



গড়গাঁও মহাবিদ্যালয়

GARGAON COLLEGE

NAAC accredited with 'B' Grade

2.5. Evaluation Process and Reforms

2.5.1. Mechanism of internal assessment

2.5.2. Mechanism to deal with internal examination

DEPARTMENT OF GEOGRAPHY





গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE
NAAC accredited with 'B' Grade

A. Minutes of departmental meeting regarding internal assessment



গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE
NAAC accredited with 'B' Grade

Minutes of Geography Department Meeting

Department: Geography, Gargaon College, Simaluguri

Date: 08/05/2023

The Department of Geography has scheduled a special department meeting on April 11, 2023, specifically dedicated to internal semester examinations. The primary purpose of this gathering is to coordinate and assign tasks related to question paper setting, invigilators for in-semester examinations, and the evaluation of answer scripts.

During the meeting, it was decided that the responsibility for setting question papers would be distributed among the department's faculty, taking into consideration their areas of specialization and the proportion of syllabus or paper allocated to them. Additionally, the evaluation of answer scripts has also been delegated among the geography faculty members in accordance with their assigned question papers.

Furthermore, we would like to highlight that mentors and faculty members are actively engaging with students who have scored limited marks. Personalized advice and guidance are being provided to these students, with the aim of assisting them in enhancing their performance in the upcoming end-semester examinations.

Dr. Dilip Kumar Deka
Associate Professor & HOD
Dept. of Geography
Gargaon College

Head of the Department

Dr. Dilip Kumar Deka

Associate Professor



গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE
NAAC accredited with 'B' Grade

B. Departmental timetable of internal examination

Routine for Sessional Examinations, 2022

Department of Geography, Gargaon College, 2022-23

Date	9.00AM-10.30AM	10.30Am-12.10PM	12.20PM-1.50PM	2.00PM-3.30PM
11-11-2022	C1 (1 st Semester) Geomorphology	C5 Cartography (3 rd Semester)	C11 Regional Planning & Development (5 th Semester)	
12-11-2022	GE-1 Geography of Tourism	C12 Population Geography (5 th Semester)	C2 Climatology (1 st Semester)	C6 Regional Geography of the World (3 rd Semester)-
14-11-2022	GE-3 Rural Development	C7 Statistical methods in Geography (3 rd Semester)	DSE-1 Settlement Geography (5 th Semester)	
15-11-2022			DSE-2 Agricultural Geography (5 th Semester)	

(Dr. D.K.Deka)
HoD, Geography

Dr. Dilip Kumar Deka
Associate Professor & HoD
Dept. of Geography
Gargaon College



গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE
NAAC accredited with 'B' Grade

Gargaon College
2nd,4th & 6th Semester.(Arts)CBCS

Date	9:00 AM- 10:30 AM	10:40 AM- 12:10 PM	12:20 PM- 1:50 PM	2:00 PM- 3:30 PM
Tuesday 25/04/23	<u>2nd Sem C-3</u> English-3 Assamese-8 Education-9 History-10 Pol. Science-4 Economics-DR <u>Geography-5</u> Sociology-DR	<u>4th Sem C-8</u> English-3 Education-9 Assamese-8 Pol. Science-4 History-10 Economics-DR <u>Geography-DR</u> Sociology-DR <u>6th Sem (NH)</u> Pol. Science-5 <u>4th Sem (NH)</u> Economics-DR	<u>6th Sem C-13</u> English-3 Assamese-8 Education-9 Pol. Science-4 History-10 Economics-DR <u>Geography-DR</u> Sociology-DR <u>2nd Sem (NH)</u> History-DR <u>4th Sem (NH)</u> Sociology-DR <i>6th Sem NH</i> <i>History-DR</i>	<u>2nd Sem (NH)</u> English- ICM <u>4th Sem (NH)</u> MIL-8 <u>6th Sem (NH)</u> Education-11 <u>4th Sem (GE)</u> RD-9
Wednesday 26/04/23	<u>6th Sem C-14</u> English-3 Assamese-8 Education-9 Pol. Science-4 History-10 Economics-DR <u>Geography-DR</u> Sociology-DR <u>2nd Sem (NH)</u> Sociology-ICM <u>4th Sem (NH)</u> History-DR	<u>2nd Sem (NH)</u> Pol. Science-ICM <u>4th Sem (NH)</u> Education-DR <u>6th Sem (NH)</u> <u>Geography-DR</u>	<u>4th Sem C-9</u> English-3 Assamese-8 Education-9 Pol. Science-4 History-10 Economics-DR <u>Geography-DR</u> Sociology-DR <u>6th Sem (NH)</u> Sociology-DR	<u>2nd Sem C-4</u> English-3 Assamese-8 Education-9 Pol. Science-4 History-10 Economics-DR <u>Geography-DR</u> Sociology-DR
Thursday 27/04/23	<u>2nd Sem GE-2</u> English-3 Pol. Science-4 History-10 Economics-DR Education-9 <u>Geography-DR</u> Sociology-DR RD-12	<u>4th Sem C-10</u> English-3 Education-9 Assamese-8 Pol. Science-4 History-10 Sociology-DR <u>Geography-DR</u> Economics-DR	<u>6th Sem DSE 3</u> English-3 Assamese-8 Education-9 Pol. Science-4 History-10 <u>Geography-DR</u> Sociology-DR Economics-DR <u>2nd Sem (NH)</u> <u>Geography-DR</u>	<u>2nd Sem</u> <u>AECC3-EVS</u> Science-3,4,5,6. Commerce-7. Arts- 8,9,10,11, 12,13,14,15. <u>6th Sem (NH)</u> Sociology-2-DR
Friday 28/04/23	<u>4th Sem GE-4</u> English-3 Education-9 Pol. Science-4 History-10 Economics-DR Sociology-DR Geography-DR	<u>2nd Sem(NH)</u> <u>Geography-DR</u> <u>4th Sem (NH)</u> Pol. Science-9 <u>6th Sem (NH)</u> Education-DR	<u>6th Sem DSE 4</u> English-3 Assamese-8 Education-9 Pol. Science-4 History-10 Economics-DR <u>Geography-DR</u> Sociology-DR	<u>4th Sem SEC</u> <u>Web Design- 3,4.</u> <u>Travel & Tour-8,9,</u> 10,12. <u>Library info-11</u> NSS-ICM <u>Vermi Comp- Zoo.</u> Deptt. Enterp. Dev-5

Signature



C. Distribution of exam duties

EXAMINATION DUTIES FOR SESSIONAL EXAMINATION OF THE DEPARTMENT OF GEOGRAPHY, GARGAON COLLEGE, 2022_23

ODD SEMESTER

Paper Code	Invigilator
GGRM 101T4	Dr. Dwijen Nath & Monurama Phukan
GGRM 102T4	Dr. Dilip Kumar Deka & Rituraj Neog
GGRM GE101BT6	Monurama Phukan & Dr. Rituraj Neog
GGRM 301T4	Dr. Dilip Kumar Deka & Monurama Phukan
GGRM 302T6	Dr. Dilip Kumar Deka & Dr. Dwijen Nath
GGRM 303T6	Dr. Dwijen Nath & Dr. Rituraj Neog
GGRM GE301 BT6	Monurama Phukan & Dr. Rituraj Neog
GGRM 501T4	Dr. Dwijen Nath & Monurama Phukan
GGRM 502T4	Dr. Dilip Kumar Deka & Dr. Dwijen Nath
GGRM DSE501 AT6	Dr. Dwijen Nath & Dr. Rituraj Neog
GGRM DSE502 BT6	Dr. Dilip Kumar Deka & Dr. Dwijen Nath

EVEN SEMESTER

Paper Code	Invigilator
GGRM 201T6	Dr. Dilip Kumar Deka & Dr. Dwijen Nath
GGRM 202T4	Dr. Dwijen Nath & Dr. Rituraj Neog
GGRM GE201	Dr. Dilip Kumar Deka & Dr.



গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE
NAAC accredited with 'B' Grade

	Dwijen Nath
GGRM 401T6	Monurama Phukan & Dr. Rituraj Neog
GGRM 402T6	Dr. Dilip Kumar Deka & Monurama Phukan
GGRM 403T4	Dr. Dwijen Nath & Dr. Rituraj Neog
GGRM GE401 AT6	Monurama Phukan & Dr. Rituraj Neog
GGRM 601T6	Dr. Dwijen Nath & Monurama Phukan
GGRM 602T4	Dr. Dilip Kumar Deka & Dr. Dwijen Nath
GGRM DSE 601BT 6	Dr. Dwijen Nath & Dr. Rituraj Neog
GGRM DSE 602BT 6	Dr. Dilip Kumar Deka & Dr. Dwijen Nath

Dr. Dilip Kumar Deka
Associate Professor & HOD
Dept. of Geography
Gargaon College



D. Students' seminars

Name of presenters and topics of presentation

STUDENT SEMINAR PRESENTATION DETAILS OF DEPARTMENT OF GEOGRAPHY, GARGAON COLLEGE, 2022-23

1ST SEMESTER STUDENTS SEMINAR LIST WITH TOPIC

Sl.No	Name	Title of the Presentation	Mode of Presentation
1	Twinkle Chetia & Prantika Boruah	Definition of Geography and its nature and scope	Oral Presentation
2	Purabi Borah & Prokiti Gogoi	Concept of Geomorphology and its recent trends	Oral Presentation
3	Dristipriya Phukon & Gayatri Bharali	Plate Tectonic Theory	PowerPoint
4	Ritushna Dutta	Internal Forces of Earth and faulting	Oral Presentation
5	Surajita Moni Morang & Prostuti Kakoty	Faulting of Earth Crust	Oral Presentation
6	Upasana Gogoi & Kabyashree Gogoi	Composition of Atmosphere and its structure	PowerPoint
7	Parswati Borthakur & Priyanka Gogoi	Isostasy	Oral Presentation
8	Niharika Borgohain	Pressure Belth of the Earth	Oral Presentation
9	Gyandeep Dehingia & Yougesh Bajaj	Major Soil Groups in India	Oral Presentation
10	Lakhimi Likson	Definition of Soil and its classification	PowerPoint
11	Gitanjali Das	Soil Forming Processess	Oral Presentation
12	Hunmoni Das	Soil Profile	Oral Presentation
13	Gayatri Mohan & Dristipriya Lahon	Earthquake and Volcano	Oral Presentation
14	Ankita Gogoi & Rimpay Boruah	Weathering and Erosion : Physical and Chemical	Oral Presentation
15	Meghali Gogoi	Koppen Climatic	Oral Presentation



Name of presenters and topics of presentation

	Bibek Basumatary	Erosion and Geomorphic Features	
34	Rousinraj Borthakur & Bebasish Borah	Landform associated with Glacial and Arid cycle of Erosion	Oral Presentation
35	Himanshu Gogoi & VivekRajkhuwa	Define Soil and Identify the Major Soil Groups of Assam	PowerPoint
36	Gourav Guwala	An Ideal Soil Profile	PowerPoint

2nd SEMESTER STUDENTS SEMINAR LIST WITH TOPIC

Sl.No	Name	Title of the Presentation	Mode of Presentation
1	Ritusna Dutta	Definition Scope of Human Geography	Oral Presentation
2	Gayatri Bharali	Branches of Human geography	Oral Presentation
3	Rimpi Boruah	Space and society in Human Geography	PowerPoint
4	Niharika Borgohain	Cultural Region of The world	Oral Presentation
5	Yugesh Bajaj LakhimiLikson	Religion and Language in human geography	Oral Presentation
6	Gyandeep Dehingia	Racial Groups of the world	PowerPoint
7	Arnab Bharali	Contemporary relevance of human geography	Oral Presentation
8	Dipsikha Gogoi Meghali Gogoi	Transition theory in population geography	Oral Presentation
9	Dristipriya Lahon Gayatri Mohan	Types of settlement	Oral Presentation
10	Twinkle Chetia Prantika Baruah	Classification of Urban settlement	PowerPoint
11	Kabyashree Gogoi Joysree Bharali	Trends of world population	Oral Presentation
12	Prostuti Borthakur Priyanka Gogoi	Trends of world urbanization	Oral Presentation
13	Gayatri Bora & Prostuti Katakya	Population Composition of the world	Oral Presentation



Name of presenters and topics of presentation

	Dipsikha Gogoi	Classification	
16	Monjit Nayak & Arnab Bharali	Landform associated with normal cycle of Erosion	Oral Presentation
17	Nilutpal Mohan & Monjit Sheel	Interior Structure of Earth	PowerPoint
18	Bichitra Potongia	Normal Cycle of Erosion: Concept of WM Davis	PowerPoint
19	Debasish Borgohain & Bastav Kalita	Basic Concepts of Geomorphology	PowerPoint
20	Anurag Bora & Ankurjyoti Sonowal	Origin of Monsoon and its effects on Climate	Oral Presentation
22	Gayatri Borah & Jayshree Bharali	Ecology of Ecosystem	Oral Presentation
23	Diganta Das & Amlan Sonowal	Nature and Scope of Biogeography and its definition	Oral Presentation
24	Koustav Nath & Kalyanjyoti Bora	Geomorphic Agents: Exogenetic Processes	PowerPoint
25	Bidyut Ray	Wind Belts of the Earth	PowerPoint
26	Abhinash Das	Pond ecosystem Model	PowerPoint
27	Achyut Handique & Jyotiraj Borgohain Bastav Hazarika	Food Chain of an ecosystem	Oral Presentation
28	Khirud Das & Phanindra Gogoi	Vertical Distribution of Temperature	Oral Presentation
29	Arion Boruah & Abhisekh Gogoi	Soil groups of Assam	PowerPoint
30	Simpy Kayastha	Heat Budget of Atmosphere	PowerPoint
31	Aushka Paul	World distribution of Plants	PowerPoint
32	Angmoi Phom	Definition of soil and its classification	PowerPoint
33	Karan Kumar Roy	Glacial Cycle of	Oral Presentation



Name of presenters and topics of presentation

3rd SEMESTER STUDENTS SEMINAR LIST WITH TOPIC

Sl.No	Name	Title of the Presentation	Mode of Presentation
1	Suraj Das	History And Development Of Map Projection	Power point
2	Panchurika Bharali	Classification Of Map Projection	Power point
3	Bonani Kalita	Types Of Map Projection And Their Uses	Verbal presentation
4	Prapti Priyam Chetia	Choice Of Map Projection	Power point
5	Skyli Gogoi	Physiographic Divisions Of Asia	Power point
6	Priyanka hatimuria & Kabyashree Neog	Climate Of Asia	Power point
7	Koilayani Gogoi	Soil Groups Of Asia	Verbal Presentation
8	Bibar Brahma	Natural Vegetation Of Asia	Power point
9	Pritam Gogoi & Aftabullah Ahmed	Physiographic Divisions Of Africa	Power point
10	Pronamika Dowari	Physiographic Divisions Of Europe	Power point
11	Pragyan Gogoi & Kandarpa Chetia	Physiography Of North America	Verbal Presentation
12	Manasi Chetia & Himashree Tohbilder	Climate And Soil Of North America	Power point
13	Dharitri chetia & Kashyabai Mech	Basic Concept Of Survey And Levelling	Power point
14	Arabinda konwar	Plan Table Survey: Intersection Method	Power point
15	Aryan Akash gogoi	Plantation Survey	Verbal Presentation
16	Dhritiman K. Gogoi	Prismatic Compass Survey: Close Transverse	Verbal Presentation
17	Chayanika Sonowal	Theodolite Survey	Power point
18	Diksha Boruah	Mineral Resources Of North America	Power point
19	Kiran Handique	Mediterranean Region	Power point
20	Rupam Hazarika	Climate Of Africa	Power point
21	Gaurav Kumar gogoi	Petroleum Resources Of Middle East	Verbal Presentation



গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE
NAAC accredited with 'B' Grade

Name of presenters and topics of presentation

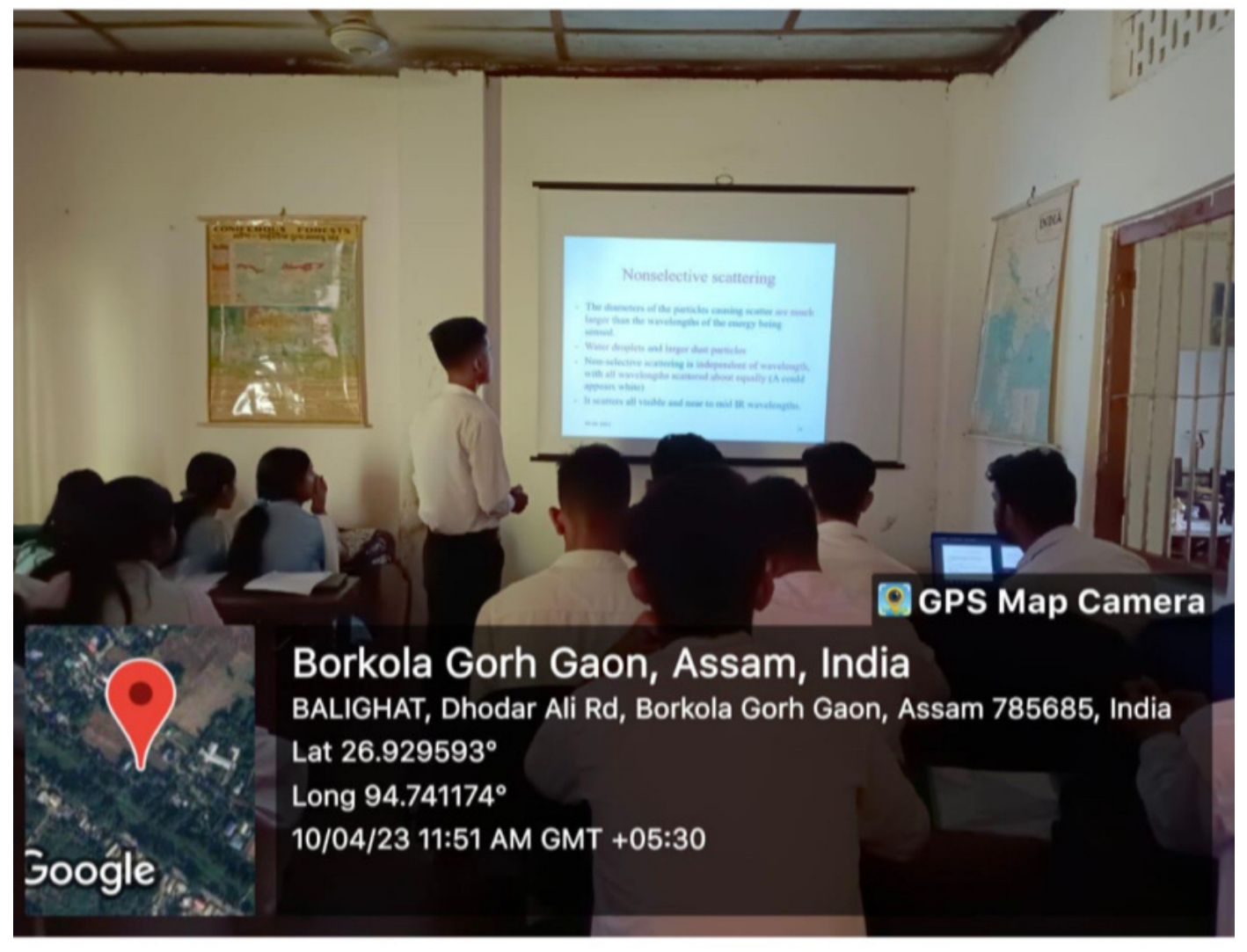
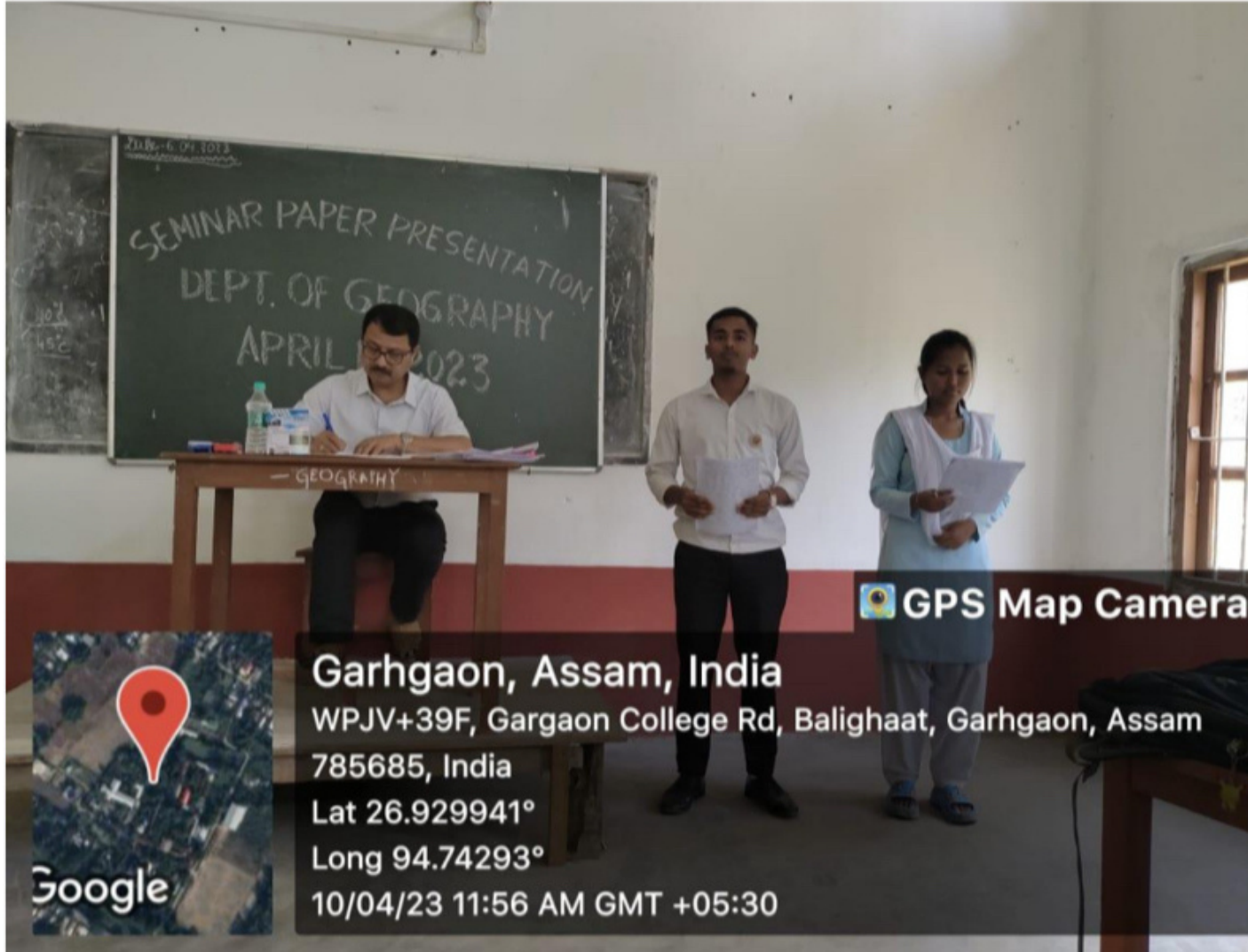
14	Debashish Borgohain & Bastav Kalita	Population resource relationship	Oral Presentation
15	Anuska Paul & Simpy Kayastgha	Patterns of world urbanization	Oral Presentation
16	Surujita moni Moran & Ankita Gogoi	Physiographic Division of India	Oral Presentation
17	Ankurjyoti Sonowal & Anurag Borah	Physical geography Of north east India	PowerPoint
18	Diganta Das & Dristipriya Phukon	Soil of India	PowerPoint
19	Kalyanjoti Bora & Kaustav Nath	Characteristics of Indian climate	PowerPoint
20	Angmoi Phom & Karan Kumar Roy	Population Distribution of India	Oral Presentation
22	Bedanta Das & Khirod Das	Racial distribution of India	Oral Presentation
23	Bidyut Ray & Abhinash Das	Agriculture Production of India	Oral Presentation
24	Nilutpal Mophan & Monjit Sheel	Mineral resource of Northeast India	PowerPoint
25	Prakriti Gogoui & Purabi Bora	Industrial region of India	PowerPoint
26	Gitanjali Das & Hunmoni Das	Vegetation and Climate of India	PowerPoint
27	Bichitra Potongia	Distribution of mineral resources of India	Oral Presentation
28	Vivek Rajkhuwa & Upasana Gogoi	Population resource relationship	Oral Presentation
29	Himanshu Gogoi	Agriculture of Assam	PowerPoint
30	Abhisekh Gogoi	Rice and wheat belt Of India	PowerPoint

Dr. Dilip Kumar Deka
Associate Professor & HOD
Dept. of Geography
Gargaon College



গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE
NAAC accredited with 'B' Grade

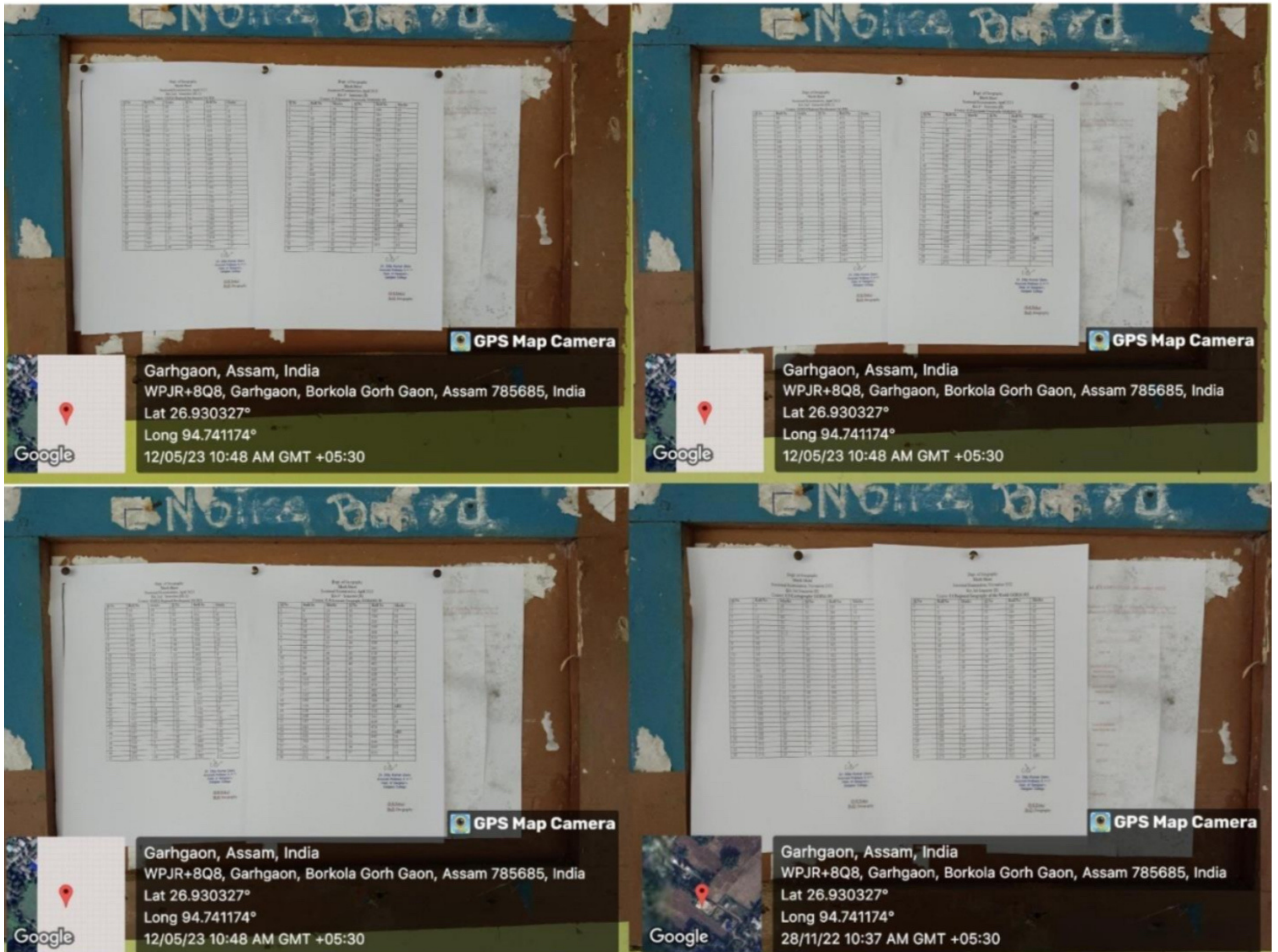
Sample photographs of students' seminars





গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE
NAAC accredited with 'B' Grade

Sample photographs of displaying internal marks in notice boards





E.Greivance Redressal

Grievance Redressal System of Department of Geography, Gargaon College

At the Department of Geography at Gargaon College, we value your feedback and are committed to resolving any grievances or concerns you may have. Our Grievance Redressal System aims to provide a fair and transparent mechanism for addressing issues and ensuring a conducive environment for learning and growth. The Grievance is formulated to address the issues or complaint related to internal exams conducted by the department. The department after each Sessional exam displays marks obtained by student on the notice board to avail and provide a period of 7 days to intimate any grievance related to the exam. The following instructions are required to follow for grievance redressal.

1. Grievance Redressal Cell: The Grievance Redressal Cell, established within the Department of Geography, is responsible for handling and resolving grievances. Submit your written complaint/ verbal statement to the Grievance Redressal Cell through one of the following channels:
 - a. Physical Submission: Deliver a printed copy of your grievance statement to the Department of Geography's office. Ensure it is addressed to the Grievance Redressal Cell (Department of Geography).
 - b. Students who want to register for Grievance can contact physically the faculties of department of Geography regarding any issues / complain after the Sessional exams. Grievances are acceptable only for a period of one week from the date of display of Sessional marks on notice board.
2. Grievance Evaluation: Upon receiving your complaint, the Grievance Redressal Cell will review the details provided and evaluate the matter objectively. They may contact you for further information or clarification if required. The cell will treat your grievance with confidentiality and professionalism.
3. Grievance Resolution: The Grievance Redressal Cell will initiate appropriate action to address the grievance effectively. They will investigate the matter, consult relevant parties, and take necessary steps towards resolution. You will be informed of the progress and outcome of the investigation within a reasonable timeframe.
4. Feedback and Follow-up: We encourage you to provide feedback on the grievance redressal process, whether your grievance is resolved or not. Your input will help us improve the system and ensure a better experience for everyone. Additionally, feel free to follow up with the Grievance Redressal Cell or relevant authorities to seek updates on the progress of your complaint.

Note: Please contact the Department of Geography for specific details, contact information, and any updates related to the Grievance Redressal System.

(Dr. D.K.Deka)
HoD, Geography

Dr. Dilip Kumar Deka
Associate Professor & J.D
Dept. of Geography

Sample Form for inviting greivances

APPLICATION FORM Grievances Redressal Form for Sessional Examination

To

The Head
Department of
Gargaon College

1. Name (in CAPITAL letters)
2. Class
3. (A) Mobile no..... (B) Mail ID.....
4. Examination Details (A)..... Examination 20.....
(B) Semester.....
(C) Subject/Speciality.....
(D) Paper..... Paper Code
- (E) Roll no :
- (F) Date of declaration of results:
5. Whether paper is applied for review (Yes/No):

Yours faithfully

.....
(Signature of the applicant)

For Office Use Only

1. Date of receiving the form:
2. Details of redressal of grievances:

Date:

Signature of Examiner

Signature of In-charge of Internal Semester

Signature of HOD
