গড়গাঁও মহাবিদ্যালয়

# GARGAON COLLEGE

# POLICY
# FOR
# TEACHERS, NON-TEACHING STAFF
# AND STUDENTS

## GARGAON COLLEGE
## SIMALUGURI-785686
## SIVASAGAR (ASSAM)

**GARGAON COLLEGE**

ESTD: 1959        Reaccredited by NAAC with B Grade

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Date: 26.08.2023

Gargaon College is committed for providing an inclusive and congenial environment for all teachers, employees and students. This policy aims to ensure discipline and support for able functioning of the institution, including academics and governance.

Adopting this policy will not only demonstrate Gargaon College's commitment to inclusivity but also enhance the educational experience and well-being of all in a greater frontier. I request your consideration and support for the implementation of this policy, which aligns with the college's vision of providing quality education and congenial environment for all.

Principal
Gargaon College
Simaluguri-785686
Sivasagar (Assam)

Principal
Gargaon Coll
Simaluguri, Sivasagar (Assam)

# POLICY FOR TEACHERS, NON-TEACHING STAFF AND STUDENTS

Gargaon College is committed to providing a safe, respectful, and inclusive environment for all members of its community. This Code of Conduct outlines the expectations and standards of behaviour for teachers, employees, and students to ensure a positive and conducive learning and working environment.

## I. General Expectations:

All members of the Gargaon College community are expected to conduct themselves with integrity, respect, and professionalism. This includes treating others with dignity, honesty, and fairness, both within and outside the college premises.

## II. Respect for Diversity:

- Gargaon College values and celebrates diversity.
- Discrimination, harassment, or any form of prejudice based
- on race, ethnicity, gender, religion, sexual orientation,
- disability, or any other characteristic will not be tolerated.

## III. Academic Integrity:

Teachers and students must uphold the highest standards of academic integrity. Plagiarism, cheating, and any form of academic dishonesty are strictly prohibited.

## IV. Professionalism for Employees:

**a.** Employees are expected to fulfil their roles and responsibilities with dedication and professionalism.

**b.** Conflicts of interest should be disclosed promptly, and employees should avoid situations that may compromise their objectivity.

## V. Classroom Conduct:

Teachers and students are expected to create and maintain a positive and respectful learning environment within the classrooms. Disruptive behavior that interferes with the learning process will not be tolerated.

## VI. Use of College Resources:

a. All members are expected to use college resources responsibly and ethically.

b. Unauthorized use, theft, or damage to college property is strictly prohibited.

## VII. Communication:

Effective and respectful communication is essential. All members should communicate in a manner that promotes understanding and cooperation. Harassment or bullying through any communication channel will not be tolerated.

## VIII. Dress Code:

All members of the college community should adhere to a dress code that reflects professionalism and is appropriate for an educational institution.

## IX. Health and Safety:

a. All individuals are responsible for maintaining a safe and healthy environment.

b. Adherence to health and safety guidelines, including infectious diseases like COVID-19 protocols, is mandatory.

## X. Disciplinary Actions:

Violations of this Code of Conduct may result in disciplinary actions, including verbal or written warnings, suspension, or termination of employment or enrolment, depending on the severity of the offense.

## XI. Reporting Violations:

Any member of the Gargaon College community who becomes aware of a violation of this Code of Conduct is encouraged to report it promptly to the appropriate authority.

By adhering to this Code of Conduct, the Gargaon College community can contribute to the creation of a positive, respectful, and inclusive learning and working environment. This code is subject to periodic review and may be updated as needed.