



গড়গাঁও মহাবিদ্যালয়

GARGAON COLLEGE

NAAC accredited with 'B' Grade

## 2.5. Evaluation Process and Reforms

2.5.1. Mechanism of internal assessment

2.5.2. Mechanism to deal with internal examination

## DEPARTMENT OF HISTORY





গড়গাঁও মহাবিদ্যালয়  
GARGAON COLLEGE  
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# 1. Minutes of departmental meeting regarding internal assessment(Odd Sem)

## Minutes of Meeting

A Departmental meeting was held on **05/11/2022** at the Department of History under the presidentship of Dr. Manjumoni Gogoi Dhar. The meeting was organised to discuss about the sessional examination of U.G. 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> semester, CBCS. In the meeting, the Head of the Department asked all the faculty members of the Department to prepare question papers for sessional examination on or before **10/11/2022**. Faculty members were also decided to prepare own duty list of sessional examination.

*Dr. Manjumoni Gogoi Dhar*  
Associate Professor & H.O.D.  
Deptt. History  
Gargaon College, Simalaguri  
Sivasagar, Assam





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# 1. Minutes of departmental meeting regarding internal assessment(Odd Sem)

## Minutes of Meeting

A Departmental meeting was held on **18/04/2023** at the Department of History under the presidentship of Dr. Manjumoni Gogoi Dhar. The meeting was organised to discuss on the following topics:

1. To prepare a departmental sessional examination routine of U.G. 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester, CBCS that started from 25/04/2023.
2. The H.O.D also asked all the faculty members of the Department to set question papers for sessional examination on or before **24/04/2023**.
3. Faculty members were also decided to prepare an own distribution list of sessional examination duties.

*Dr. Manjumoni Gogoi Dhar*  
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Gargaon College, Simalaguri  
Sivasagar, Assam



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## 2. Departmental timetable of internal examination

GARGAON COLLEGE  
DEPARTMENT OF HISTORY  
SESSIONAL EXAMINATION ROUTINE-2022  
1<sup>ST</sup>, 3<sup>RD</sup> & 5<sup>TH</sup> SEMESTER (ARTS) CBCS

| DATE                          | 9:00 -10:30 AM   | 10:40 AM-12:10PM   | 12:20 PM-1.50PM                           | 2:00PM-3:30PM  |
|-------------------------------|--|--|---|--|
| <b>Friday</b><br>11/11/2022   | 1 <sup>st</sup> Sem (C-1)<br>Room no-4                               | 3 <sup>rd</sup> Sem (C-5)<br>Room no-10  | 5 <sup>th</sup> Sem (C-11)<br>Room no-10  |  |
| <b>Saturday</b><br>12/11/2022 | 1 <sup>st</sup> Sem (AEC-2)<br>Room<br>no-8,9,10,11,12,13,<br>14,15, | 5 <sup>th</sup> Sem (C-12)<br>Room no-10<br><br>3 <sup>rd</sup> Sem (NH)<br>History-DR | 1 <sup>st</sup> Sem (C-2)<br>Room no-4    | 3 <sup>rd</sup> Sem (C-6)<br>Room no-10  |
| <b>Monday</b><br>14/11/2022   | 1 <sup>st</sup> Sem (GE)<br>Room no-4                                | 3 <sup>rd</sup> Sem (C-7)<br>Room no-10  | 5 <sup>th</sup> Sem (DSE-1)<br>Room no-10 | 1 <sup>st</sup> Sem (AEC)<br>Room no-<br>8,9,10,11,12,13,<br>14, 15  |
| <b>Tuesday</b><br>15/11/2022  | 3 <sup>rd</sup> Sem (GE)<br>Room no-4                                | 5 <sup>th</sup> Sem (NH)<br>History-DR   | 5 <sup>th</sup> Sem (DSE-2)<br>Room no-10 | 3 <sup>rd</sup> Sem (SEC)<br>TTM- 8,9,10,12<br>LIB- 11<br>Web Design-3,4<br>ENT Dev.- 5<br>NSS- ICM<br>Vermicompost-<br>zoology dept |

*Dr. Manjmoni Gogoi Dhār*  
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Gargaon College, Sivasagar  
Sivasagar, Assam

GARGAON COLLEGE  
DEPARTMENT OF HISTORY  
SESSIONAL EXAMINATION ROUTINE-2023  
2<sup>ND</sup>, 4<sup>TH</sup> & 6<sup>TH</sup> SEMESTER(ARTS) CBCS

| DATE                           | 9:00 -10:30 AM   | 10:40 AM-12:10PM                         | 12:20 PM-1.50PM  | 2:00PM-3:30PM  |
|--------------------------------|--|--|--|--|
| <b>Tuesday</b><br>25/04/2023   | 2 <sup>nd</sup> Sem (C-3)<br>Room no-10  | 4 <sup>th</sup> Sem (C-8)<br>Room no-10  | 6 <sup>th</sup> Sem (C-13)<br>Room no-10<br><br>6 <sup>th</sup> Sem (NH)<br>History-DR |  |
| <b>Wednesday</b><br>26/04/2023 | 6 <sup>th</sup> Sem (C-14)<br>Room no-10<br><br>4 <sup>th</sup> Sem (NH)<br>History-DR |  | 4 <sup>th</sup> Sem (C-9)<br>Room no-10  | 2 <sup>nd</sup> Sem (C-4)<br>Room no-10  |
| <b>Thursday</b><br>27/04/2023  | 2 <sup>nd</sup> Sem (GE-2)<br>Room no-10   | 4 <sup>th</sup> Sem (C-10)<br>Room no-10 | 6 <sup>th</sup> Sem (DSE-3)<br>Room no-10  | 2 <sup>nd</sup> Sem (AEC)<br>Arts, Room no-<br>8,9,10,11,12,13,<br>14,15   |
| <b>Friday</b><br>28/04/2023    | 4 <sup>th</sup> Sem (GE-4)<br>Room no-10   |  | 6 <sup>th</sup> Sem (DSE-4)<br>Room no-10  | 4 <sup>th</sup> Sem (SEC)<br>TTM- 8,9,10,12<br>LIB- 11<br>Web Design-3,4<br>ENT Dev.- 5<br>NSS- ICM<br>Vermicompost-<br>zoology dept |

*Dr. Manjmoni Gogoi Dhār*  
Associate Professor & H.O.D.  
Deptt. History  
Gargaon College, Sivasagar  
Sivasagar, Assam





### 3. Distribution of exam duties

| Distribution of Sessional Examination Duties, 2022 |   |  |   |  |
|--|---|--|---|--|
| DATE   | 9:00 -10:30 AM  | 10:40 AM-12:10PM   | 12:20 PM-1.50PM   | 2:00PM-3:30PM  |
| Friday<br>11/11/2022                               | 1 <sup>st</sup> Sem (C-1)<br>Room no-4<br>(Dr. Baluram Das)               | 3 <sup>rd</sup> Sem (C-5)<br>Room no-10<br>(ShomkaiManham)   | 5 <sup>th</sup> Sem (C-11)<br>Room no-10<br>(Dr. Raktim Patar)                |  |
| Saturday<br>12/11/2022                             | 1 <sup>st</sup> Sem (AEC-2)<br>Room no-8,9,10,11,12,13,14,15,             | 5 <sup>th</sup> Sem (C-12)<br>Room no-10<br>(Nidhi Gogoi, Monikha Gogoi)<br><br>3 <sup>rd</sup> Sem (NH)<br>History-DR<br>(Dr. Manjumoni Gogoi Dhar) | 1 <sup>st</sup> Sem (C-2)<br>Room no-4<br>(Dr. Baluram Das)                   | 3 <sup>rd</sup> Sem (C-6)<br>Room no-10<br>(Dr. RaktimPatar, ShomkaiManham )   |
| Monday<br>14/11/2022                               | 1 <sup>st</sup> Sem (GE)<br>Room no-4<br>(Dr. Baluram Das, ShomkaiManham) | 3 <sup>rd</sup> Sem (C-7)<br>Room no-10<br>(Nidhi Gogoi, Monikha Gogoi)  | 5 <sup>th</sup> Sem (DSE-1)<br>Room no-10<br>(Dr. RaktimPatar)                | 1 <sup>st</sup> Sem (AEC)<br>Room no-8,9,10,11,12,13,14,15   |
| Tuesday<br>15/11/2022                              | 3 <sup>rd</sup> Sem (GE)<br>Room no-4<br>(Dr. RaktimPatar, ShomkaiManham) | 5 <sup>th</sup> Sem (NH)<br>History-DR<br>(Dr. Baluram Das)  | 5 <sup>th</sup> Sem (DSE-2)<br>Room no-10<br>(Dr. RaktimPatar, Monikha Gogoi) | 3 <sup>rd</sup> Sem (SEC)<br>TTM- 8,9,10,12<br>LIB- 11<br>Web Design-3,4<br>ENT Dev.- 5<br>NSS- ICM<br>Vermicompost-<br>zoology dept |

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| Distribution of Sessional Examination Duties, 2023 |   |   |   |   |
|--|---|---|---|---|
| DATE   | 9:00 -10:30 AM  | 10:40 AM-12:10PM  | 12:20 PM-1.50PM   | 2:00PM-3:30PM   |
| Tuesday<br>25/04/2023                              | 2 <sup>nd</sup> Sem (C-3)<br>Room no-10<br><input type="checkbox"/> ShomkaiManham   | 4 <sup>th</sup> Sem (C-8)<br>Room no-10<br><input type="checkbox"/> Dr. Raktim Patar<br><input type="checkbox"/> Dr. Baluram Das          | 6 <sup>th</sup> Sem (C-13)<br>Room no-10<br><input type="checkbox"/> Nidhi Gogoi<br><input type="checkbox"/> Monikha Gogoi<br><br>6 <sup>th</sup> Sem (NH)<br>History-DR<br><input type="checkbox"/> Dr. Manjumoni Gogoi Dhar |   |
| Wednesday<br>26/04/2023                            | 6 <sup>th</sup> Sem (C-14)<br>Room no-10<br><input type="checkbox"/> Dr. Raktim Patar<br><br>4 <sup>th</sup> Sem (NH)<br>History-DR<br><input type="checkbox"/> Dr. Baluram Das |   | 4 <sup>th</sup> Sem (C-9)<br>Room no-10<br><input type="checkbox"/> Nidhi Gogoi<br><input type="checkbox"/> Monikha Gogoi   | 2 <sup>nd</sup> Sem (C-4)<br>Room no-10<br><input type="checkbox"/> ShomkaiManham |
| Thursday<br>27/04/2023                             | 2 <sup>nd</sup> Sem (GE-2)<br>Room no-10<br><input type="checkbox"/> Dr. Raktim Patar<br><input type="checkbox"/> ShomkaiManham   | 4 <sup>th</sup> Sem (C-10)<br>Room no-10<br><input type="checkbox"/> Dr. Baluram Das<br><input type="checkbox"/> Dr. Manjumoni Gogoi Dhar | 6 <sup>th</sup> Sem (DSE-3)<br>Room no-10<br><input type="checkbox"/> Nidhi Gogoi<br><input type="checkbox"/> Monikha Gogoi   | 2 <sup>nd</sup> Sem (AEC)<br>Arts, Room no-8,9,10,11,12,13,14,15                  |
| Friday<br>28/04/2023                               | 4 <sup>th</sup> Sem (GE-4)<br>Room no-10<br><input type="checkbox"/> Dr. Baluram Das<br><input type="checkbox"/> ShomkaiManham  |   | 6 <sup>th</sup> Sem (DSE-4)<br>Room no-10<br><input type="checkbox"/> Dr. Raktim Patar  |   |

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## 4. List of group discussions and seminars

STUDENTS SEMINAR  
2nd Sem (Honours)  
Date: 05/04/23 Venue: DR-1  
Report

Today on 05/04/2023 at 10.00 AM onwards a departmental seminar was organized by the 2nd Semester (Hons) in presence of the faculty members of the Department. Dr. Rakim Patai took an initiative for organizing the seminar presentation on his paper "Social and cultural Pattern of Medieval world". Noteworthy, out of all enrolled students, total 36 students successfully presented their papers in Powerpoint (PPT) mode. Faculty members of the department highly satisfied with the performance of the students.

STUDENTS SEMINAR  
2nd Sem (History)  
Honours

Resource persons:

1. Dr. Rakim Patai  
Assistant Professor  
Department of History  
Gargaon College
2. Monikha Gogoi Gogoi/05/04/23  
Guest Faculty  
Department of History  
Gargaon College

STUDENTS SEMINAR  
2nd Sem (Honours)  
05/04/2023 Venue: DR-1

| Roll No. | Name               |
|----------|--------------------|
| 055      | Rupanjyoti Chetia  |
| 126      | Pallabi Phukan     |
| 17       | Ananya Gogoi       |
| 50       | Dibakar Baruah     |
| 253      | Anjan Deori        |
| 345      | Sharmistha Gogoi   |
| 97       | Shikha Chhangmal   |
| 187      | Silpi Sika Chetia  |
| 174      | LPT Madhumita      |
| 32       | Rishika Gogoi      |
| 49       | Niki Gogoi         |
| 103      | Sudarsana Singh    |
| 227      | Pobita Kurmi       |
| 335      | Bristina Mili      |
| 199      | Dipaika Phukan     |
| 505      | Niha Phukan        |
| 14       | Darshana Boruah    |
| 146      | Rupak Rajkonwar    |
| 620      | Ponoma Chetia      |
| 51       | Jyestna Mohan      |
| 608      | Gargi Buragohain   |
| 102      | Krupati Kotoky     |
| 616      | Anita Boruah       |
| 550      | Ashanti Boruah     |
| 617      | Tajmiana Begum     |
| 610      | Mondeep Das        |
| 08       | Swaraj Phukan      |
| 238      | Shaad Ahmed        |
| 136      | Mukunda Buragohain |

| Sl. No. | Roll No. | Name of the student      | Topic   | Sl. No. |
|---------|----------|--------------------------|---|---------|
| 01      | 610      | Mondeep Das (PPT)        | Trade and Commerce in the Roman Empire.                         | 11      |
| 02      | 136      | Mukunda Buragohain (PPT) | Causes for the expansion of the Christianity of Europe.         | 12      |
| 03      | 620      | Ponoma Chetia (PPT)      | Shariat System.   | 13      |
| 04      | 227      | Pobita Kurmi (PPT)       | A note on Ummah   | 14      |
| 05      | 146      | Rupak Rajkonwar (PPT)    | Urbanization in Roman Empire                                    | 15      |
| 06      | 103      | Sudarsana Singh (PPT)    | Role of Slaves in the Roman Economy                             | 16      |
| 07      | 32       | Rishika Gogoi (PPT)      | Fall of the Roman Empire - Causes & Result                      | 17      |
| 08      | 617      | Tajmiana Begum (PPT)     | Causes for the expansion of Christianity of Europe              | 18      |
| 09      | 50       | Dibakar Baruah (PPT)     | Impact of the Catholic Church on the Medieval Society of Europe | 19      |
| 10      | 51       | Jyestna Mohan (PPT)      | Crises of the Roman Empire in 3rd century C.E.                  | 20      |





## 4. List of group discussions and seminars

**STUDENT SEMINAR**  
4th Semester (Hons) 03/04/2023

Today on 03/04/23 at 10:00 AM an online departmental seminar is organized by the 4th semester students (Hons) in presence of the faculty members of the Department. Dr. Rakhee Patra gave an e-lecture on the topic 'Organizing the seminar especially on the paper of internal division history'. Out of total 28 students of this class as many as 25 nos. of students successfully presented their papers. It should be significant to note that the students presented their respective papers in power point presentation. The faculty members of the department are sincerely about the work and every papers presented by the students are raised them point out their views for better future development. Faculty members of the department highly satisfied for the performance of the students and wished for future academic life.

**4th Sem (History)**  
Honours  
Resource Person:

1. Dr. Rakhee Patra, Assistant Professor, History, Gargaon College
2. Manikha Gogoi (Bijoygopi), Guest Faculty, Gargaon College, History Department
3. Dr. Baluaram Das, Assistant Professor, Department of History, Gargaon College
4. Dr. Mayuma Gogoi, Associate Professor, Dept. History, Gargaon College
5. Nidhi Gogoi, Bijoygopi, Guest Faculty, Department of History, Gargaon College

**Students Seminar**  
4th Sem (History)  
Honours  
Date: 03/04/2023  
Venue: OR-1

| Name                     | Roll No. |
|--------------------------|----------|
| 1. Manikha Gogoi         | 099      |
| 2. Rakhi Banerjee        | 28       |
| 3. Smriti Gogoi          | 01       |
| 4. Anoma Chatterjee      | 428      |
| 5. Subhanya Bhattacharya | 098      |
| 6. Anjali Gogoi          | 098      |
| 7. Nityananda Halimurza  | 210      |
| 8. Shikha Saha Das       | 453      |
| 9. Sanjalina Ghosh       | 390      |
| 10/ Bikash Pan Tanti     | 513      |
| 11. Subam Khanika        | 170      |
| 12/ Dipu Gogoi           | 282      |
| 13/ Udipta Moupiya       | 96       |
| 14/ Tommayee Borah       | 129      |
| 15/ Astha Rajkumari      | 520      |
| 16/ Rashmi Paulani       | 612      |
| 17/ Pami Tanti           | 470      |
| 18/ Manisha Kumari       | 591      |
| 19/ Anisipriya Moul      | 040      |
| 20/ Narmali Boryphain    | 068      |
| 21/ Pami Boryphain       | 384      |
| 22/ Nipa Jati Boraman    | 586      |
| 23/ Nipa Jati Boraman    | 112      |
| 24/ Diko Jati Gogoi      | 189      |
| 25/ Komolona Borah       | 90       |

| Sl. No. | Roll No. | Name of the student   | Topic  |
|---------|----------|-----------------------|--|
| 12      | 28       | Rakhi Banerjee        | Rajput policy of Jahangir  |
| 13      | 112      | Kalprajyoti Anandhara | Analysis of Jagirdari system   |
| 14      | 40       | Bismitipriya Haul     | Character and achievement of Shahjahan                                     |
| 15      | 215      | Nityananda Halimurza  | Analysis Shahjahan's deccan policy   |
| 16      | 96       | Udipta Moupiya        | Disintegration of Mughal empire and rise of Bengal as a independent power. |
| 17      | 129      | Tommayee Borah        | Interpreting Rakhee as a source of Modern Indian History.                  |
| 18      | 510      | Bikash Pantanti       | Analysis of Jagirdari System.  |
| 19      | 520      | Astha Rajkumari       | Interpreting Architecture of Mughal era.                                   |
| 20      | 470      | Pami Tanti            | Production of Metal's during Mughal era.                                   |
| 21      | 382      | Dipu Gogoi            | Interpreting Persian source Tuzuk-i-Jahangir.                              |
| 22      | 099      | Librajyoti Gogoi      | Life and achievement of Chhatrapati Shivaji                                |



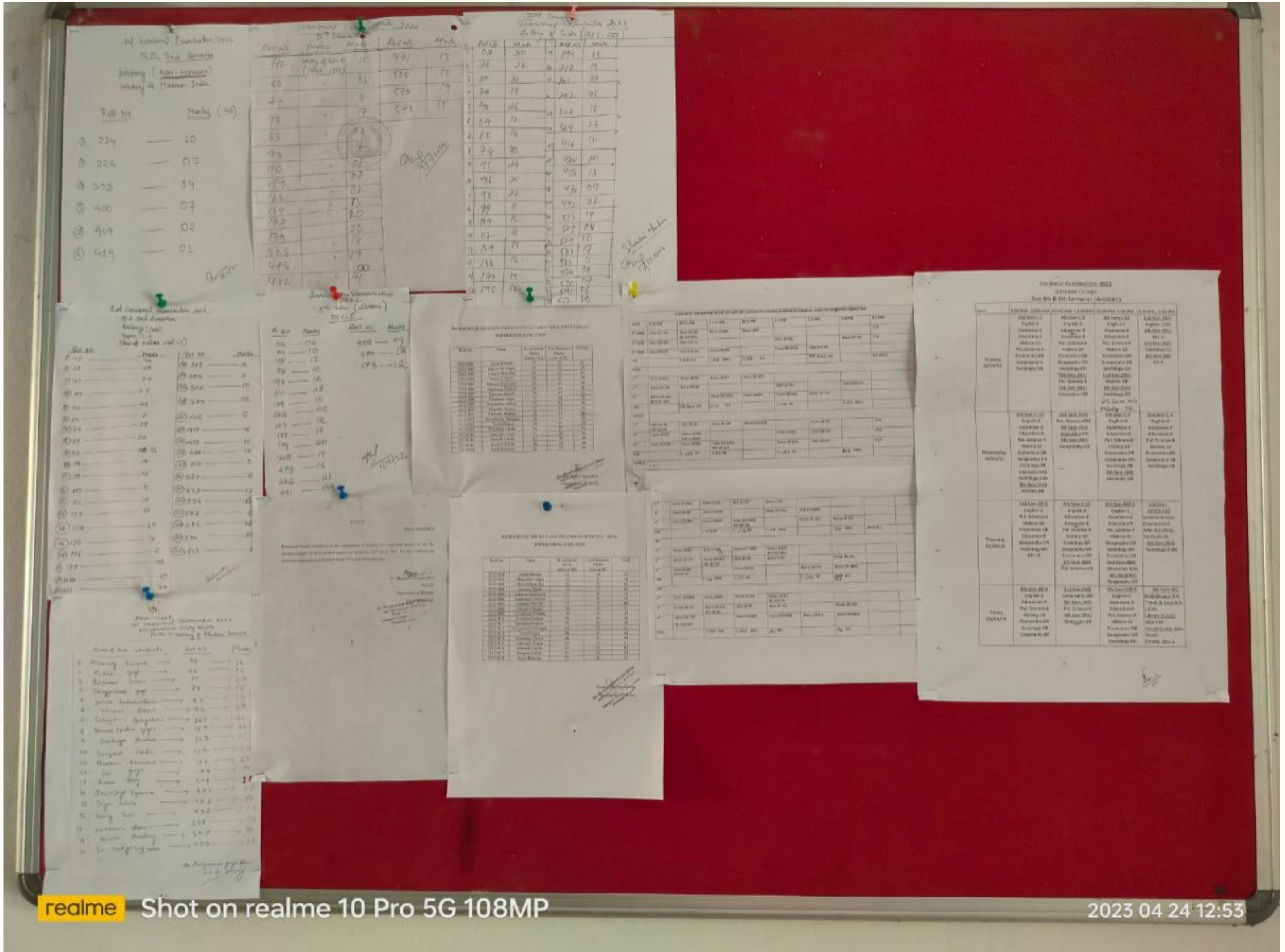






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## 5. Display of Sessional Marks on notice board







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## 2.5.2. Grievance Redressal Report

History Department  
Gargaon College  
Even Semester  
2022-2023

### Report on Grievance Redressal

In all higher educational institutions, redressal of student's grievances is an important part that helps to safe, conducive and harmonious teaching- learning environment. Considering its utmost priority, the History department, Gargaon College, Sivasagar has constituted a Grievance redressal Committee to look into issues or complains logged by the students related to Internal Sessional Examination assessment for every year. For the year 2022-2023 the department constituted a committee under the presidency by Dr. Manjumoni Gogoi Dhar (HOD) of the department. The department look into various exam related problems like question paper evaluation, marks given by examinees or marks related queries by the students, answer script re-check by the students etc. Any student with a grievance or complaints may approach the Grievance Redressal Committee. For that, the students could file up a form provided by the teachers for their queries. Through the form they asked the teachers to re-check their answer scripts, give reasons why they are not satisfied with marks obtained. The grievances form should be submitted within a week after the marks are hang in the departmental notice board. If, there is any complaint, the teachers formally meet the students and discuss about their complains and hence the teachers take action accordingly within five days.

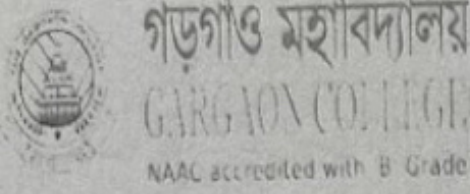
*Dr. Manjumoni Gogoi Dhar*  
Associate Professor & H.O.D.  
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## 2.5.2.Greviance Redressal Report



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GARGAON COLLEGE  
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Department of History  
Gargaon College  
Simaluguri, Sivasagar, Assam  
Email: [historygc1959@gmail.com](mailto:historygc1959@gmail.com)

### NOTICE

Date: 13.05.2023

This is for general information to all the students of History Department that the answer script evaluation of even semester Sessional examination which was held from 25<sup>th</sup> -28<sup>th</sup> April 2023 was completed successfully. The marks are hang on the departmental notice board. If, there are any doubts related to marks, the students are free to fill up grievance form provided by the department. The students are asked to fill up the form within one week after the date of declaration of marks of internal semester examination.

(Dr. Manjumon Gogoi Dhar)  
Head, Department of History

Dr. Manjumon Gogoi Dhar  
Associate Professor & H.O.D.  
Department of History  
Gargaon College  
Sivasagar





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## Sample of Redressal Form

APPLICATION FORM  
Grievances Redressal Form for Sessional Examination (Even Semester)  
History Department  
Gargaon College  
2022-2023

To  
The Head  
Department of History  
Gargaon College

1. Name (in CAPITAL letters) .....  
DIPU GOGOI

2. Class .....  
5<sup>th</sup> semester

3. (A) Mobile no. ....  
9678322823  
(B) Mail ID .....  
Dipugogoi212@gmail.com

4. Examination Details  
(A) Sessional Examination 2023  
(B) Semester .....  
5<sup>th</sup>  
(C) Subject/Specialty .....  
History  
(D) Paper .....  
History of India -VI (1550-1605) Paper Code C-9  
(E) Roll no : .....  
282  
(F) Date of declaration of results: .....  
12.05.2023

5. Whether paper is applied for review (Yes/No): .....  
NO

6. Are you satisfied with Internal Assessment Marks (Yes/No).....  
Yes

7. Are you satisfied with the present evaluation system (Yes/No).....  
Yes

8. Are you satisfied with Sessional examination marks ( Yes/No).....  
Yes

Yours faithfully  
Dipu Gogoi  
(Signature of the applicant)

For Office Use Only

1. Date of receiving the form: 15.05.2023  
2. Details of redressal of grievances:  
query of marks

Date: 17.05.2023

Shankar Marban  
Signature of Examiner

Signature of HOD

APPLICATION FORM  
Grievances Redressal Form for Sessional Examination (Even Semester)  
History Department  
Gargaon College  
2022-2023

To  
The Head  
Department of History  
Gargaon College

1. Name (in CAPITAL letters) .....  
KALPA JYOTI ARANDHARA

2. Class .....  
5<sup>th</sup> Sem B.A

3. (A) Mobile no. ....  
9661102782  
(B) Mail ID .....  
KalpaArandhara@gmail.com

4. Examination Details  
(A) Sessional Examination 2023  
(B) Semester .....  
5<sup>th</sup>  
(C) Subject/Specialty .....  
History  
(D) Paper .....  
Rise of Modern West -II Paper Code C-VIII  
(E) Roll no : .....  
112  
(F) Date of declaration of results: .....  
12.05.2023

5. Whether paper is applied for review (Yes/No): .....  
NO

6. Are you satisfied with Internal Assessment Marks (Yes/No).....  
Yes

7. Are you satisfied with the present evaluation system (Yes/No).....  
Yes

8. Are you satisfied with Sessional examination marks ( Yes/No).....  
Yes

Yours faithfully  
Kalpa Jyoti Arandhara  
(Signature of the applicant)

For Office Use Only

1. Date of receiving the form: 15.05.2023  
2. Details of redressal of grievances:  
query of marks

Date: 17.05.2023

Dr. Balaram Das  
Signature of Examiner

Signature of HOD