredited with 'B' Grade

**MINUTES OF MEETINGS**

**COMMITTEE-WISE**

**2022-23**

# GARGAON COLLEGE



ESTD: 1959, Reaccredited by NAAC with B Grade

Simaluguri - 785686, Sivasagar, Assam

E-mail: [gargaoncollege@rediffmail.com](mailto:gargaoncollege@rediffmail.com)

Tel: 03772-296164

[www.gargaoncollege.ac.in](http://www.gargaoncollege.ac.in)

Ref. No: GC/

Date:

## OBC / MOBC Development Committee

The OBC and MOBC categories comprise the majority of the college students. Therefore, raising awareness among students about how to boost their productivity and their better future possibilities is quite important. The OBC/MOBC Development Committee convened on September 19, 2022.

The following members were present in the meeting.

1. Mr. Bitupal Borgohain, Co-ordinator
2. Mr. Anil Tanti
3. Mrs Monurama Phukan
4. Dr. Anna Gogoi
5. Mr. Nilutpal Chutia

In this regard, our committee undertakes some of the following initiatives –

Minute No. 1 : To inform OBC and MOBC students about the Government OBC/MOBC Scholarships.

Minute No. 2 : To address and resolve any issues that OBC and MOBC students may have.

Minute No. 3 : To maintain a healthy and decent atmosphere by the OBC and MOBC students surrounding the college premises

**Mr. Bitupal Borgohain**  
Co-ordinator  
OBC / MOBC Committee  
Gargaon College

**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College

**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College

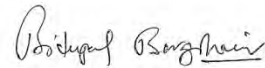
## **OBC / MOBC Development Committee**

### **Action Taken Report**

Minute No. 1 : It has been informed to the students regarding their OBC/MOBC Scholarships in due course of time through the office as our committee also involved to do the needful.

Minute No. 2 : OBC/MOBC Development Committe is always ready to take initiatives and to resolve the issues if it is occured.

Minute No. 3 : OBC/MOBC Development Committee always takes care and proper observation to the students for maintaining a healthy and decent atmosphere inside the college premises.



**Mr. Bitupal Borgohain**  
**Co-ordinator**  
**OBC / MOBC Committee**  
**Gargaon College**

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Ref. No: GC/

Date:

## Website Development Committee (WDC) The Gargaon College : Simaluguri Minutes of Meeting

Date: 18.01.2023

Time : 2:00PM

### Minutes of the meeting of Website Development Committee

A meeting of the Website development committee was held on 18.01.2023 in the Golden Jubilee Bhavan. The following members attended the meeting:

Dr. Sabyasachi Mahanta, Principal and Chairperson  
Dr. Pankaj Kumar Nath, Coordinator  
Dr. Surajit Saikia, IQAC Coordinator  
Dr. Nilutpal Chutia  
Dr. Shyamolima Saikia  
Mr. Yuvraj Gogoi  
Dr. Chirantan Bhagawati  
Dr. Rituraj Neog  
Ms. Ankika Dutta  
Mr. Pankaj Dutta  
Mr. Sandeep Chutia

### Item No. 01 to discuss on developing separate departmental pages in college website.

The Principal of the college apprised the functioning of the college website and requested for separate department login page, so that each department can upload their information regularly. He also urged to change the design and format of the page of the faculty members in website.

***Resolution No. 1 Resolved that a separate login page for every department of the college would be developed. The design of the faculty page would be modified.***

### Item No. 2 to discuss about creation of Institutional email ID

The members of the committee discussed on the opening of new Institutional E-mail ID for all the faculty members of the college.

***Resolution No. 2 Resolved that the website developers should be informed to take necessary measures in this regard.***

**Item No.3 to discuss on the Grievance Redressal Cell framework**

The members of the jury discussed on the change of format and on-line form of the Grievance Redressal Cell. They also discussed on separate page for this format.

***Resolution No.3 Resolved that the Grievance Redressal Cell should be designed and formed separately in the college website.***

As there was no other matter for discussion, the meeting ended with a vote of thanks to and from the Chair.



Dr Pankaj Kumar Nath  
Coordinator, WDC  
Gargaon College



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College

**Website Development Committee**  
The Gargaon College : Simaluguri

**Action Taken Report**


Date:08.02.2023

**To,**  
**The Principal,**  
**Gargaon College**

Sir,

As per decision of the Website Development Committee meeting held on 18.01.2023 the following actions have been taken:

1. *The website developer had been informed to frame separate login page for every department of the college, so that each department can update their day to day works.*
2. A list of the faculty members had been sent to the website developer to open *institutional e-mail ID*
3. The website developer had been informed to design a separate page for Grievance Redressal Cell



Dr.Pankaj Kumar Nath  
Coordinator,  
Website Development Committee  
Gargaon College

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## MEETING OF THE LIBRARY ADVISORY COMMITTEE

### Notice

A meeting of the Library Advisory Committee is going to be convened on 16<sup>th</sup> February 2023 at 1:00PM at Golden Jubilee Hall to discuss the following agenda. You are cordially requested to attend the same without fail.

Dr. Pankaj Kr. Nath  
Coordinator, LAC

### AGENDA

1. President in chair
2. Objective of the meeting
3. Purchasing of Journals, Books, e-journals
4. Discussion on the Purchase / repair of the Library Reading table and chairs
5. Installation and Repair of DVR and CCTV camera Displayer, UPS
6. Installation of RFID technology
7. Any others
8. President address
9. End of meeting

# MEETING OF THE LIBRARY ADVISORY COMMITTEE

Venue: Golden Jubilee Hall

Date: 16.02.2023

**Time: 01:00PM**

## **Signature of the members of the LAC Present in the meeting**

1. Dr. Sabyasachi Mahanta
2. Dr. Rina Handique
3. Dr. K J Handique
4. Dr. Rashmi Rekha Saikia
5. Dr. Raktim Pator
6. Ms. Runjun Hazarika
7. Dr. Shyamolima Saikia
8. Dr. Surajit Saikia
9. Dr. Pankaj Kr. Nath
10. Student Representative
11. Student Representative



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Date:

## Minutes of the Library Advisory Committee (LAC) Meeting

Date : 16.02.2023

Time : 01:00 pm

A meeting of the Library Advisory Committee was held at the Golden Jubilee Hall on 16<sup>th</sup> February 2023 under the president-ship of Dr. Sabyasachi Mahanta, Principal of the College. The librarian and the coordinator of the meeting handed over the agenda to the Chairperson of the meeting. He also describes the objectives of the meeting. The following members were present at the meeting:

Dr Sabyasachi Mahanta, Principal  
Dr. Rina Handique, Vice Principal  
Dr. Pankaj Kumar Nath, Coordinator  
Dr. Surajit Saikia, IQAC Coordinator  
Dr. Krishna Jyoti Handique  
Dr. Rashmi Rekha Saikia  
Ms. Runjun Hazarika  
Dr. Raktim Pator  
Ms. Shyamolima Saikia

**Resolution No. 1.** Resolved that subscription of e-journals through NList consortia should be continued. The members of the committee also decided to purchase books to the various subjects on the basis of the ratio of the students in the concerned departments.

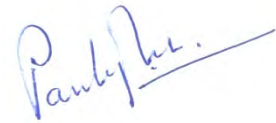
**Resolution No. 2** After discussion with the members regarding purchase of library furniture, the members had decided to purchase new furniture (Reading Table and Chair) to the College Central Library as all the existing reading tables and chairs needs to be repaired. For this committee had decided to invite quotation from the various library furniture suppliers.

The chairman of the meeting asked the coordinator of the LAC to go for the necessary steps for inviting quotations.

**Resolution No.3.** The LAC had decided to make a survey on the requirement and repairing of the CCTV Camera system of GCCL. For this librarian of the college had been asked to make a survey on it and to discuss it in the next LAC meeting of the college.

**Resolution No.4.** It has been resolved that, the installation of RFID technology in the GCCL would be done later on after getting some financial assistance form the Government.

As there was no other matter for discussion, the meeting ended with a vote of thanks to and from the Chair.



**Dr. Pankaj Kr. Nath**  
Coordinator, LAC



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College

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Ref. No: GC/

Date:

## Library Advisory Committee

### Action Taken Report

Date: 3<sup>rd</sup> April, 2023

To,  
The Principal,  
Gargaon College

Sir,

As per decision of the Library Advisory Committee meeting held on 16.02.2023, the following actions have been taken:

1. The renewal of the subscription of N List for Gargaon College Central Library had been done on 15.03.2023.
2. Order for purchase of 154 Chairs and 22 Nos. of Tables had been placed on two phases. First phase order had been placed on 28.03.2023 for purchase of 54 nos. of Chairs and 9 Nos. of Reading Table (Six seated) and the 2<sup>nd</sup> phase order would be placed after successful delivery of the first phase items.
3. The survey on the repairing of the CCTV system of the library had been done. It had been found that a 32 DVR system and a few Doom Cameras needed to be installed in the library.

Dr. Pankaj Kr. Nath

Coordinator,  
Library Advisory Committee  
Gargaon College

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## MEETING OF THE LIBRARY ADVISORY COMMITTEE

### Notice

A meeting of the Library Advisory Committee is going to be convened on 27<sup>th</sup> March 2023 at 2:00PM at Golden Jubilee Hall to discuss the following agenda. You are cordially requested to attend the same without fail.

Dr. Pankaj Kr. Nath  
Coordinator, LAC

### AGENDA

10. President in chair
11. Objective of the meeting
12. Opening of Quotation submitted by various farms to Purchase the Library Reading table and chairs.
13. Any others
14. President address
15. End of meeting

# MEETING OF THE LIBRARY ADVISORY COMMITTEE

Venue: Golden Jubilee Hall

Date : 27.03.2023

**Time: 02:00PM**

## **Signature of the members of the LAC Present in the meeting**

12. Dr. Sabyasachi Mahanta
13. Dr. Rina Handique
14. Dr. K J Handique
15. Dr. Rashmi Rekha Saikia
16. Dr. Raktim Pator
17. Ms. Runjun Hazarika
18. Dr. Shyamolima Saikia
19. Dr. Surajit Saikia
20. Dr. Pankaj Kr. Nath
21. Student Representative
22. Student Representative

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Ref. No: GC/

Date:

## Minutes of the Library Advisory Committee (LAC) Meeting

Venue: Golden Jubilee Hall

Date : 27.03.2023

Time :02:00 pm

A meeting of the Library Advisory Committee was held on 27<sup>th</sup> March 2023 under the presidency of Dr. Sabyasachi Mahanta,. The main objective of the meeting was to open and compare the rates of the tender quoted by various local firms for purchasing the library furniture. The following members were present at the meeting:

Dr Sabyasachi Mahanta, Principal  
Dr. Rina Handique, Vice Principal  
Dr. Pankaj Kumar Nath, Coordinator  
Dr Surajit Saikia, IQAC Coordinator  
Dr. Krishna Jyoti Handique  
Dr. Rashmi Rekha Saikia  
Ms. Runjun Hazarika  
Dr. Raktim Pator  
Ms. Shyamolima Saikia

It has been found that only four quotations from various suppliers have been received. The name of the firms are –

1. Commercial Equipment House , R.K.B. Path Dibrugarh
2. Swagat, Doha Bora Road, Jorhat
3. Bharat Hardware , AT Road, Tinsukia
4. Dungarmal Sitaram & Co. Dibrugarh

### **Resolution No. 1.**

Resolved that out of all the suppliers, the price rate quoted by Commercial Equipment House, RKB Path, Dibrugarh has been found lowest. After discussion, the chairman and all the jury members have decided to order total 154 Chairs (Neelkamal -Novella) and 22 nos. of six seater library reading table.

The members of the committee has decided to purchase 54 chairs and 9 nos. six seater reading table in first phase and in the next phase 100 chairs and 13 six seater reading table should be purchased in the second phase on the basis of the same quotation.

The chairman of the meeting asked the coordinator of the LAC to go for the necessary steps for purchasing of the chairs and tables to GCCL.

As there was no other matter for discussion, the meeting ended with a vote of thanks to and from the Chair.



**Dr. Pankaj Kr. Nath**

Coordinator,  
Library Advisory Committee  
Gargaon College



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College

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Ref. No: GC/

Date:

## Library Advisory Committee Action Taken Report


Date: 11.04.2023

To,  
**The Principal,  
Gargaon College**

Sir,

As per decision of the Library Advisory Committee meeting held on 27.03.2023, the following actions have been taken:

The Library Committee decided to purchase the chairs and reading tables to Gargaon College Central Library from Commercial Equipment House, RKB Path, Dibrugarh as this firm provided lowest value. The order copy for the same has been placed.



**Dr.Pankaj Kumar Nath**  
Coordinator,  
Library Advisory Committee  
Gargaon College



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## MINUTES OF NSS COMMITTEE

2022- 2023

### MINUTES OF MEETING -1

Date: 25/07/2022

#### Presence of the Members:

1. Dr. Rimjim Borah, NSS Programme Officer
2. Dr. Dilip Deka
3. Dr. Bidyananda Borkakoti
4. Dr. Kabita Phukan
5. Anil Tati
6. Pranab Dowerah
7. Dr. Mintu Gogoi
8. Devajani Bokolial
9. Gautom Hazarika
10. Dr. Mrinal Ghosh
11. Rituraj Tahu
12. Rituraj Neog

Dr. Rimjim Borah, NSS programme officer of NSS Unit, Gargaon College initiated the meeting to discuss various issues related to activities of NSS.

**Item No. 1:** To discuss about celebration of 'Har Ghar Tiranga' programme from 1<sup>st</sup> to 15<sup>th</sup> August 2022


**Resolution No. 1:** Resolved that the NSS Unit will celebrate 'Har Ghar Tiranga' programme from 1<sup>st</sup> to 15<sup>th</sup> August 2022


**Item No. 2:** To discuss about the participation of NSS volunteers as VT Member for 'Orunodoi Month'


**Resolution No. 2:** Resolved that the NSS volunteers will participate as VT Member for 'Orunodoi Month'.

**Item No. 3:** To discuss about the celebration of Iconic Week (8<sup>th</sup> to 14<sup>th</sup> August, 2022)

**Resolution No. 3:** Resolved that the NSS Unit will celebrate the Iconic Week (8<sup>th</sup> to 14<sup>th</sup> August, 2022)

  
Programme Officer  
NSS Unit, Gargaon College  
Simalugun, Sivasagar

  
**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College

  
**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College



## **NSS UNIT, GARGAON COLLEGE**

Estd. – 1959

**P.O. Simaluguri, Dist. Sivasagar (Assam)**

**Pin: 785686**



### **ACTION TAKEN REPORT**

To  
The Principal  
Gargaon College

Sir,

As per decision of the NSS Committee meeting held on 25/07/2022, the following actions have been taken.

1. The NSS Unit of Gargaon College celebrated the 'Har Ghar Tiranga' programme from 1<sup>st</sup> to 15<sup>th</sup> August 2022
2. 37 NSS volunteers participated as VT Member for 'Orunodoi Month'
3. NSS Unit will celebrated the Iconic Week from 8<sup>th</sup> to 14<sup>th</sup> August, 2022

*R Barah*  
Programme Officer  
NSS Unit, Gargaon College  
Simalugun, Sivasagar

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Ref. No: GC/

Date:

## MINUTES OF NSS COMMITTEE

2022- 2023

### MINUTES OF MEETING - 2

Date: 15/09/2022

#### Presence of the Members:

1. Dr. Rimjim Borah, NSS Programme Officer
2. Dr. Dilip Deka
3. Dr. Bidyananda Borkakoti
4. Dr. Kabita Phukan
5. Anil Tati
6. Pranab Dowerah
7. Dr. Mintu Gogoi
8. Devajani Bokolial
9. Gautom Hazarika
10. Dr. Mrinal Ghosh
11. Rituraj Tahu
12. Rituraj Neog

Dr. Rimjim Borah, NSS programme officer of NSS Unit, Gargaon College initiated the meeting to discuss various issues related to activities of NSS.

**Item No. 1:** To discuss about celebration of NSS Day


**Resolution No. 1:** Resolved that the NSS Unit of Gargaon College will celebrate NSS Day on 24<sup>th</sup> September.

**Item No. 2:** To discuss about participation in Clean India Campaign (1<sup>st</sup> to 31<sup>st</sup> October, 2022).


**Resolution No. 2:** Resolved that the NSS Unit of Gargaon College will participate in Clean India Campaign from 1<sup>st</sup> to 31<sup>st</sup> October, 2022.

**Item No. 3:** To discuss about celebration of 'National Unity Day' on 31<sup>st</sup> October, 2022.

**Resolution No. 3:** Resolved that the NSS Unit of Gargaon College will celebrate 'National Unity Day' on 31<sup>st</sup> October, 2022.

  
Programme Officer  
NSS Unit, Gargaon College  
Simalugun, Sivasagar

  
**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College

  
**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College



## **NSS UNIT, GARGAON COLLEGE**

Estd. – 1959

**P.O. Simaluguri, Dist. Sivasagar (Assam)**

**Pin: 785686**



### **ACTION TAKEN REPORT**

To  
The Principal  
Gargaon College

Sir,

As per decision of the NSS Committee meeting held on 15/09/2022, the following actions have been taken.

1. The NSS Unit of Gargaon College celebrated NSS Day on 24<sup>th</sup> September.
2. The NSS Unit of Gargaon College organized Clean India Campaign from 1<sup>st</sup> to 31<sup>st</sup> October, 2022.
3. The NSS Unit of Gargaon College celebrated 'National Unity Day' on 31<sup>st</sup> October, 2022.

*RBarah*  
Programme Officer  
NSS Unit, Gargaon College  
Simalugun, Sivasagar

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## MINUTES OF NSS COMMITTEE

2022- 2023

### MINUTES OF MEETING - 3

Date: 1/11/2022

#### Presence of the Members:

1. Dr. Rimjim Borah, NSS Programme Officer
2. Dr. Dilip Deka
3. Dr. Bidyananda Borkakoti
4. Dr. Kabita Phukan
5. Anil Tati
6. Pranab Dowerah
7. Dr. Mintu Gogoi
8. Devajani Bokolial
9. Gautom Hazarika
10. Dr. Mrinal Ghosh
11. Rituraj Tahu
12. Rituraj Neog


**Dr. Rimjim Borah**, NSS Programme Officer of NSS Unit, Gargaon College initiated the meeting to discuss various issues related to activities of NSS.


**Item No. 1:** To discuss about organizing a Blood Donation Camp


**Resolution No. 1:** Resolved that the NSS Unit of Gargaon College will organize a Blood Donation Camp on 4<sup>th</sup> November, 2022.

**Item No. 2:** To discuss about celebration of World AIDS Day on 1st December, 2022

**Resolution No. 2:** Resolved that the NSS Unit of Gargaon College will celebrate World AIDS Day on 1st December, 2022.

  
Programme Officer  
NSS Unit, Gargaon College  
Simalugun, Sivasagar

  
**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College

  
**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College





## **NSS UNIT, GARGAON COLLEGE**

Estd. – 1959

**P.O. Simaluguri, Dist. Sivasagar (Assam)**

**Pin: 785686**



### **ACTION TAKEN REPORT**

To  
The Principal  
Gargaon College

Sir,

As per decision of the NSS Committee meeting held on 1/11/2022, the following actions have been taken.

1. The NSS Unit of Gargaon College organized a Blood Donation Camp on 4<sup>th</sup> November, 2022.
2. The NSS Unit of Gargaon College celebrated World AIDS Day on 1st December, 2022.

*RBorah*  
Programme Officer  
NSS Unit, Gargaon College  
Simaluguri, Sivasagar

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Ref. No: GC/

Date:

## MINUTES OF NSS COMMITTEE

2022- 2023

### MINUTES OF MEETING - 4

Date: 6/1/2023

#### Presence of the Members:

1. Dr. Rimjim Borah, NSS Programme Officer
2. Dr. Dilip Deka
3. Dr. Bidyananda Borkakoti
4. Dr. Kabita Phukan
5. Anil Tati
6. Pranab Dowerah
7. Dr. Mintu Gogoi
8. Devajani Bokolial
9. Gautom Hazarika
10. Dr. Mrinal Ghosh
11. Rituraj Tahu
12. Rituraj Neog

**Dr. Rimjim Borah**, NSS programme officer of NSS Unit, Gargaon College initiated the meeting to discuss various issues related to activities of NSS.

**Item No. 1:** To discuss about celebration of 'National Youth Day' on 12<sup>th</sup> January, 2023


**Resolution No. 1:** Resolved that the NSS Unit of Gargaon College will celebrate 'National Youth Day' on 12<sup>th</sup> January, 2023.


**Item No. 2:** To discuss about conduct of a Cleanliness Drive

**Resolution No. 2:** Resolved that the NSS Unit of Gargaon College will conduct a cleanliness drive on 10<sup>th</sup> February, 2023.

**Item No. 3:** To discuss about conduct celebration of International Women's Day on 8<sup>th</sup> March, 2023.

**Resolution No. 2:** Resolved that the NSS Unit of Gargaon College will celebrate International Women's Day on 8<sup>th</sup> March, 202

  
Programme Officer  
NSS Unit, Gargaon College  
Simalugun, Sivasagar

  
**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College

  
**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College



## **NSS UNIT, GARGAON COLLEGE**

Estd. – 1959

**P.O. Simaluguri, Dist. Sivasagar (Assam)**

**Pin: 785686**




### **ACTION TAKEN REPORT**

To  
The Principal  
Gargaon College

Sir,

As per decision of the NSS Committee meeting held on 6/1/2023, the following actions have been taken.

1. The NSS Unit of Gargaon College organized 'National Youth Day' on 12<sup>th</sup> January, 2023
2. The NSS Unit of Gargaon College conducted a cleanliness drive on 10<sup>th</sup> February, 2023.
3. The NSS Unit of Gargaon College celebrated International Women's Day on 8<sup>th</sup> March, 2023.

  
Programme Officer  
NSS Unit, Gargaon College  
Simalugun, Sivasagar

# GARGAON COLLEGE

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Simaluguri - 785686, Sivasagar, Assam

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Ref. No: GC/

Date:

## MINUTES OF NSS COMMITTEE

2022- 2023

### MINUTES OF MEETING - 5

Date: 25/5/2023

#### Presence of the Members:

1. Dr. Rimjim Borah, NSS Programme Officer
2. Dr. Dilip Deka
3. Dr. Bidyananda Borkakoti
4. Dr. Kabita Phukan
5. Anil Tati
6. Pranab Dowerah
7. Dr. Mintu Gogoi
8. Devajani Bokolial
9. Gautom Hazarika
10. Dr. Mrinal Ghosh
11. Rituraj Tahu
12. Rituraj Neog

**Dr. Rimjim Borah**, NSS programme officer of NSS Unit, Gargaon College initiated the meeting to discuss various issues related to activities of NSS.

**Item No. 1:** To discuss about celebration of 'World No Tobacco Day' on 31<sup>st</sup> May, 2023

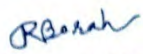
**Resolution No. 1:** Resolved that the NSS Unit of Gargaon College will celebrate 'World No Tobacco Day' on 31<sup>st</sup> May, 2023

**Item No. 2:** To discuss about celebration of 'International Yoga Day' on 21<sup>st</sup> June, 2023

**Resolution No. 1:** Resolved that the NSS Unit of Gargaon College will celebrate 'International Yoga Day' on 21<sup>st</sup> June, 2023.



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



Programme Officer  
NSS Unit, Gargaon College  
Simatugun, Sivasagar



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College



## **NSS UNIT, GARGAON COLLEGE**

Estd. – 1959

**P.O. Simaluguri, Dist. Sivasagar (Assam)**

**Pin: 785686**



### **ACTION TAKEN REPORT**

To  
The Principal  
Gargaon College

Sir,

As per decision of the NSS Committee meeting held on 25/5/2023, the following actions have been taken.

1. The NSS Unit of Gargaon College celebrated 'World No Tobacco Day' on 31<sup>st</sup> May, 2023.
2. The NSS Unit of Gargaon College celebrated 'International Yoga Day' on 21<sup>st</sup> June, 2023

*RBarah*  
Programme Officer  
NSS Unit, Gargaon College  
Simalugun, Sivasagar



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Date:

### Student Discipline and Monitoring Committee

**'STUDENT DISCIPLINE AND MONITORING'**  
**Action Taken Report (কাৰ্যকৰীকৰণ)**

গত ২২ জুলাই ২০২২ চনৰ পঢ়াৰ সন্দৰ্ভত নিম্নলিখিত কৰা হ'ল।

১) স্নাতক স্নাতকোত্তৰ অনুসন্ধান (ৱেবছাইট) নিৰীক্ষণ কৰণ সন্দৰ্ভত ~~ক~~ স্নাতকোত্তৰ স্নাতকোত্তৰ ছাত্ৰসকলক / স্নাতকোত্তৰ ছাত্ৰসকলক বুজাই দিয়াৰ বাবে আইন জাৰি কৰিলে। সামস্কৃতিক কৃষ্ণা গ্ৰহণ কৰা হ'ব - এই সন্দৰ্ভত ~~অ~~ কৰা হ'ব। অনুসন্ধান প্ৰতিবেদন ~~স~~ মহাবিদ্যালয়ত চোহৰ বাবে স্নাতকোত্তৰ স্নাতকোত্তৰ স্নাতকোত্তৰ সন্দৰ্ভত পৰ্যবেক্ষণত ফলাফলস্বৰূপে ~~অ~~ স্নাতকোত্তৰ স্নাতকোত্তৰ স্নাতকোত্তৰ কৰা হ'ব।

২) শিষ্য, স্তৰীয়ত ব্যৱস্থাত মানুহে জীৱনত কিমান উন্নত হ'ব সেই পোলাই এই সন্দৰ্ভত স্নাতকোত্তৰ ছাত্ৰসকলক বুজাই দিয়াৰ বাবে স্নাতকোত্তৰ স্নাতকোত্তৰ স্নাতকোত্তৰ কৰা হ'ব।

৩) স্নাতক স্নাতকোত্তৰ অনুসন্ধান ~~অ~~ আইন জাৰি কৰাৰ ব্যৱস্থাত সন্দৰ্ভত কিছুমান নিতি নিৰ্দেশনা উল্লেখ কৰি মহাবিদ্যালয়ত চোহৰ জাৰি কৰা হ'ব। এই জাৰি ২০২২ চনত ~~০~~ নবমত পঢ়া কৰা হ'ব। এই জাৰি কৰাৰ ফলত স্নাতকোত্তৰ মহাবিদ্যালয়ত চোহৰ ছাত্ৰসকলক ~~অ~~ আইন জাৰি কৰাৰ ব্যৱস্থাত সন্দৰ্ভত ~~অ~~ কৰা হ'ব।

২০২২



22nd July 2022

"STUDENT DISCIPLINE AND MONITORING COMMITTEE"

আজি এই সমিতিৰ এখন গুৰুত্বপূৰ্ণ সপ্ৰসূতিত  
হয়। সপ্ৰসূতিত সৰ্বসন্মতিক্ৰমে কেইটা মান সিদ্ধান্ত গ্ৰহণ  
কৰা হয়।

সিদ্ধান্ত-১: প্ৰথম শাসনসিকতা নাম বৰ্ত্তি কৰা ছাত্ৰ-ছাত্ৰী  
সকল হাতত বেজি (বিদ্যুৎসূচী)ৰ সন্মুখীন নহ'ব  
গত কৰে নহ'ব বহা। এই ক্ষেত্ৰত প্ৰত্যেকদিনেই  
স্বত্ববিদ্যালয়ৰ চেইদেৰে প্ৰত্যেক স্কোলেৰে  
দাঙি তালু দৃষ্টি বসায়তত গঢ়ে সিদ্ধান্তসকলে  
কিছনে অস্বীকৰণ কৰে সিদ্ধান্ত গ্ৰহণ কৰা হয়।

সিদ্ধান্ত-২ - স্বত্ববিদ্যালয়ৰ চেইদেৰে মিথৰ, গুটীয়া আদি  
দ্রব্য ব্যৱহাৰত নিষেধাজ্ঞা অৰোধ কৰাৰ  
কৰে সিদ্ধান্ত গ্ৰহণ কৰা হয়।

সিদ্ধান্ত-৩ - স্বত্ববিদ্যালয়ৰ চেইদেৰে স্ম'ৰাইন ফোনত  
অবাধ ব্যৱহাৰ কৰা কৰি কৰি কৰি কৰি কৰি  
কৰা হয়। অদলেচনাৰ অন্তত স্বত্ববিদ্যালয়ৰ চেইদেৰে  
স্ম'ৰাইন ব্যৱহাৰত ক্ষেত্ৰত কেবোত নিতিনিৰ্দেশনা  
স্বত্ববিদ্যালয়ৰ জ্ঞানী ফোনত ব্যৱহাৰ প্ৰহণসৰ্থে  
সিদ্ধান্ত গ্ৰহণ কৰা হয়। এই নিতি অমান্য কৰা  
ছাত্ৰ-ছাত্ৰীত স্ম'ৰাইন ফোনত ব্যৱহাৰত লক্ষ্য ৩০০/- টকা  
ক্ৰটিমা বিহিব কৰে সিদ্ধান্ত গ্ৰহণ কৰা হয়।  
এই সিদ্ধান্ত কাৰ্যকৰী হ'ব ০৭ নবেম্বৰ ২০২২ চনত  
গৰা।



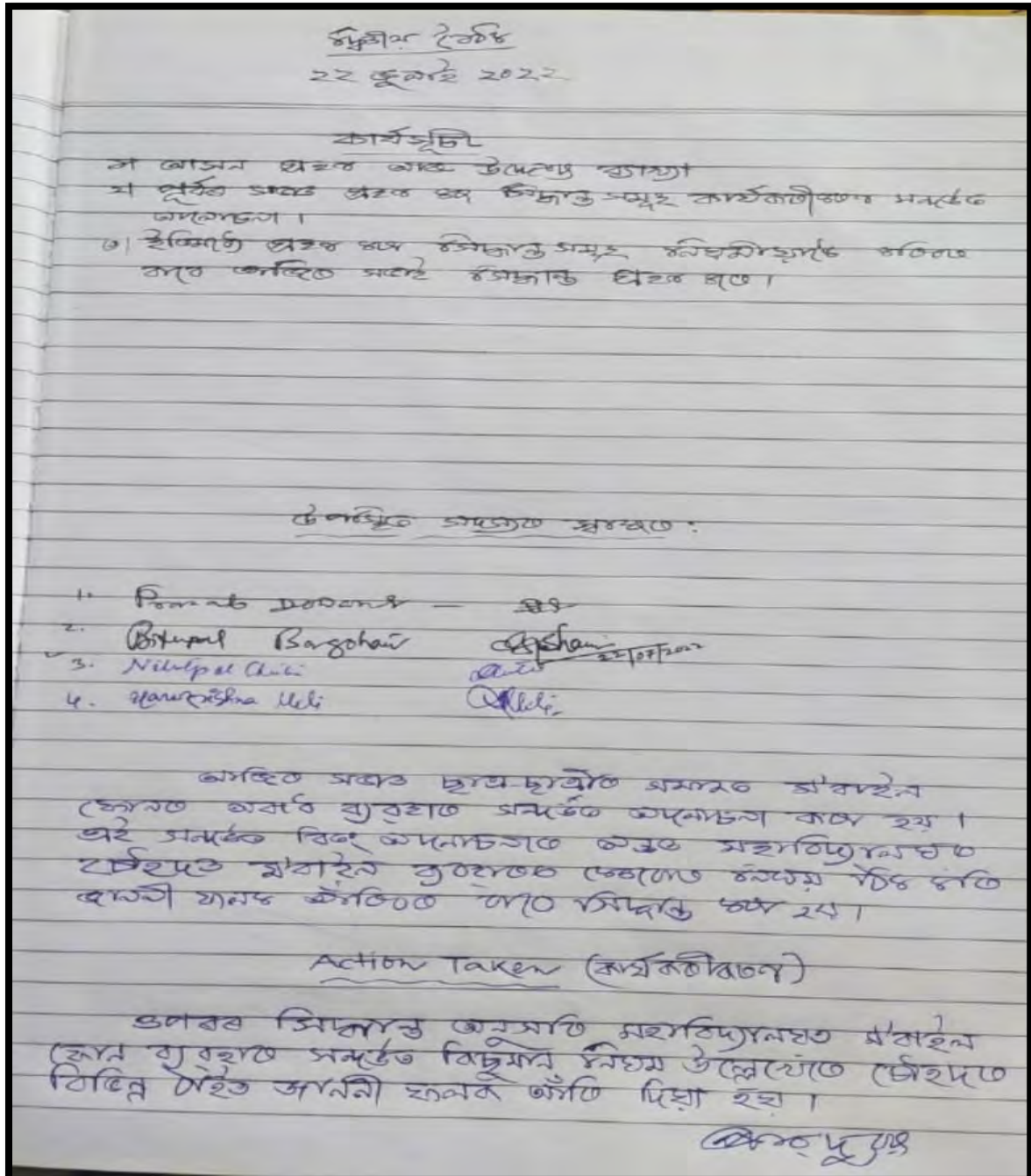
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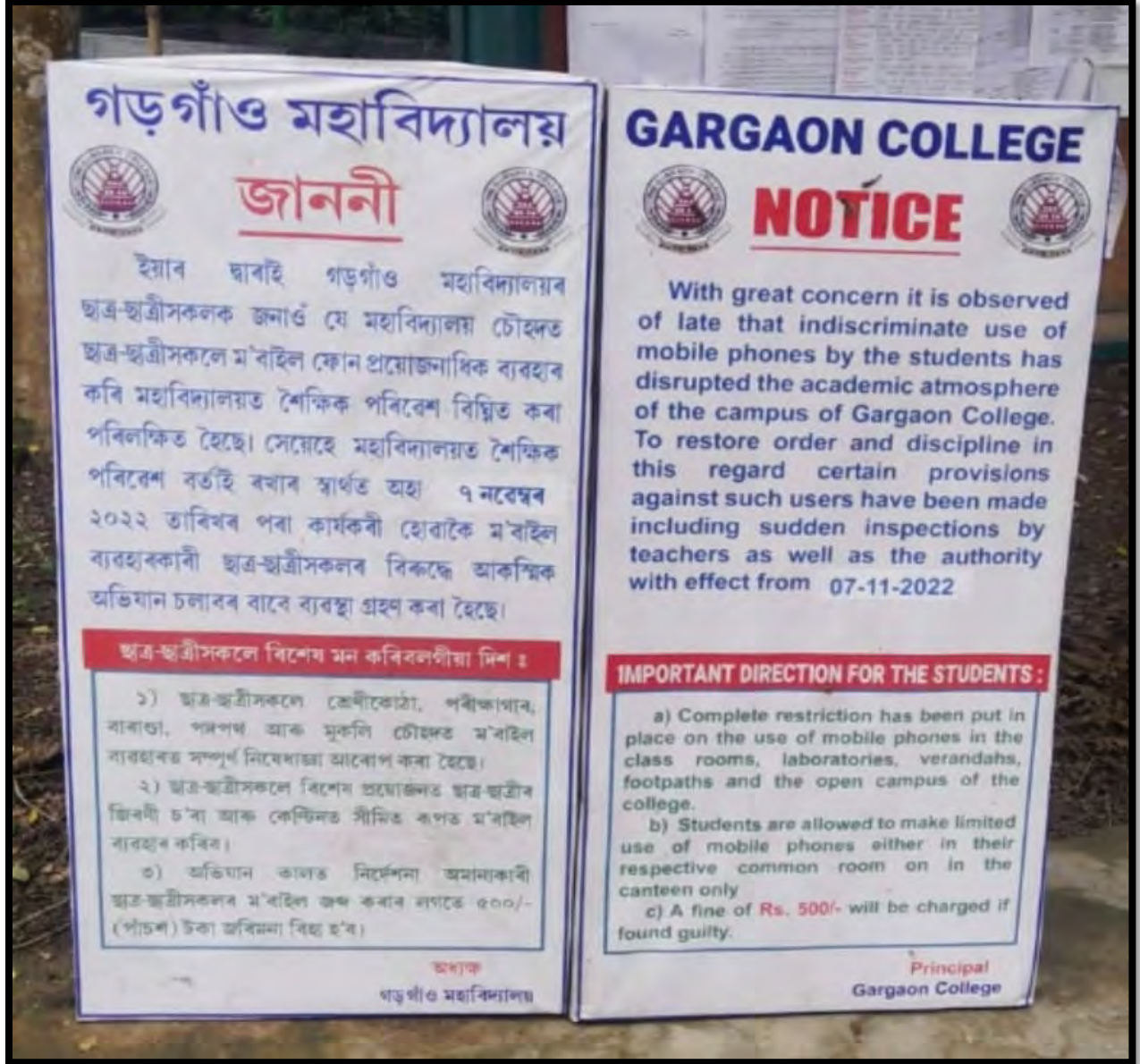
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## Photograph of Activity



  
Dr Sabyasachi Mahanta  
Principal & Chairperson, IQAC  
Gargaon College

  
Dr Surjit Saikia  
Coordinator, IQAC  
Gargaon College

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## Mentorship Committee



MENTORSHIP COMMITTEE  
GARGAON COLLEGE  
SIMALUGURI  
ASSAM-785686



### NOTICE

A meeting of the Mentorship Committee is being convened on 8<sup>th</sup> August, 2022 to discuss the issues related with the discharge of responsibilities of the mentors of the various departments of the college in the new academic session. All the members of the same are requested to attend the same.

Time: 3 PM

Venue: Golden Jubilee Hall

Dr. Jitu Saikia  
Convenor  
Mentorship Committee



MENTORSHIP COMMITTEE  
GARGAON COLLEGE  
SIMALUGURI  
ASSAM-785686












MINUTES OF MENTORSHIP COMMITTEE  
12.08.2022

In the new academic calendar Gargaon College Mentorship Committee organized a general meeting on 12<sup>th</sup> August 2022 to discuss various issues related with mentor-mentee program of the current session. At the very start of the meeting the Convenor of the committee praised all the departments for extending support to their respective mentees in their overall development. The meeting, after threadbare discussion, took the following resolutions:

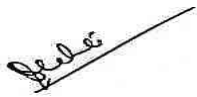
**Resolutions:**


1. To request each and every department of the college to continue their mentor-mentee program with their respective newcomers.
2. To request the departments to submit the list of mentor-mentee list within the month of November, 2022.
3. To request the departments to identify the advance and slow learners from the newcomers and adopt necessary measures for further advancement of learning.
4. To extend necessary help to the departments in their various activities adopted from time to time to enhance learning of the mentees.
5. To make the mentees abreast of the newly introduced FYUGP program.

**Members present:**

1. Diganta Konwar 
2. Nilutpal Chutia 
3. Dr. Arandao Narzary 
4. Mahananda Tamuli 
5. Bonika Buragohain 
6. Yuvaraj Gogoi 
7. Dr. Raktim Pator 
8. Debajani Bakalial 
9. Goutam Hazarika 

  
Dr. Jitu Saikia  
Convenor  
Mentorship Committee

  
Dr Sabyasachi Mahanta  
Principal & Chairperson, IQAC  
Gargaon College

  
Dr Surjit Saikia  
Coordinator, IQAC  
Gargaon College

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## Publication Committee

### Minutes of Meeting - 1

Date: 29<sup>th</sup> Oct. 2022

#### Minutes of 1<sup>st</sup> Meeting of Publication Committee :

An offline meeting of the Publication Committee was held on 29<sup>th</sup> Oct, 2022. Dr. Sabyasachi Mahanta, Principal and Chairperson welcomed all the members of the committee.

The following members were present at the meeting:

Dr. Sabyasachi Mahanta  
Dr. Pankaj K.Nath  
Dr. Meghali Bora  
Dr. Surajit Saikia  
Dr. Shyamolima Saikia  
Yuvaraj Gogoi  
Debajani Bakolial

#### Item No.1 To discuss about student publications

The members discussed the matter and proposal was given for publication of books based on students' writings. The Chairperson and Principal, Dr. Sabyasachi Mahanta suggested that at least 3 student oriented books should be published by compiling the write-ups from past student magazines of the college. The faculty members of the department of Assamese and English were entrusted with the responsibility of compiling the write-ups from the past issues of the college magazine.

*Resolution No.1 Resolved that three publications of student related books shall be carried out and the faculty members of the department of Assamese and English shall take up the responsibility of compiling the write-ups from the past issues of the college magazine.*

**Item No.2 To discuss about publication of Women Cell**

The members discussed the matter and decided that the publication of a research-based book related to Women's issues would be taken up by Women Cell of the college.

*Resolution No.2 Resolved that research-based book related to Women's issues would be taken up by Women Cell of the college.*

**Item No. 3 To discuss about publication of research-based book related to Humanities**

The members discussed the matter and decided that a research-based book related to Northeast Indian Literature would be carried out.

*Resolution No.2 Resolved that a research-based book related to Northeast Indian Literature would be published.*

As there was no other matter for discussion, the meeting ended with a vote of thanks to and from the Chair.



Shyamolima Saikia  
Coordinator of Publication Committee  
Gargaon College



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College

## Action Taken Report -1

Date: 30<sup>th</sup> November, 2022

To,  
**The Principal,  
Gargaon College**

Sir,

As per decision of the meeting of the Publication Sub Committee held on 29<sup>th</sup> Oct, 2022, the following actions have been taken:

4. Process of applying for ISBN for the college publications related to student related books, women's issues and that of humanities was initiated with the support of Librarian of Gargaon College.
5. The process of compilation of articles such as poems, short stories, articles from the past issues of the college magazine was initiated by the editors of the student related books.
6. The process of inviting submissions for the book related to Women's issues of Women Cell was initiated by the editors.
7. The process of inviting submissions for the book related to Northeast Indian Literature was initiated.



Dr. Shyamolima Saikia  
Coordinator, Publication Committee  
Gargaon College



# GARGAON



# COLLEGE

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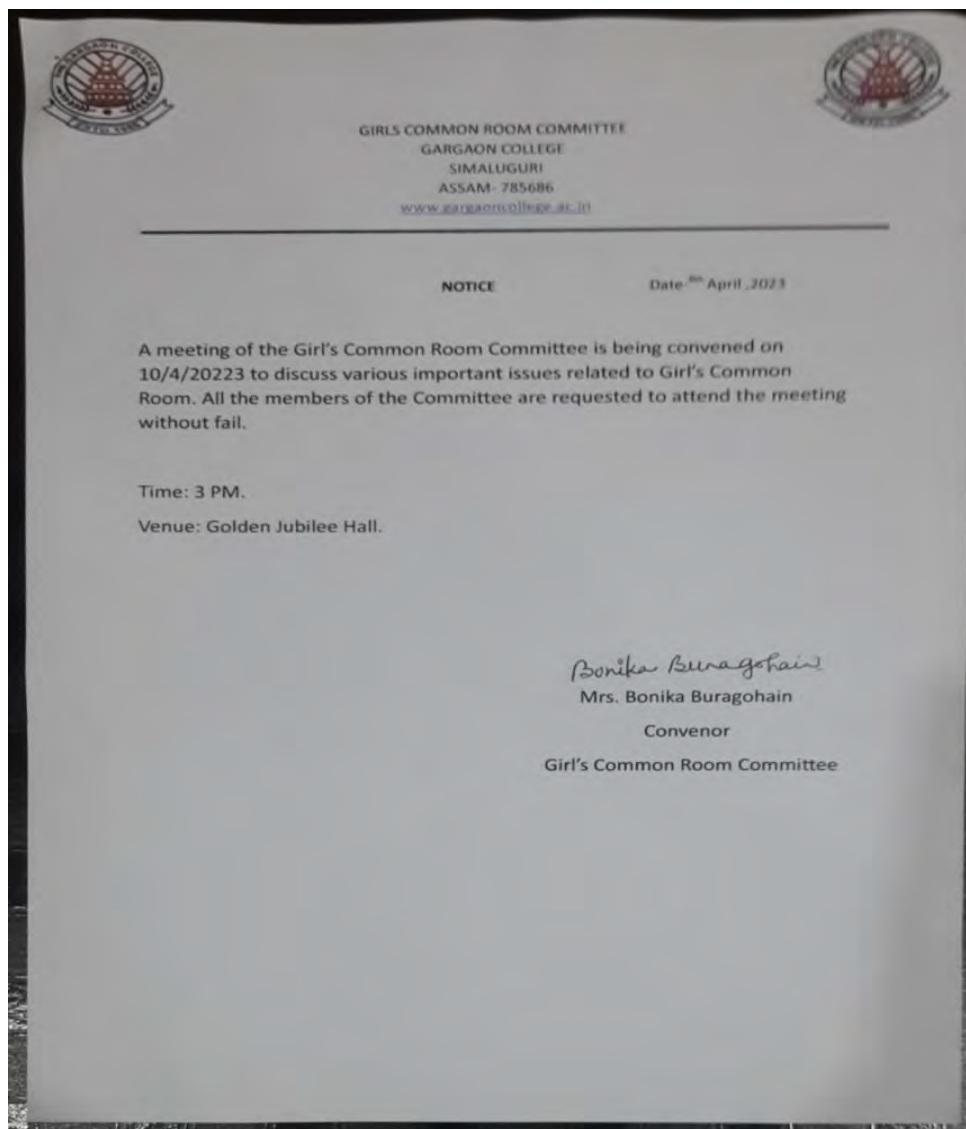
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Date:

## Girls Common Room Committee





GARGAON COLLEGE  
SIMALUGURI  
ASSAM- 785686  
[www.gargaoncollege.ac.in](http://www.gargaoncollege.ac.in)

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GIRL'S COMMON ROOM COMMITTEE

MINUTES OF GIRL'S COMMON ROOM COMMITTEE ,Date: 10.04.2023

In the new academic Calendar, Gargaon College Girl's Common Room Committee organized a general meeting on 10<sup>th</sup> April 2023 to discuss various issues related to Girl's Common Room for the current Session. The following resolutions is taken in the meeting-

1. To replace the smaller water reservoir with a larger one for the Girl's Common Room.
2. A decision was taken to clean the surroundings of the Girl's Common Room for the safety purposes of the girls.
3. To increase the sitting capacity ( chairs, desk & benches) in the Girl's Common Room.

**Members :**

1. Mrs. Priyama Dehingia
2. Dr. Kabita Phukon
3. Mrs. Nomami Dutta
4. Ms. Sujata Goala
5. Dr. Rashmi Dutta
6. Ms. Prantika Baruah. (Girl's Common Room Secretary)

*Bonika Buragohain*

Mrs. Bonika Buragohain

Convenor



Girl's Common Room Committee



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GIRL'S COMMON ROOM COMMITTEE

ACTION TAKEN REPORT

Date: 10.4.2023

The Committee took all possible measures to carry out and accomplish the tasks resolved to do in the last meeting. As per the decisions taken in the last meeting the following actions were taken by the committee:

1. To Request the authority of the College to replace the smaller Water reservoir to a bigger one to maintain the hygiene of the Girl's.
2. To Request the authority to clean the surroundings of the Girl's Common Room for the safety purposes of the Girl's.
3. To Request the authority of the College to increase the numbers of chairs, Desks and benches in the Girl's Common Room.

Members :

4. Mrs. PriyamaDehingia
5. Dr. Kabita Phukon
6. Mrs. Nomami Dutta
4. Ms. Sujata Goala
5. Dr. Rashmi Dutta
6. Ms. Prantika Baruah. (Girl's Common Room Secretary)

*Bonika Buragohain*  
Mrs. Bonika Buragohain  
Convenor

*Sabyasachi Mahanta*

**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College

*Dr Surjit Saikia*

**Dr Surjit Saikia**  
Coordinator, IQAC  
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Ref. No: GC/

Date:

## ST/SC CELL

Proceedings of the Meetings(13-10-22)

### GARGAON COLLEGE

ST/SC CELL

[www.gargaoncollege.ac.in](http://www.gargaoncollege.ac.in)

#### NOTICE

This is to inform you that an important meeting is scheduled on 13/10/2022 at the golden jubilee conference hall. Your presence is highly valued as we will be discussing important matters concerning our initiatives and future plans.

Date: 13/10/2022

Venue: Golden Jubilee conference hall

Time: 1 pm

*On* 11/10/22  
*11/10/2022*  
*11/10/22*  
*11/10/22*  
*11/10/22*  
*11/10/22*  
*11/10/22*

Sincerely

*Raktim Patar*  
11/10/2022  
(Dr. Raktim Patar)

Coordinator



Agenda 13/10/2022  
SC/ST Cell Meeting

- ① chairman at the chair
- ② Explanation of the objective of the meeting by coordinator
- ③ opening remarks by chairmans
- ④ discussion on future course of action and activities of SC/ST cell
- ⑤ closing remarks by chairman
- ⑥ vote of Thanks
- ⑦ Meeting dissolve .

ST/SC Cell Garogaon college  
Meeting

18/10/2022

P-1

### Proceedings of the Meeting

The meeting commenced at 1 P.M on 13<sup>th</sup> October, 2022 with the agenda focused on deliberating the future course of action and activities of the SC/ST cell at Garogaon College.

The session began with the chairperson providing an overview of the meeting's purpose, emphasizing the importance of 'fostering an inclusive environment' within the college.

A thorough discussion ensued regarding the challenges faced by the SC/ST students and faculties within the college. This included addressing any reported incidents of discrimination and devising strategies to promote a more inclusive atmosphere.

The members present engaged in brainstorming sessions to outline the future course of action for the SC/ST cell. Strategies were devised to enhance community engagement, educational support and awareness campaigns within the college.

The members agreed to organise a awareness programme on the rights and responsibilities of the SC/ST students.



13/10/2022

P-2

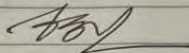

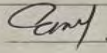
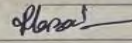
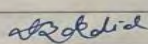
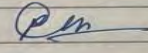
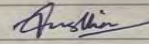

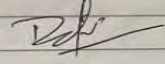
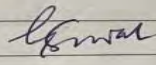

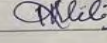


The meeting lastove for the establish-  
-ment of a robust feedback mecha-  
-nism to ensure continuous improve-  
-ment and responsiveness to the  
needs of the SC/ST community.

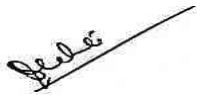
The chairperson concluded the  
meeting by expressing gratitude  
to all attendees for their active  
participation. The commitment to  
fostering an inclusive environment  
at Gargyaon College was reiterated,  
and members were encouraged  
to actively contribute to the  
success of the SC/ST cell's initiatives.

The meeting adjourned at  
2.30 pm on a positive note, with  
a shared commitment to implementing  
the discussed strategies and  
furthering the objectives of the SC/ST  
cell of Gargyaon College.

Attendance

18/10/2020

Sl No	Name	Signature
1.	Dr. Rakshita Patra	
2.	Dr. Balaram Das	
3.	Shoukai Manham	
4.	Remjun Hazaria	
5.	Devajani Baidya	
6.	Dr. Ratna Das.	
7.	Pimily Langthase	
8.	Rituraj Talu	
9.	Dr. Dimbhakar Das	
10.	Ujuna Kanta Sonowal	
11.	Mina Robidas	
12.	Harekrishna Nili	
13.	Dr. Anurag Protim Das	
14.	Vijanta Sonowal	



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College



**GARGAON**



**COLLEGE**

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Simaluguri - 785686, Sivasagar, Assam

Tel: 03772-296164

E-mail: gargaoncollege@rediffmail.com

[www.gargaoncollege.ac.in](http://www.gargaoncollege.ac.in)

Ref. No: GC/

Date:

**Proceedings of the Meeting**

06/03/2023

**GARGAON COLLEGE**

ST/SC CELL

[www.gargaoncollege.ac.in](http://www.gargaoncollege.ac.in)

**NOTICE**

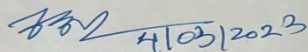
This is to inform you that an important meeting is scheduled on 06/03/2023 at the golden jubilee conference hall. Your presence is highly valued as we will be discussing important matters concerning our initiatives and future plans.

Date: 6/03/2023

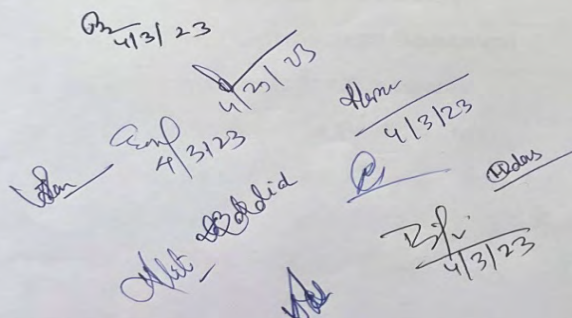
Venue: Golden Jubilee conference hall

Time: 1 pm

Sincerely

  
(Dr. Raktim Patra)

Coordinator

  
On 4/3/23  
4/3/23  
4/3/23  
4/3/23  
4/3/23  
4/3/23  
4/3/23  
4/3/23

Agenda  
Sc/ST cell meeting 6/03/2023

- (1) Chairman at the chair
- (2) opening remarks of the chair
- (3) Discussion on previous activities of the cell
- (4) Discussion on future course of action.
- (5) Closing remarks by the chairperson
- (6) vote of thanks by co-ordinator
- (7) meeting dissolve.



Proceeding of Meeting  
SC/ST cell on 6/08/2023  
Gargaru college.

The meeting commenced at 1 Pm. on 06/08/2023, with the agenda focused on review of previous activities of SC/ST cell and future activities of the cell.



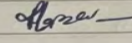
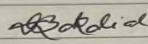
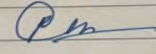
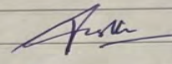

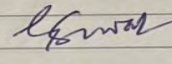
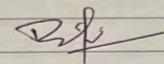
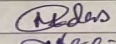
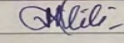
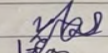
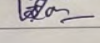
The session began with the chairperson providing an overview of the meeting's purpose. The members presented a comprehensive review of the SC/ST cell's activities undertaken since the last meeting held on 13/10/2022. Achievements and challenges were discussed, providing insights into the current status of outreach programs and support initiatives. The meeting expresses their satisfaction on the awareness programme held on 5/03/2023. The members further decided to organise a career counselling programme on 11/03/2023 for the SC/ST students. However, it was decided to keep the programme open for other students as well.

The members explored potential collaborations with external organizations, NGOs and governmental bodies to strengthen the impact of the SC/ST cell's initiatives.

The chairperson concluded the meeting by expressing gratitude to all attendees for their active participation.

Attendance

06/03/2023

Sl No	Name	Signature
1.	Dr. Balvendra Das	
2.	Shoukai Jabbar	
3.	Ranjana Hazarika	
4.	Devayani Baidal	
5.	Dr. Ratna Das	
6.	Pimily Langhosa	
7.	Rituraj Tera	
8.	Lyena Kanta Sonowal	
9.	Dr. Dinkarhuwar Das	
10.	Mina Robidas	
11.	Harekrishna Mili	
12.	Dr. Anurag Pratim Das	
13.	Jayanta Sonowal	



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College



# GARGAON



# COLLEGE

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Ref. No: GC/

Date:

## Hostel Committee

**OFFICE OF THE PRINCIPAL: GARGAON COLLEGE,**  
**SIMALUGURI**

**NOTICE**

An urgent meeting of the Hostel Committee is convened on 04-07-2022 at 11:00 a.m. at Golden Jubilee Conference Hall. All the members are requested to attend the meeting without fail.

**Name of the Members:**

**Signature**

(1) Dr. Sabyasachi Mahanta, Principal

*S. Mahanta*  
02/07/22

(2) Dr. Kabita Phukon, Supdt., Girls' Hostel.

*K. Phukon*  
2/07/2022

(3) Dr. Raktim Patar, Supdt., Boys' Hostel

*R. Patar*  
02/07/2022

✓ (4) Dr. Pobon Kumar Gogoi, Member

*P. Gogoi*

✓ (5) Sri Guna Kt. Sonowal, Member

*G. Sonowal*

(6) Dr. Anjan Konwar, Member

*A. Konwar*  
02/07/22

✓ (7) Sri Lohit Gogoi, Member

*L. Gogoi*

(8) Sri Goutam Gogoi, Member

*G. Gogoi*

(9) Sri Nityananda Gogoi, Member

*N. Gogoi*



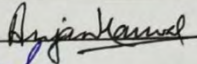




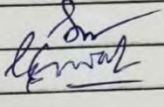
(10) Sri Saurav Hazarika, Member

*S. Hazarika*

Date: 02-07-2022

*S. Mahanta*  
02/07/22  
(Dr. Sabyasachi Mahanta)  
Principal  
Gargaon College  
Principal  
Gargaon College  
Simaluguri, Sivasagar (Assam)

Date: 04-07-2022

<u>Name of the members of the Committee</u>	<u>Signature of the members</u>
Presented :	
(1)	
(2)	
(3) Dr. Kabita Phukan.	
(4) Dr. Pabon Kr. Gogoi	
(5) Anjan Kumar (DR. ANJAN KONWAR)	
(6) Dr. Raktim Patra	
(7) Santanu Gogoi	
(8) Lohit Gogoi	
(9) Nityananda Hazri	
(10) Saurav Hazarika	
(11) Iyona Ranta Borowal	

**OFFICE OF THE PRINCIPAL: GARGAON COLLEGE, SIMALUGURI**

Date: 04-07-2022

**Proceeding**

A Hostel Committee meeting was held at the Golden Jubilee Hall on 04/07/2022 under the Presidentship of Dr.Sabyasachi Mahanta, Principal, Gargaon College. The Committee discussed the various matters of Boys' and Girls' Hostel and took the following decision:

- (1) Increase the Hostel fee for the Session 2022-23 from Rs.7,000/- to Rs.7,950/-
- (2) Sanctioned the tender with the lowest rate submitted by M/s. Manokh Dutta with the following specifications:

Sl. No.	Name of items	Particulars
1	Steel Iron Bed with wooden top	(1) Length = 6.5 ft. (2) Width = 3 ft. (3) Height = 2 ft. (4) Head part = 2 ft. (5) Ply = 12 mm (6) Square bar frame = (1.5 x 1.5) inch (7) Square bar thickness = 1.6 mm
2	Steel Iron Table With wooden top	(1) Length = 3 ft. (2) Width = 2 ft. (3) Height = 2.5 ft. (4) Ply = 12 mm (5) Square bar frame = (1.5 x 1.5) inch (6) Square bar thickness = 1.6 mm

**Members of the committee present:**

- | <u>Name</u>                                   | <u>Signature</u>  |
|---|---|
| (1) Dr. Sabyasachi Mahanta, Principal         |   |
| (2) Dr. Kabita Phukon, Supdt., Girls' Hostel. |  |
| (3) Dr. Raktim Patar, Supdt., Boys' Hostel    |  |
| (4) Dr. Pobon Kumar Gogoi, Member             |  |
| (5) Sri Guna Kt. Sonowal, Member              |  |
| (6) Dr. Anjan Konwar, Member                  |  |
| (7) Sri Lohit Gogoi, Member                   |   |
| (8) Sri Goutam Gogoi, Member                  |  |
| (9) Sri Nityananda Gogoi, Member              |   |
| (10) Sri Saurav Hazarika, Member              |  |



**OFFICE OF THE PRINCIPAL: GARGAON COLLEGE, SIMALUGURI**

**NOTICE**

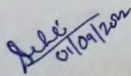
An urgent meeting of the Hostel Committee, Gargaon College is convened on 02/09/2022 at 1:00 p.m. at Golden Jubilee Conference Hall. All the members are requested to attend the meeting without fail.

**Name of the Members:**

**Signature**

- (1) Dr. Kabita Phukon, Supdt., Girls' Hostel. 
- ✓ (2) Dr. Raktim Patar, Supdt., Boys' Hostel 
- ✓ (3) Dr. Pobon Kumar Gogoi, Member 
- ✓ (4) Sri Guna Kt. Sonowal, Member 
- ✓ (5) Dr. Anjan Konwar, Member   
01/09/22
- ✓ (6) Sri Lohit Gogoi, Member 
- (7) Sri Goutam Gogoi, Member 
- (8) Sri Nityananda Gogoi, Member   
Nityananda Gogoi
- (9) Sri Saurav Hazarika, Member 

Date: 01-09-2022

  
(Dr. Sabyasachi Mahanta)  
Principal  
Gargaon College  
Principal  
Gargaon College  
Simaluguri, Sivasagar (Assam)

948



Name of the members  
of the committee presented

Signature

(1)

(2) Dr. Pabon Kr. Gogoi

*[Signature]*

(3) Dr. Anjan Kumar

*[Signature]*

(4) Gyura Kanta Sonowal

*[Signature]*

(5) Sourav Bhargava -

*[Signature]*

(6) Lokit Gogoi

*[Signature]*

(7) Dr. Rakshon Jata

*[Signature]*

(8) Mr. Kabita Phukan

*[Signature]*

(9) Gautam Gogoi

*[Signature]*

(10) Nityamande Ugra

*[Signature]*

A sitting of the Hostel Committee was held on 02/9/2022 under the Presidency of Dr. Saigyaschi Mahanta, Principal, Gargaon College. The Committee discussed various matter of Hostel Purpose and took the following resolution.

1. The committee decided to return the Hostel lease after deducting the one month rent to Anima Chulia B. A. 3rd sem. Roll no. 428.

2. The committee discuss about supply of Bed and Table supplied by Manojh Datta, Guwahati.

a. Committee advised to change the wooden timber as Mr. Datta supplied wooden timber instead of ply within 15 days.

b. After changing the ply the bill may be paid after deduction of 20% of the whole amount of the bill and cancelled his work for further supply and M/S Phukan Enterprise is selected as per his quotation note.

3. The committee has decided to issue order to the M/S Phukan Enterprise to supply 30 nos of bed and 30 table to the Girls hostel.

(11) The committee has decided to give 37 nos of plastic chair to the Boys hostel from existing chairs of the College.

(5) Further, the before issuing new work order to M/s Phukan enterprise the second lower bidder Debananda Phukan was also discussed but since the desired top of the bed is to be installed ply not wooden top as mentioned in the quotation, the same was ~~was~~ declined and finally the work was awarded to Phukan Enterprise.

(6) The meeting resolved that renovation works in the boys' hostel may be carried out after inviting quotations from firms or contractors in this regard.



Hostel Committee Meeting - 29-09-20

Proceeding.

Name of the members:-

- ①
- ② ~~Sanj~~ (Dr. Lakshmi Patra)
- ③ Anjan Kumar
- ④ ~~Sanj~~ Dr. Pooja kr. Gogoi
- ⑤ ~~Sanj~~
- ⑥ Saumendra
- ⑦ Goutam Patra
- ⑧ Nityamona Basu

Resolved that

- ① The bill furnished against the supply of 22 nos of bed and 22 nos of table by Phukan Enterprise may be accepted subject to the fulfillment of the required norms of the quotation.
- ② The committee was satisfied with the items supplied by the enterprise.

## Proceeding

28/11/2022

1. The hostel committee verified the supply of Bed & Table by M/s Manohar Senta of Gomutha Panikill and found to be as per the quotation. He has met all the standards set by the hostel committee. Thus his bill may be released after deduction of 20% of the total bill amount <sup>Rs. 2,53,500/-</sup> as has been resolved in the premises meeting dated 02/09/2022.

1. Gyanakanta Sonowal
2. Rakesh Patra
3. Babu Gosi
4. Anjan Kumar
5. Kabita Phuka
6. Gautam Gosi
7. Nitumendra Gessi

Hostel Committee meeting

24. 28/11/2022

Name of the members and sign:-

1. P. Anand
2. P. Anand
3. P. Anand (as. Rastriya Jyoti)
4. P. Anand
5. P. Anand
6. P. Anand
7. P. Anand
8. Nityananda Gupta
9. P. Anand



**OFFICE OF THE PRINCIPAL: GARGAON COLLEGE,**  
**SIMALUGURI**

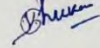
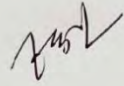

**NOTICE**

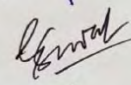
An urgent meeting of the Hostel Committee, Gargaon College is convened on 10/04/2023 at 12:00 noon at Golden Jubilee Conference Hall. All the members are requested to attend the meeting without fail.

Name of the members

Signature

- (1) Dr. Kabita Phukon  
Supt.  
Girls Hostel
- (2) Dr. Raktim Patar  
Supt.  
Boys Hostel
- (3) Dr. Pobon Kumar Gogoi  
Member
- (4) Sri Guna Kt. Sonowal  
Member
- (5) Dr. Anjan Konwar  
Member
- (6) Sri Lohit Gogoi  
Member
- (7) Sri Goutam Gogoi  
Member
- (8) Sri Nityananda Gogoi  
Member
- (9) Sri Saurav Hazarika  
Member









Date: 10-04-2023

  
(Dr. Rina Handique)  
Vice Principal  
Gargaon College  
Principal   
Gargaon College  
Simaluguri, Sivasagar (Assam)

Members of the Committee present :

Signature

- (1) ~~Dr. Kanta Sonwal~~
- (2) ~~Dr. Kanta Sonwal~~
- (3) ~~Dr. Kabita Phukan~~
- (4) ~~Dr. Pabon Kr. Gogoi~~
- (5) ~~Dr. Anjan Kumar~~
- (6) ~~Dr. Rakshon Patra~~
- (7)
- (8)
- (9)

~~Signature~~

~~PSM~~

~~Signature ..~~

~~Signature~~

Proceeding

Date : 10/09/2023

The meeting resolved that the <sup>bills</sup> submitted against the works completed <sup>be</sup> ~~are~~ cleared barring one concerning installation of bird insulation in the girls' hostel. The remaining bill may be re-submitted once the pending work gets completed.

The bills cleared today are:

1. Rs. 1,42,396/- - Boys' Hostel
2. Rs. 59,000/- - Girls' Hostel
3. Rs. 92,600/- - "

Members of the Committee present :

Name and Signature -

- (1) Rabon Gogoi
- (2) Anjan Kumar
- (3) Kabita Phukan
- (4) Geena Kanta Sonwal
- (5) Rakshon Patate
- (6) Nityamendy Gogoi



**OFFICE OF THE PRINCIPAL: GARGAON COLLEGE,**  
**SIMALUGURI**

**NOTICE**

An urgent meeting of the Hostel Committee, Gargaon College is convened on 13/06/2023 at 11:30 am at Golden Jubilee Conference Hall. All the members are requested to attend the meeting without fail.

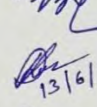
**Name of the members:**


- (1) Dr. Kabita Phukon  
Superintendent  
Girls Hostel
- (2) Dr. Raktim Patar  
Superintendent  
Boys Hostel
- (3) Sri Diganta Konwar  
Member
- (4) Dr. Pobon Kumar Gogoi  
Member
- (5) Sri Guna Kt. Sonowal  
Member
- (6) Dr. Anjan Konwar  
Member
- (7) Sri Biju Phukon  
Member
- (8) Sri Goutam Gogoi  
Member
- (9) Sri Nityananda Gogoi  
Member
- (10) Sri Saurav Hazarika  
Member

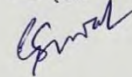
**Signature**





 13/6/23

 13/06/23



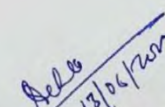








Date: 13-06-2023

 13/06/2023  
**(Dr. Sabyasachi Mahanta)**  
Principal  
Gargaon College  
**Principal**  
Gargaon College  
Simaluguri, Sivasagar (Assam)



Date: 13/06/2023

Members of the Hostel Committee present:

Signature

- |       |                           |  |
|-------|---------------------------|--|
| (1)   | <del>Rele</del><br>Rajesh |  |
| (2)   | Digant Kumar              |  |
| (3)   | Pratik Patar              |  |
| ✓ (4) | Anjan Kumar               |  |
| ✓ (5) | Rakesh Gogoi              |  |
| (6)   | Goutam Gogoi              |  |
| (7)   | Saurav Bhattacharya       |  |
| ✓ (8) | Kabita Phukan             |  |
| (9)   | Nityanandi Das            |  |
| (10)  |                           |  |
| (11)  |                           |  |

Proceeding

Date: 13/06/2023

The meeting decided that the existing boarders should re-admit themselves between 15<sup>th</sup> June and 25<sup>th</sup> June, 2023. The meeting further resolved that the fee structure needs to be revised considering the inflation and the intended raise in ~~the~~ salary of the cooks and other workers. In this regard the meeting decided to hike the present annual fee from ₹9500 to ₹9900 (a raise of ₹1950).

The salaries of the employees are hereby revised as follows with effect from 01-08-2023:-

1. Cook cum chowkidar (Males) = ₹6000 (Six thousand only)
2. Cook cum helper (Female) = ₹5500 (Rs. Five thousand five hundred only)
3. Sweeper (~~with effect from 01-08-2023~~) = ₹5000 (Rs. Five thousand only).

- 1.
2. ~~Prasanna~~ (DICHANTA KONWAR)
3. ~~Prasanna~~ (ANJAN KONWAR)
4. ~~Prasanna~~ (Kabita Phukan)
5. ~~Prasanna~~ (Labon Gogoi)
6. ~~Prasanna~~ (Anurag Jaiswal)
7. ~~Prasanna~~ (Suman Das)
- 8.
9. ~~Prasanna~~ (Nityamala Das)



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College

# Action Taken Report Hostel Committee Session 2022-2023

<b>Action Taken Report of Hostel Committee for the session 2022-2023</b>					
Sl No	Coordinating committee	Members	Date	Details of activity	Compliance
1	Hostel committee	Dr. Sabyasachi Mahanta, Principal Dr. Kabita Phukon, Supdt, Girls' Hostel Dr. Raktim Patar, Supdt, Boys' Hostel Dr. Pobon Kumar Gogoi, Member Mr. Guna Kt. Sonowal, Member Dr. Anjan Konwar, Member Mr. Lohit Gogoi, Member Mr. Goutam Gogoi, Member Mr. Nityananda Gogoi, Member Mr. Saurav Hazarika, Member	04/07/20 22	Hostel Admission fee  Procurement of hostel requirements	Hostel Committee decided to increase the Hostel Admission fee from Rs. 7000/- to 7950/- for the session 2022-23 due to increase in Gas, salary of temporary worker and etc.  Hostel Committee decided to approve the lowest rate submitted by Mr. Manakh Dutta in the tender process for procurement of hostel requirements and work order has been issued for supply of Door and Table as per specification given.
2	Hostel committee	-do-	02/09/20 22	Procurement of hostel requirements & renovation work	Hostel Committee decided to re-allocate the work order for supply of remaining Door and Table to Phukon Enterprise previously given to Mr. Manakh Dutta for failure to supply in full in due time. M/S Phukan Enterprises completed the task with committee satisfaction in due time. The Committee decided to carry out renovation work in Boys Hostel inviting quotations without delay.
3	Hostel committee	-do-	28/11/20 22	Verification of Bills for payment	Hostel Committee verified the bills submitted by the party and found satisfactory and thus approved.
4	Hostel	-do-	10/04/20	Renovation work	Hostel Committee approved few renovation



	committee		23		work to be carried out at Girls Hostel like installation of bird insulation.
5	IQAC & Hostel Committee	-do-	13/06/2023	Installation of Rain water Harvesting	Hostel Committee approved the proposal submitted by IQAC regarding Installation of Rain water Harvesting for the greater benefit of Hostel Boarders. Construction of Rain water harvesting system with storage capacity of 2000 Ltrs was completed at Girls' Hostel campus during the month of September'2023 and it's hugely benefited the boarders.
6	IQAC & Hostel Committee		13/06/2023	Establishing Vermicompost cell & production	Hostel Committee also approved the proposal submitted by IQAC regarding construction of Vermicompost cell at Girls' Hostel campus and accordingly construction was completed in the month of October'2023 and production of vermicompost is under process.

				Hostel Admission fee	Hostel fee increases from Rs. 7950/- to 9900/- for the session 2023-24 due to increase in Gas, salary of temporary workers and etc.
7	Hostel committee	-do-	13/06/2023	Increase of salary to contractual employees (Cooks and others) of Hostel	The Hostel committee decided to revised the fee structure of Contractual employees of Hostel (Cooks and others) considering the inflation which will be effect from the month of August'2023 as follows: 1. Cook cum Chowkider (Male): Rs. 6000/- PM 2. Cook cum Helper (Female): Rs. 5500/- PM 3. Sweeper : Rs. 5000/- PM
8	Deptt of Mathematics, IQAC & Hostel Committee	-do-	30/06/2023	Plantation drive on 30th june	Department of Mathematics, Gargaon College in Collaboration with IQAC and Girls' hostel, ("Chaw Ching konwari chatri Nivas") jointly organized a tree plantation programme on 30.06.2023 within the premises of the Girls' hostel of Gargaon College. Dr. Kabita Phukon, HOD, Dr. Surajit Saikia, IQAC Coordinator, Mr. Harekrishna Mili and Ms. Sujata Goala, Asstt. prof and few alumni and present students of the department as well as hostel were took part in the Plantation program. Total 50 nos. of saplings were planted.

  
 (Dr. Kabita Phukon)  
 Superintendent  
 Girls' Hostel  
 Gargaon College, Simlajagan

# GARGAON COLLEGE



ESTD: 1959, Reaccredited by NAAC with B Grade

Simaluguri - 785686, Sivasagar, Assam  
E-mail: gargaoncollege@rediffmail.com

Tel: 03772-296164  
www.gargaoncollege.ac.in

Ref. No: GC/

Date:

## EXTENSION ACTIVITY COMMITTEE

Extension activities in colleges play a crucial role in the holistic development of students and contribute significantly to their overall education. Extension activities in colleges are essential for shaping well-rounded individuals who are not only academically proficient but also socially responsible, culturally aware, and prepared for the challenges of the real world. These activities contribute to the comprehensive development of students, equipping them with the skills and mindset needed for success in their future endeavors.

Keeping views of the importance of extension activities, the Gargaon College extension activities committee was formed. The extension activities committee is as highlighted under-

GARGAON COLLEGE				
ESTD: 1959		Reaccredited by NAAC with B Grade		
Simaluguri - 785686, Sivasagar, Assam		Tel: 03772-252251		
E-mail: gargaoncollege@rediffmail.com		Fax: 03772-252251		
Date:				
<b>23. EXTENSION ACTIVITIES COMMITTEE</b>				
SL. NO.	NAME	DESIGNATION	MOBILE NO.	SIGNATURE
1	Dr. Sabyasachi Mahanta	Chairman		
2	Dr. Mintu Gogoi	Coordinator		
3	Ms. Bonika Buragoham	Member		
4	Mr. Yuvaraj Gogoi	Member	995479152	
5	Mr. Nilutpal Chutia	Member		
6	Ms. Nomami Dutta	Member		
7	Ms. Bornali Dutta	Member		
8	Ms. Devajani Bokrolal	Member	8402012180	
9	Dr. Boluram Das	Member		
10	Dr. Ankur Dutta	Member	9954721002	
11	Ms. Ankika Dutta	Member	9954272431	
12	Dr. Rashmi Dutta	Member		
13	Dr. Rituraj Neog	Member		
14	Dr. Chirantan Bhagawati	Member	9080559801	
15	Dr. Minnal Ghosh	Member		
16	Ms. Pimili Langthasa	Member	9401941215	
17	Dr. Pakiza Begum	Member	8486068210	
18	Ms. Nibedita Handique (Economics)	Student Representative		
19	Ms. Manashi Paul (Mathematics)	Student Representative	6003102580	
20	Mr. Bitupan Gogoi (Zoology)	Student Representative	6003898218	
21	Mr. Deep Kumar Bora (Statistics)	Student Representative		

The first extension committee meeting for the academic session 2022-2023 was called to conduct on 18<sup>th</sup> August 2022/ Thursday/ 2.15 PM: at IQAC, Gargaon College.

### Minutes of the meeting

18<sup>th</sup> August 2022/ Thursday/ 2.15 PM:

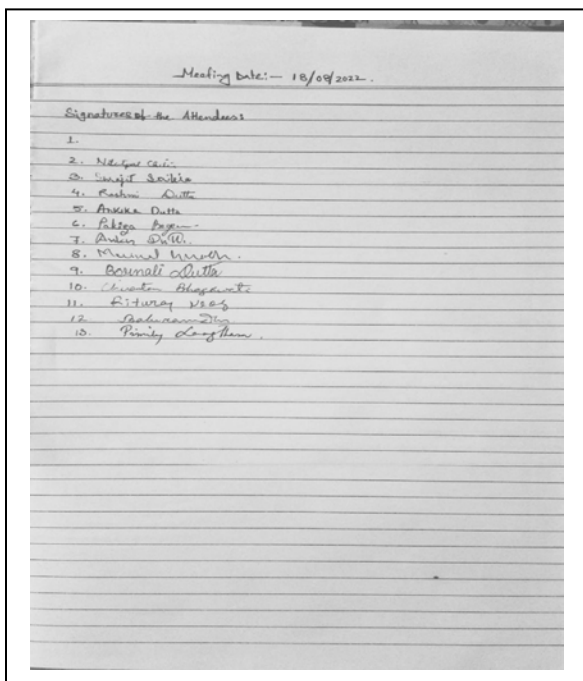
The first extension committee meeting for the academic session 2022-2023 was called to conduct on 18<sup>th</sup> August 2022/ Thursday/ 2.15 PM: at IQAC, Gargaon College.

### Agenda of the Meeting:

The meeting was convened with the following agenda-

- Discussion of future extension activities to be execute for the academic session 2022-2023.
- Responsibility to be assigned to the departments to execute different extension activities.

### Attendee's Signature:



### Discussion:

The coordinator of the committee highlighted the agenda of the meeting in front of the members appealing them to participate the discussion and express their thoughts and

suggestions. In connection to the agenda, the chairperson Dr. Gogoi opined that –it would be better to take initiatives by all the department of the institution for executing activities like workshop, seminar webinar motivational talk especially on Indian knowledge system, intellectual property rights, research methodology, and entrepreneurship at departmental level. Nonetheless, Dr. Gogoi express that all the departments are authorized to take such initiatives for the same. IQAC, Gargaon College, coordinator Dr. Saikia encouraged the opinion of Dr. Gogoi and said that apart from all those extension activities department must observe the important days departmentally and for the convenience Dr. Saikia said that a list of important days observe and responsible list will be released from the IQAC Cell very soon. Dr. Pakiza expressed her opinion and said that gender sensitization health and wellness programs are also important extension activities to be initiated by the college. Dr. Pimily said that Community Engagement is one of the important aspects so there is a vital importance of Involvement in extension activities, which promotes a sense of social responsibility and community engagement. Students learn about the needs and challenges of the community and develop a commitment to making a positive impact. In tune with Dr. Pimily, the chairperson of the meeting Dr. Gogoi said that all the aspects like community engagement, Health and Well-being, Community Service and Outreach Programs, Volunteering in local communities, Organizing health camps or awareness programs, Participating in environmental clean-up initiatives will be carried on by the NSS Cell and the central committee today authorized the NSS cell to take initiative for the same .

**Decision of the meeting:**

The outcomes of the meeting are as highlighted below-

- All the departments are authorized by the central committee of extension activities to execute different extension activities at their level.
- All the department must keep detail records with photographs and media coverage of every activities executed by them.
- Departments can observe and conduct program in their departmental banner.
- Activities like community engagement, Health and Well-being, Community Service and Outreach Programs, Volunteering in local communities, Organizing health camps or



awareness programs, Participating in environmental clean-up initiatives will be carried on by the NSS Cell.

- No further meeting will be called for executing the activities as all the departments are authorized for the same.

**Adjournment:** After a rigorous discussion the meeting was adjourned at 4.00 pm., the coordinator declared the adjournment with a closing speech requesting and expecting all the members active participation and dedication in the coming days with full of energy and team spirit.

**Annual Report of the Committee:**

The extension activities committee (central) extends heartiest thanks and gratitude to all the department for their support, coordination and high sprit. Various activities have been initiated by the departments in the academic session July 2022 to June 2023. A summary of extension activities initiated by different departments are highlighted below -

Sl no	Department/cell /Committee	Activities details
1	Political Science	webinar on “Social Movement and its Impact on Democracy” Thursday, April 20, 2023
2	English	ICSSR Sponsored National Seminar on “Writings from North East India: Trends and Issues” 24th February to 25th February, 2023
3	Mathematics	World computer literacy day dated 2 <sup>nd</sup> December, 2022
		Workshop on history of Pi /Career counseling on math, dated 14 <sup>th</sup> March2023.
		Workshop on mental happiness, dated 20March2023.
		International Mathematics Day Celebration, dated 14 Feb 2023
		Faculty exchange programme
		School adoption initiative
4	Sociology	One day workshop on Yoga (Date- 30.03.2023)
		One day workshop on Research Methodology (Date-02.05.2023)
		One day workshop on Make-up (Date-27.06.2023)
		One day workshop on Pickle making (Date-28.06.2023)
5	Statistics	National Workshop on Research Methodology, dated 29 <sup>th</sup> June, 2023
6	Zoology	Prospect of Entrepreneurship in Aquarium Trade, dated 17.02.2023
7	Commerce	Online workshop on “Entrepreneurial Ecosystem: Challenges and Opportunities” on 19 <sup>th</sup> September 2022.

		Three-Day Online seminar series from 6th to 8th April, 2023 on NEP 2020 and NRF, Entrepreneurship and Self-reliant India, and IPR basics and advanced.
		Donation Drive to Human Welfare Society, Nazira 29 <sup>th</sup> November, 2022
		Industrial Tour to ONGC Industrial Area 10 <sup>th</sup> June, 2013
		How to Use the Platform LinkedIn 25 <sup>th</sup> October, 2022
		Union Budget 2023: An Analysis 6 <sup>th</sup> March, 2023
		Corporate Internship programme for B.com, B.A. and B.Sc. from 20 <sup>th</sup> June, 2023 (10 days)
8	Education	Seminar on Scientific method and Research in Education date-03-09-2022
		Webinar / Special lecture on Guidance and Counseling, date 13-09-2022
		International Day of the people with Disability, date-3-12-2022
		Special talk on Suicide among youth in India -A brief outline, 18-03-2023
9	Botany	Botany Lecture Series 18 <sup>th</sup> June, 2023 to 26 <sup>th</sup> June, 2023
		orientation on "Collection and Development of Indigenous Seed Bank" Date: 21 <sup>st</sup> June 2023
10	Assamese	International Day of World Indigenous People, 9th August 2022
		World Literacy Day 8 September, 2022
		Celebrate Children Day, 14 November, 2022
		International Workers Day 1 <sup>st</sup> May, 2023
		State level seminar on 'Asomiya Sahityar Burnji Aru Asomar Sanskriti: Adhyantar Bhinna Matta' from 2nd to 23rd October, 2022
		Two Days workshop on Gabeshana Pakalpa Prastutkaran : Pradhati Aru Koushal, 4 <sup>th</sup> and 5 <sup>th</sup> April, 2023
11	Geography	An extension and student outreach programme at Na-mati High School, Nazira, Sivasagar, on June 26, 2023.
12	Chemistry	a field trip on 19 <sup>th</sup> of March 2023
		2 days online international workshop on career planning: exploring the recent trends in the ocean of science 8 <sup>th</sup> to 9 <sup>th</sup> June 2023
13	Economics	Workshop on how to write a research project, 4th April, 2023
		CAREER PROSPECTS AFTER GRADUATION II 19th April, 2023 II Department of Economics
	NSS	'Har Ghar Tiranga' programme from first to 15 August 2022
		Iconic Week (8 <sup>th</sup> to 14 August 2022)
		Chief Minister's Institutional Plantation Programme (17th July to 15th August 2022)
		Celebration of Independence Day (15 <sup>th</sup> August 2022)

	Swachh Bharat Mission Urban Initiative, 17th September 2022
	NSS Day' on 24 <sup>th</sup> September, 2022
	Clean India Campaign (1 <sup>st</sup> to 31 <sup>st</sup> October 2022)
	National Unity Day' on 31 October 2022
	Blood Donation Drive, on 4 <sup>th</sup> November, 2022
	WORLD AIDS DAY ON 1ST DECEMBER, 2022
	National Youth Day on 12 <sup>th</sup> January, 2023
	Celebration of Republic Day
	Cleanliness Drive on 10 <sup>th</sup> February, 2023
	Celebration of International Women's Day on 8 <sup>th</sup> March, 2023
	World No Tobacco Day on 31 <sup>st</sup> May, 2023
	Celebration of International Yoga Day on 21 <sup>st</sup> June, 2023

Details of Record of extension activities initiated by different departments are highlighted below -

SI No	Departments	Links
1	Political Science	<a href="https://www.youtube.com/live/xfitAT3Ndb4?si=KY40NwAVk2rQ0nAh">https://www.youtube.com/live/xfitAT3Ndb4?si=KY40NwAVk2rQ0nAh</a>
2	English	<a href="https://docs.google.com/spreadsheets/d/1f9jk6_mOVNvazy6SILOuWYGGxVOTmrM7/edit?usp=sharing&amp;ouid=114502885608918573232&amp;rtpof=true&amp;sd=true">https://docs.google.com/spreadsheets/d/1f9jk6_mOVNvazy6SILOuWYGGxVOTmrM7/edit?usp=sharing&amp;ouid=114502885608918573232&amp;rtpof=true&amp;sd=true</a>
3	Mathematics	<a href="https://drive.google.com/file/d/13LkSMPOuOHnTLX-KnMN7dh9LIJq_fMcG/view?usp=sharing">https://drive.google.com/file/d/13LkSMPOuOHnTLX-KnMN7dh9LIJq_fMcG/view?usp=sharing</a>
		<a href="https://drive.google.com/file/d/1FIRHp8_eDPMSP13T0Ufga_nnwC5GJuYp/view?usp=sharing">https://drive.google.com/file/d/1FIRHp8_eDPMSP13T0Ufga_nnwC5GJuYp/view?usp=sharing</a>
		<a href="https://youtu.be/NyrnejD-w48">https://youtu.be/NyrnejD-w48</a> <a href="https://drive.google.com/file/d/1az5swiLsDx8OxmPXH9tP-glKvNdsXhFu/view?usp=sharing">https://drive.google.com/file/d/1az5swiLsDx8OxmPXH9tP-glKvNdsXhFu/view?usp=sharing</a>
4	Sociology	<a href="https://youtube.com/shorts/gXQEWDATH3s?si=UAVSISq5mGIGfW12">https://youtube.com/shorts/gXQEWDATH3s?si=UAVSISq5mGIGfW12</a>
		<a href="https://youtube.com/shorts/UBV5rvPW6pg?si=aejk7bFsGz73Yjnz">https://youtube.com/shorts/UBV5rvPW6pg?si=aejk7bFsGz73Yjnz</a>
		<a href="https://youtube.com/shorts/tMuxcOucn4Y?si=3paPsVPMRtwPtnHE">https://youtube.com/shorts/tMuxcOucn4Y?si=3paPsVPMRtwPtnHE</a>
5	Statistics	<a href="https://www.youtube.com/live/oaimjHnNBUY?si=5pkokYV8cENTPS-H">https://www.youtube.com/live/oaimjHnNBUY?si=5pkokYV8cENTPS-H</a>
6		<a href="https://docs.google.com/document/d/18qWoCyDEuD_EyJrvLnzejfAsXuPWgod8/edit?usp=sharing&amp;ouid=109287118398937148128&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/18qWoCyDEuD_EyJrvLnzejfAsXuPWgod8/edit?usp=sharing&amp;ouid=109287118398937148128&amp;rtpof=true&amp;sd=true</a>
7	Zoology	<a href="https://acesse.one/4nlnJ">https://acesse.one/4nlnJ</a>
8	Commerce	<a href="https://www.youtube.com/watch?v=rIIA4zeJdAo">https://www.youtube.com/watch?v=rIIA4zeJdAo</a>
		<a href="https://www.youtube.com/watch?v=bc4SDN4B0_s">https://www.youtube.com/watch?v=bc4SDN4B0_s</a>
		<a href="https://www.youtube.com/watch?v=LDO0AmnY0e0">https://www.youtube.com/watch?v=LDO0AmnY0e0</a>
		<a href="https://www.youtube.com/watch?v=ZxEmBYNcluY">https://www.youtube.com/watch?v=ZxEmBYNcluY</a> <a href="https://www.youtube.com/watch?v=M4xUhIMLYCo&amp;t=1436s">https://www.youtube.com/watch?v=M4xUhIMLYCo&amp;t=1436s</a>
9	Education	
10	Botany	Day 1: <a href="https://www.youtube.com/live/xVkzMr06nw0?si=FwfT5dH1WctVwZzD">https://www.youtube.com/live/xVkzMr06nw0?si=FwfT5dH1WctVwZzD</a>
		Day 2: <a href="https://www.youtube.com/live/Zl7sBGm3Blw?si=BMd922V470jxzCyW">https://www.youtube.com/live/Zl7sBGm3Blw?si=BMd922V470jxzCyW</a>
		Day 3: <a href="https://www.youtube.com/live/OMm5wxZF6Vc?si=AIPMUIH_WycxDoqp">https://www.youtube.com/live/OMm5wxZF6Vc?si=AIPMUIH_WycxDoqp</a>
		Day 4: No link due to network issues
		Day 5: <a href="https://www.youtube.com/live/ZslzuQkb6J8?si=nIN2wpdjzWVb-4IU">https://www.youtube.com/live/ZslzuQkb6J8?si=nIN2wpdjzWVb-4IU</a>

		Day <a href="https://www.youtube.com/live/NI9AeH9mKm8?si=mvU6WNQeimtFNAz2">https://www.youtube.com/live/NI9AeH9mKm8?si=mvU6WNQeimtFNAz2</a> Day 7: <a href="https://www.youtube.com/live/Jfa3QbwlhE?si=-wdRbyueTnj2gtbZ">https://www.youtube.com/live/Jfa3QbwlhE?si=-wdRbyueTnj2gtbZ</a> <a href="https://youtu.be/KH6YNMANbj0?si=yjc-2G0zQIKwqYj9">https://youtu.be/KH6YNMANbj0?si=yjc-2G0zQIKwqYj9</a>	6:
11	Assamese	<a href="https://www.youtube.com/watch?v=A1LFsztmCEU">https://www.youtube.com/watch?v=A1LFsztmCEU</a> <a href="https://www.youtube.com/live/A7Kmnvtu17Y?si=OZQtKowuV0dFSt8d">https://www.youtube.com/live/A7Kmnvtu17Y?si=OZQtKowuV0dFSt8d</a> <a href="https://youtu.be/L4RWp5NSWFg">https://youtu.be/L4RWp5NSWFg</a> First Day youtube link- <a href="https://www.youtube.com/live/8lybpimv8qY?si=kXzzLgc2qblCcs9d">https://www.youtube.com/live/8lybpimv8qY?si=kXzzLgc2qblCcs9d</a> 2 <sup>nd</sup> Day youtube link- <a href="https://www.youtube.com/live/RFUZ5x2YJ0I?feature=share">https://www.youtube.com/live/RFUZ5x2YJ0I?feature=share</a>	
12	Chemistry	<a href="https://drive.google.com/file/d/1bPK67vfA_vY82JyMuh7t3-TLjNKHT0EL/view?usp=sharing">https://drive.google.com/file/d/1bPK67vfA_vY82JyMuh7t3-TLjNKHT0EL/view?usp=sharing</a> <a href="https://drive.google.com/file/d/1bPK67vfA_vY82JyMuh7t3-TLjNKHT0EL/view?usp=sharing">https://drive.google.com/file/d/1bPK67vfA_vY82JyMuh7t3-TLjNKHT0EL/view?usp=sharing</a>	
13	Economics	<a href="https://drive.google.com/file/d/1YPFzg7wvhmvpuf4Ht6aRgAARxH3Bqd6a/view?usp=sharing">https://drive.google.com/file/d/1YPFzg7wvhmvpuf4Ht6aRgAARxH3Bqd6a/view?usp=sharing</a> <a href="https://www.youtube.com/watch?v=D3kcSEnd9jE">https://www.youtube.com/watch?v=D3kcSEnd9jE</a>	
14	NSS	<a href="https://m.facebook.com/story.php?story_fbid=pfbid0gyR72fBepFuhb8BdqTtHjbn3ipZk6Ys7naNyF2Z8A46iNB5m85PZG1t4q1SHZX1&amp;id=100010314271196&amp;mibextid=Nif5oz">https://m.facebook.com/story.php?story_fbid=pfbid0gyR72fBepFuhb8BdqTtHjbn3ipZk6Ys7naNyF2Z8A46iNB5m85PZG1t4q1SHZX1&amp;id=100010314271196&amp;mibextid=Nif5oz</a> <a href="https://fb.watch/mRtKLGiLm/?mibextid=Nif5oz">https://fb.watch/mRtKLGiLm/?mibextid=Nif5oz</a> <a href="https://m.facebook.com/story.php?story_fbid=pfbid036QyNxvG2LTD3jidzS7d5UNbaE7MyEfwFBjdHB6vNC1NuahWVz2FgPdRVUCEKpkHSI&amp;id=100048558408851&amp;mibextid=Nif5oz">https://m.facebook.com/story.php?story_fbid=pfbid036QyNxvG2LTD3jidzS7d5UNbaE7MyEfwFBjdHB6vNC1NuahWVz2FgPdRVUCEKpkHSI&amp;id=100048558408851&amp;mibextid=Nif5oz</a> <a href="https://m.facebook.com/story.php?story_fbid=pfbid0WUy8ecYdvJiuSdGbMSLFPBqtC8niJyN8R91greD7VCJxFWMXzErBHLr7Mmd93rwl&amp;id=100083693514921&amp;mibextid=Nif5oz">https://m.facebook.com/story.php?story_fbid=pfbid0WUy8ecYdvJiuSdGbMSLFPBqtC8niJyN8R91greD7VCJxFWMXzErBHLr7Mmd93rwl&amp;id=100083693514921&amp;mibextid=Nif5oz</a> <a href="https://fb.watch/mRtXBOfxd/?mibextid=Nif5oz">https://fb.watch/mRtXBOfxd/?mibextid=Nif5oz</a> <a href="https://m.facebook.com/story.php?story_fbid=pfbid0nas46KDLsewjA791KZSoRsrIvidgNBxTYDNzHJknCcQaCmAA4B7oj3Wmy869NE6al&amp;id=100010314271196&amp;mibextid=Nif5oz">https://m.facebook.com/story.php?story_fbid=pfbid0nas46KDLsewjA791KZSoRsrIvidgNBxTYDNzHJknCcQaCmAA4B7oj3Wmy869NE6al&amp;id=100010314271196&amp;mibextid=Nif5oz</a> <a href="https://nerity.com/updates/71783?fbclid=IwAR2XjYufLJbfRyofFFA-bTNVBJGhpL61h6poYWOQcgEcFsOUQo6nEMad78">https://nerity.com/updates/71783?fbclid=IwAR2XjYufLJbfRyofFFA-bTNVBJGhpL61h6poYWOQcgEcFsOUQo6nEMad78</a> <a href="https://m.facebook.com/story.php?story_fbid=pfbid0yjc74WkkgKbPQcysMHFDkxtt8CSA4iv6wh8xBFKoA1hWwAaD6uPEHX8BFme15vs8I&amp;id=100083693514921&amp;mibextid=Nif5oz">https://m.facebook.com/story.php?story_fbid=pfbid0yjc74WkkgKbPQcysMHFDkxtt8CSA4iv6wh8xBFKoA1hWwAaD6uPEHX8BFme15vs8I&amp;id=100083693514921&amp;mibextid=Nif5oz</a> <a href="https://m.facebook.com/story.php?story_fbid=pfbid071GTYEggYcCXLav1jCHHEDMfnAaN1J3xY65YhwuVtwkf4Vd6GBihgZZg7JDqjz1&amp;id=100004299611671&amp;mibextid=Nif5oz">https://m.facebook.com/story.php?story_fbid=pfbid071GTYEggYcCXLav1jCHHEDMfnAaN1J3xY65YhwuVtwkf4Vd6GBihgZZg7JDqjz1&amp;id=100004299611671&amp;mibextid=Nif5oz</a> <a href="https://fb.watch/gADjamLeYh/">https://fb.watch/gADjamLeYh/</a>	

**Media coverage and photographs details are available in the link:**

<https://drive.google.com/drive/folders/1WZ9NZrMx8v5iwC2lhAODpXxyk6ZNTeek?usp=sharing>

**Concluding Remarks:**

I, Dr. Mintu Gogoi, Declare that all the information provided above and carried on by different department of Gargaon College are authentic and original in values. As a coordinator of the extension activity committee, I extend my heartiest thanks and gratitude to all the departments for their unconditional support and cooperation in engaging the institution in different activities during the session 2022 to 2023. I also extends my sincere thanks to the coordinator, IQAC, Gargaon College , Dr. Surajit Saikia for his all round timely support and cooperation. Thank you all.



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College



# GARGAON COLLEGE



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Tel: 03772-296164

[www.gargaoncollege.ac.in](http://www.gargaoncollege.ac.in)

Ref. No: GC/

Date:

## RESEARCH COMMITTEE

### GARGAON COLLEGE



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Date: 03/12/2021


#### Notice

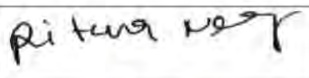


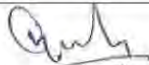

All the members of the Research Committee are hereby informed that their meetings is arranged on 07/12/2021 at 12:00 pm at IQAC Office, Gargaon College for discussion about following agenda. All should attend the same and cooperate.

#### Agenda:

1. Future plan of the committee.

  
Dr. Dimbeshwar Das  
Cordinator  
Research Committee

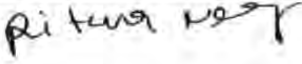




Sl. No.	Members	Notice Received
1	Dr. Rashmi Rekha Saikia	
2	Dr. Pankaj Kr. Nath	
3	Dr. Ratna Das	
4	Dr. Raktim Patar	
5	Dr. Kabita Phukon	
6	Dr. Arandao Narzary	
7	Dr. Mintu Gogoi	
8	Dr. Ankur Dutta	

9	Dr. Rituraj Neog	
10	Dr. Boluram Das	
11	Dr. Pakiza Begum	
12	Dr. Mrinal Ghosh	
13	Dr. Rashmi Dutta	

**Minutes of the Research Committee Meeting – I held on 07/12/2021**

The meeting of the Research Committee of Gargaon College was held in IQAC office, Gargaon College on 07/12/2021 (Tuesday) at 12:00 pm. Under the cordiantorship of Dr. Dimebshwar Das. For this meeting following members were present.

Sl. No.	Members	Signature
1	Dr. Rashmi Rekha Saikia	
2	Dr. Pankaj Kr. Nath	
3	Dr. Ratna Das	
4	Dr. Raktim Patar	
5	Dr. Kabita Phukon	
6	Dr. Arandao Narzary	
7	Dr. Mintu Gogoi	
8	Dr. Ankur Dutta	

9	Dr. Rituraj Neog	
10	Dr. Boluram Das	
11	Dr. Pakiza Begum	
12	Dr. Mrinal Ghosh	
13	Dr. Rashmi Dutta	

Coordinator of the Research Committee Dr. Dimbeshwar Das welcomed all the members and special invitee Dr. Surajit Saikia, IQAC Coordinator, Gargaon College. The Coordinator briefed about the objectives of the meetings and started discussions on the Agenda points.

#### **Agenda I: Future Plan of the Committee**

**Discussions:** All the members put forward their views and after deliberative discussions the following decisions/resolution were taken.

**Resolution No. 1:** A notice to be circulated to all the faculty members through the Principal, Gargaon College for publishing research papers and books chapters in their respective area of research in UGC care listed Journals, Edited Book Volumes, etc.

**Resolution No. 2:** All the faculty members shall apply for Major / Minor research project to different funding agencies.

**Resolution No. 3:** All the faculty members shall apply for the interdisciplinary projects to the various funding agencies.

**Resolution No. 4:** All the Heads of the respective Departments shall prepare an annual plan for organizing conference/seminar/workshops/FDP's/ celebrations of important days, etc.

**Resolution No. 5:** Each Departments shall take their students for field studies once in every semester.

**Resolution No. 6:** Each Departments shall give students projects in the 4<sup>th</sup> Sem. and the report to be submitted in the final semester.

**Resolution No. 7:** All the faculty members must have Research Gate & Orcid account.

**Action Taken by the Research Committee**

Report on action taken on the decision of Research Committee meeting held on 07/12/2022 (Tuesday) 12:00 pm at IQAC Office, Gargaon College.

Following actions have been taken as per minutes of the above meeting:

1. A notice was circulated through the Principal, Gargaon College to all the departments regarding:
  - a) To publish research papers in UGC Care listed / Peer journals.
  - b) To publish book chapters in Edited Books.
  - c) To apply for Major/Minor research projects to various funding agencies.
  - d) To prepare annual plan for conference/seminar/workshops/FDPs, etc. on or before March 10, 2022.
2. All the teachers were also informed about all the decisions taken by the Research Committee.
3. Dr. Mrinal Ghosh, Assistant Professor, Department of Commerce submitted the Minor Research Project to The Indian Council of Social Science Research North Eastern Regional Centre.
4. Most of the faculties of the college has communicated the research papers and book chapters
5. The members of Research Committee planned to take necessary actions immediately.



Dr. Dimbeshwar Das  
Coordinator  
Research Committee



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College

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Date: 11/08/2022

### Notice

All the members of the Research Committee are hereby informed that their meetings is arranged on 20/08/2022 (Saturday) at 2:00 pm at IQAC Office, Gargaon College for discussion about following agenda. All should attend the same and cooperate.

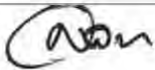
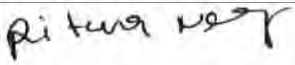




#### Agenda:

1. Confirmation of minutes of earlier meetings.
2. To send proposal for Major/Minor resrach project.
3. To send proposal for seminar/conference/workshops.
4. To publish research papers and books chapters.

Dr. Dimbeshwar Das  
Coordinator  
Research Committee

Sl. No.	Members	Notice Received
1	Dr. Rashmi Rekha Saikia	
2	Dr. Pankaj Kr. Nath	
3	Dr. Ratna Das	
4	Dr. Raktim Patar	
5	Dr. Kabita Phukon	
6	Dr. Arandao Narzary	
7	Dr. Mintu Gogoi	

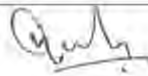



8	Dr. Ankur Dutta	
9	Dr. Rituraj Neog	
10	Dr. Boluram Das	
11	Dr. Pakiza Begum	
12	Dr. Mrinal Ghosh	
13	Dr. Rashmi Dutta	

**Minutes of the Research Committee Meeting – II held on 20/08/2022**

The meeting of the Research Committee of Gargaon College was held in IQAC office, Gargaon College on 20/08/2022 (Saturday) at 2:00 pm at IQAC Office. Under the cordiantorship of Dr. Dimebshwar Das. For this meeting following members were present.

Sl. No.	Members	Signature
1	Dr. Rashmi Rekha Saikia	
2	Dr. Pankaj Kr. Nath	
3	Dr. Ratna Das	
4	Dr. Kabita Phukon	
5	Dr. Arandao Narzary	
6	Dr. Mintu Gogoi	
7	Dr. Boluram Das	
8	Dr. Pakiza Begum	

9	Dr. Mrinal Ghosh	
10	Dr. Rashmi Dutta	

Coordinator of the Research Committee Dr. Dimbeshwar Das welcomed all the members. The Coordinator briefed about the objectives of the meetings and started discussions on the Agenda points.

**Agenda I:** Confirmation of minutes of earlier meetings.

**Discussions:** Coordinator, Dr. Dimbeshwar Das read the minutes of earlier meetings and action taken report on it.

**Resolution No. 1:** All the members gave confirmations to minutes and expressed satisfaction on action taken report.

**Agenda II:** To send proposal for Major/Minor research project.

**Discussions:** As it was decided in earlier meeting proposal for Major/Minor research project shall be sent to different funding agencies to promote research in the college. Dr. Mintu Gogoi, one of the member of Research Committee, informed to the committee that ICSSR NERC, Shillong has sanctioned a Minor research project on "Impact of Skill Development Initiatives on Livelihood and Employment: A Study on the Sivasagar District of Assam" to Dr. Mrinal Ghosh, Assistant Professor in the Department of Commerce, Gargaon College, amounting to Rs 1,20,000. All the members appreciated the effort of Dr. Mrinal Ghosh and praised him.

**Resolution No. 2:** All the faculty members shall apply for the Major/Minor research project/interdisciplinary projects to the various funding agencies.

**Agenda III:** To send proposal for seminar/conference/workshops.

**Discussions:** Seminar/conference/FDP's, etc. are very important for learning new ideas to make us more effective and efficient in our work. As it was decided in earlier meeting proposal for seminar/conference/workshop shall be sent to different funding agencies.

**Resolution No. 3:** It was decided to organize Seminar/conference/FDP's at least one or two in an academic year.

**Resolution No. 4:** All HOD's to submit the reports related to all seminar/conference/FDP's/ workshops, etc. organized by the departments to Coordinator of the Research Committee of the College.

**Agenda IV:** To publish research papers, edited books and books chapters.

**Discussions:** All the members put forward their views and after deliberative discussions the following decisions/resolution were taken.

Proposal for an edited book entitled "Open Science – A compilation of Science Abstracts" to be published by the Gargaon College Science Forum was discussed in the meeting.

**Resolution No. 5:** All the faculties/departments of the college shall publish research papers, edited books and books chapters in their respective area of research in UGC care listed Journals, Edited Book Volumes, reputed publishers, etc. Proposal for an edited book entitled “ Open Science – A compilation of Science Articles” to be published by the Gargaon College Science Forum was approved in the meeting.

**Resolution No. 6:** All HOD's to submit the reports related to all published research papers and books chapters, etc. by the faculties of the departments to Coordinator of the Research Committee of the College.

#### **Action Taken by the Research Committee**

Report on action taken on the decision of Research Committee meeting held on 20/08/2022 at 2:00 pm at IQAC Office, Gargaon College.

Following actions have been taken as per minutes of the above meeting:

1. All the teachers were also informed about all the decisions taken by the Research Committee.
2. Department of English has submitted a proposal for National Seminar on “Writings from North East India: Trends and Issues” to ICSSR, New Delhi which is going to be held from February 24 – 25, 2023.
3. 31 Book Chapters has been published by the faculties of the College and are mentioned as follows:
  - 9 from Dept. of Assamese
  - 2 from Dept. of Botany
  - 2 from Dept. of Chemistry
  - 4 from Dept. of Economics
  - 4 from Dept. of English
  - 1 from Dept. of Geography
  - 2 from Dept. of Mathematics
  - 1 from Dept. of Political Science
  - 6 from Dept. of Zoology
4. 5 Edited Books has been published by the Department of Assamese.
5. Proposal for an edited book entitled “ Open Science – A compilation of Science Articles” to be published by the Gargaon College Science Forum was approved by the committee.

6. 6 Research Papers has been published in the year 2022 by the faculties of the College

- 2 Research Paper by Dr. Rituraj Neog, Assistant Professor, Dept. of Geogrpahy
- 3 Research Paper by Dr. Raktim Patar, Assistant Professor, Dept. of History
- 1 Research Paper by Yuvaraj Gogoi, Assistant Professor, Dept. of Political Scinece

7. The members of Research Committee planned to take necessary actions immediately.



Dr. Dimbeshwar Das  
Coordinator  
Research Committee



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College

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[www.gargaoncollege.ac.in](http://www.gargaoncollege.ac.in)

Date: 30/01/2023

### Notice

All the members of the Research Committee are hereby informed that their meetings is arranged on 04/02/2023 (Saturday) at 2:00 pm at IQAC Office, Gargaon College for discussion about following agenda. All should attend the same and cooperate.

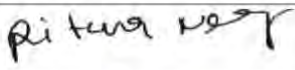


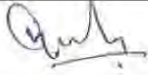
#### Agenda:

1. Confirmation of minutes of earlier meetings.
3. To send proposal for seminar/conference/workshops.
4. To publish research papers and books chapters.

Dr. Dimbeshwar Das  
Coordinator  
Research Committee

Sl. No.	Members	Notice Received
1	Dr. Rashmi Rekha Saikia	
2	Dr. Pankaj Kr. Nath	
3	Dr. Ratna Das	
4	Dr. Raktim Patar	
5	Dr. Kabita Phukon	
6	Dr. Arandao Narzary	
7	Dr. Mintu Gogoi	
8	Dr. Ankur Dutta	

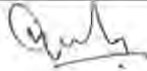


9	Dr. Rituraj Neog	
10	Dr. Boluram Das	
11	Dr. Pakiza Begum	
12	Dr. Mrinal Ghosh	

**Minutes of the Research Committee Meeting – III held on 30/01/2023**

The meeting of the Research Committee of Gargaon College was held in IQAC office, Gargaon College on 04/02/2023 (Saturday) at 2:00 pm at IQAC Office. Under the cordiantorship of Dr. Dimebshwar Das. For this meeting following members were present.

Sl. No.	Members	Signature
1	Dr. Pankaj Kr. Nath	
2	Dr. Ratna Das	
3	Dr. Raktim Patar	
4	Dr. Kabita Phukon	
5	Dr. Arandao Narzary	
6	Dr. Mintu Gogoi	
7	Dr. Rituraj Neog	
8	Dr. Boluram Das	
9	Dr. Pakiza Begum	

10	Dr. Mrinal Ghosh	
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Coordinator of the Research Committee Dr. Dimbeshwar Das welcomed all the members. The Coordinator briefed about the objectives of the meetings and started discussions on the Agenda points.

**Agenda I:** Confirmation of minutes of earlier meetings.

**Discussions:** Coordinator, Dr. Dimbeshwar Das read the minutes of earlier meetings and action taken report on it.

**Resolution No. 1:** All the members gave confirmations to minutes and expressed satisfaction on action taken report.

**Agenda II:** To send proposal for seminar/conference/workshops.

**Discussions:** Seminar/conference/FDP's, etc. are very important for learning new ideas to make us more effective and efficient in our work.

Proposal for two-day International conference "Advances in Science" to be organized by the Gargaon College Science Forum in association with IQAC and CSIR NEIST, Jorhat and sponsored by ONGC, Assam Asset, Nazira and SBI, Gargaon which is going to be on May 5 – 6, 2023 was discussed in the meeting.

Proposal for, one day National Seminar on "Atmanirbhar Bharat – Opportunities and challenges with special focus on North East India" to be organized by IQAC, Gargaon College which is going to be held on April 1, 2023 proposal was discussed in the meeting.

Proposal for, one day National Seminar on "Spirituality: Theoretical and Practical Significance" to be organized by Department of Assamese in collaboration with Sati Radhika Mahila Tirtha, which is going to be held from October 7, 2023 was also discussed in the meeting.

Proposal for one Week Lecture Series on Botany (online mode) to be organized by the Department of Botany from June 18 – 24, 2023 was also discussed in the meeting.

**Resolution No. 3:** It was decided to organize Seminar/conference/FDP's at least one or two in an academic year by each departments of the college either in hybrid mode or offline. Proposal received by the committee for the seminar/conference/webinar was also approved.

**Resolution No. 4:** All HOD's to submit the reports related to all seminar/conference/FDP's/ workshops, etc. organized by the departments to Coordinator of the Research Committee of the College.

**Agenda III:** To publish research papers, edited books and books chapters.

**Discussions:** All the members put forward their views and after deliberated discussions the following decisions/resolution were taken.

Proposal for an edited book entitled "Women's Well-Being: Inclusive and sustainable growth" to be published by the Women's Cell of Gargaon College was discussed in the meeting.

**Resolution No. 5:** All the faculties of the college shall publish research papers and books chapters in their respective area of research in UGC care listed Journals, Edited Book Volumes, etc. Proposal received by the committee for the edited book by Womens's Cell of Gargaon College was also approved

**Resolution No. 6:** All HOD's to submit the reports related to all published research papers and books chapters, etc. by the faculties of the departments to Coordinator of the Research Committee of the College.

**Action Taken by the Research Committee**

Report on action taken on the decision of Research Committee meeting held on 30/01/2023 at 2:00 pm at IQAC Office

1. Proposal for two-day International conference "Advances in Science" to be organized by the Gargaon College Science Forum in association with IQAC, Gargaon College and CSIR NEIST, Jorhat to be sponsored by ONGC, Assam Asset, Nazira and SBI, Gargaon which is going to be held on May 5 – 6, 2023 was approved by the committee.
2. Proposal for, one day National Seminar on "Atmanirbhar Bharat – Opportunities and challenges with special focus on North East India" to be organized by IQAC, Gargaon College which is going to be held on April 1, 2023 was approved by the committee.
3. Proposal for, one day National Seminar on "Spirituality: Theoretical and Practical Significance" to be organized by Department of Assamese in collaboration with Sati Radhika Mahila Tirtha, which is going to be held on October 7, 2023 was approved by the committee.
4. Proposal for one Week Lecture Series on Botany (online mode) to be organized by the Department of Botany from June 18 – 24, 2023 was approved by the committee.
5. Proposal for an edited book entitled "Women's Well-Being: Inclusive and sustainable growth" to be published by the Women's Cell of Gargaon College was discussed in the meeting.
6. 5 Research Paper of the faculties of the College has been under review in the year 2023.
  - 2 Research Paper by Devajani Bakalial, Assistant Professor, Dept. of Assamese
  - 1 Research paper by Sandeepa Agarwalla, Assistant Professor, Dept. of Botany
  - 2 Research Paper by Dr. Plaban Jyoti Sarma, Assistant Professor, Dept. of Chemistry
7. 100 Book Chapters has been communicated to various Edited Books by the faculties of the College in the year 2023.
  - 21 from Dept. of Assamese
  - 4 from Dep. of Botany

- 7 from Dept. of Chemistry
  - 10 from Dept. of Commerce
  - 8 from Dept. of Economics
  - 3 from Dept. of Education
  - 9 from Dept. of English
  - 3 from Dept. of Geography
  - 3 from Dept. of Geology
  - 3 from Dept. of History
  - 9 from Dept. of Mathematics
  - 3 from Dept. of Physics
  - 5 from Dept. of Political Science
  - 1 from Dept. of Statistics
  - 4 from Dept. of Sociology
  - 10 from Dept. of Zoology
8. A book entitled "Open Science – A compilation of Science Articles" was published by the Gargaon College Science Forum in February 2023.
9. The members of Research Committee planned to take necessary actions immediately.



Dr. Dimbeshwar Das  
Coordinator  
Research Committee



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College

# GARGAON



# COLLEGE

ESTD: 1959, Reaccredited by NAAC with B Grade

Simaluguri - 785686, Sivasagar, Assam

Tel: 03772-296164

E-mail: [gargaoncollege@rediffmail.com](mailto:gargaoncollege@rediffmail.com)

[www.gargaoncollege.ac.in](http://www.gargaoncollege.ac.in)

Ref. No: GC/

Date:

## GARGAON COLLEGE



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Date: 08/09/2023

### Notice

All the members of the Research Committee are hereby informed that their meetings is arranged on 16/09/2023 (Saturday) at 2:00 pm at IQAC Office, Gargaon College for discussion about following agenda. All should attend the same and cooperate.

#### Agenda:

1. Confirmation of minutes of earlier meetings.
3. To send proposal for seminar/conference/workshops.
4. To publish research papers, edited books, books chapters.

Dr. Dimbeshwar Das  
Coordinator  
Research Committee




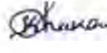


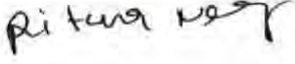



Sl. No.	Members	Notice Received
1	Dr. Pankaj Kr. Nath	
2	Dr. Ratna Das	
3	Dr. Raktim Patar	
4	Dr. Kabita Phukon	
5	Dr. Arandao Narzary	
6	Dr. Mintu Gogoi	
7	Dr. Ankur Dutta	
8	Dr. Rituraj Neog	



9	Dr. Boluram Das	
10	Dr. Pakiza Begum	
11	Dr. Mrinal Ghosh	

**Minutes of the Research Committee Meeting – IV held on 16/09/2023**

The meeting of the Research Committee of Gargaon College was held in IQAC office, Gargaon College on 16/09/2023 (Saturday) at 2:00 pm at IQAC Office. Under the cordiantorship of Dr. Dimebshwar Das. For this meeting following members were present.

Sl. No.	Members	Signature
1	Dr. Pankaj Kr. Nath	
2	Dr. Ratna Das	
3	Dr. Raktim Patar	
4	Dr. Kabita Phukon	
5	Dr. Arandao Narzary	
6	Dr. Mintu Gogoi	
7	Dr. Rituraj Neog	
8	Dr. Boluram Das	
9	Dr. Pakiza Begum	
10	Dr. Mrinal Ghosh	

Coordinator of the Research Committee Dr. Dimbeshwar Das welcomed all the members. The Coordinator briefed about the objectives of the meetings and started discussions on the Agenda points.

**Agenda I:** Confirmation of minutes of earlier meetings.

**Discussions:** Coordinator, Dr. Dimbeshwar Das read the minutes of earlier meetings and action taken report on it.

**Resolution No. 1:** All the members gave confirmations to minutes and expressed satisfaction on action taken report.

**Agenda II:** To send proposal for seminar/conference/workshops.

**Discussions:** Seminar/conference/FDP's, etc. are very important for learning new ideas to make us more effective and efficient in our work.

Reports on the seminar organized by the Department of English, IQAC, Department of Assamese and Department of Botany was received and discussed.

**Resolution No. 3:** It was decided to organize Seminar/conference/FDP's at least one or two in an academic year by each department of the college either in hybrid mode or offline.

**Resolution No. 4:** All HOD's to submit the reports related to all seminar/conference/FDP's/ workshops, etc. organized by the departments to Coordinator of the Research Committee of the College.

**Agenda III:** To publish research papers, edited books and book chapters.

**Discussions:** All the members put forward their views and after deliberative discussions the following decisions/resolutions were taken.

**Resolution No. 5:** All the faculties of the college shall publish research papers and book chapters in their respective area of research in UGC care listed Journals, Edited Book Volumes, etc.

**Resolution No. 6:** All HOD's to submit the reports related to all published research papers and book chapters, etc. by the faculties of the departments to Coordinator of the Research Committee of the College.

#### **Action Taken by the Research Committee**

Report on action taken on the decision of Research Committee meeting held on 30/01/2023 at 2:00 pm at IQAC Office

1. 5 Research Paper of the faculties of the College in the year 2023 was published.
  - 2 Research Paper by Devajani Bakalial, Assistant Professor, Dept. of Assamese
  - 1 Research paper by Sandeepa Agarwalla, Assistant Professor, Dept. of Botany
  - 2 Research Paper by Dr. Plaban Jyoti Sarma, Assistant Professor, Dept. of Chemistry

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  - 7 from Dept. of Chemistry
  - 10 from Dept. of Commerce
  - 8 from Dept. of Economics
  - 3 from Dept. of Education
  - 9 from Dept. of English
  - 3 from Dept. of Geography
  - 3 from Dept. of Geology
  - 3 from Dept. of History
  - 9 from Dept. of Mathematics
  - 3 from Dept. of Physcis
  - 5 from Dept. of Poliitcal Science
  - 1 from Dept. of Statistics
  - 4 from Dept. of Sociology
  - 10 from Dept. of Zoology
3. Reports of International Conference, National Seminar, Seminar was Departments of English, IQAC , Boatny and Assamese were accepted.
4. An edited book entitled "Women's Well-Being: Inclusive and sustainable growth" was published by the Womem's Cell of Gargaon College.
5. The members of Research Committee planned to take necessary actions immediately.



Dr. Dimbeshwar Das  
Coordinator  
Research Committee



**Dr Sabyasachi Mahanta**  
Principal & Chairperson, IQAC  
Gargaon College



**Dr Surjit Saikia**  
Coordinator, IQAC  
Gargaon College

