



গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE

**6.3.5. Institutions Performance
Appraisal System
for
Non-Teaching staff**

2022-23



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	BIJU PHUKON
Gender	MALE
Blood Group	O ⁺
Present Designation	H.A.
Date of Birth	14/02/1975
Date of Joining	25/04/2008
No. of years in Service	16 years.
Date of Superannuation	31-01-2035
Email Id	bijuphukon1975@gmail.com
Phone Number	600616344
PAN Number	ARYPP8025F
Marital Status	Marital
Religion	HINDU
Driving License	DL NO AS0419940025026
Aadhaar Number	471735606196
Voter ID number	
Category (UR/OBC/MOBC/ST(P/H)/SC)	OBC
Permanent Address	College Road, Simaluguri
Present Address	Gargaon College, Simaluguri
Language Proficiency	Assamese, English, Hindi

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
B.A.	Dindore D.U.	1996

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree
Diploma	1 Year Course

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Head Assistant	Look after all the Academic activity Official works.

ANY OTHERS EXTRA CIRRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	CM Plantation Done at Gargam College
Swachhta	Gargam College Do Swachhta Done

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation
AU Assam College Employee Association	Member

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: Gargaon.

Date:

Mr. Prisu Phukan

Name and Signature of the non-teaching staff

Hele

Countersigned by the Head of the Institution

Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	GOUTAM GOGOI
Gender	MALE
Blood Group	O ⁺
Present Designation	SENIOR ASSISTANT
Date of Birth	30-06-1983
Date of Joining	29-04-2008
No. of years in Service	15 YEARS 7 MONTHS 27 DAYS
Date of Superannuation	30-06-2043
Email Id	goutamhunte@gmail.com
Phone Number	9101664417
PAN Number	ASWPG8113A
Marital Status	Married.
Religion	Hindu
Driving License	AS0420180000918
Aadhaar Number	259843358957
Voter ID number	GPK1086471
Category (UR/OBC/MOBC/ST(P/H)/SC)	OBC
Permanent Address	Bokata Khamun vill, P.O. Khamun, Dist. Sivabagar
Present Address	- do -
Language Proficiency	English, Hindi, Assamese

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
HSLC	SEBA	1999
HS	AHSEC	2001
B.A.	DU	2004
M.A.	DU	2011

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree
Certified desktop Publishing	6 month Diploma in desktop publishing

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)
Profession Dev. Programme	Academic Staff College Ltd.	UGC	A	27/07/09 to 01/08/09
Use of Modern technology	Monari College	UGC	A	12/10/2012 to 13/10/2012
Office Management in higher Education	Gargan College	Gargan College	A	27/04/2013
Management of finance & accounts	Xavier Institute	Xavier Institute	A	31/12/18 to 5/1/18
Beyond the Classroom	KPCMSF	KPCMSF & AICUEF	A	25/02/2023

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Accountant	Gurgaon College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	CM Plantation Day, Gurgaon College

10/10/2020
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MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation
All Assam College Employees Association	General Secretary
All India College and University Employees Federation.	Zonal Secretary

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: *Gargaon College*

Date: *13/02/2024*

Goutam Goswami
Name and Signature of the non-teaching staff

Juli
Countersigned by the Head of the Institution
Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	NITYA NAMDA গোগৌ
Gender	MALE
Blood Group	O+
Present Designation	Junior Assistant-
Date of Birth	01-10-1976
Date of Joining	12-08-2011
No. of years in Service	12
Date of Superannuation	31-10-2036
Email Id	gogoi'nitya@gmail.com
Phone Number	7002121951
PAN Number	AMRPH4359H
Marital Status	MARRIED
Religion	HINDU
Driving License	AS04 19980028512
Aadhaar Number	6162 1222 7440
Voter ID number	MVY 2641114
Category (UR/OBC/MOBC/ST(P/H)/SC)	OBC
Permanent Address	WARD No.4, Nazira Town, P.O. Nazira Dist. Sivasagar, PIN-785685
Present Address	-00-
Language Proficiency	Assamese, English, Hindi

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
HSLC	SEBA	1992
HS	AHSEC	1995
B.Sc.	Dibrugarh University	2002

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree
Advance Diploma in Computer Application	

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)

ACHIEVEMENT	
Certificate/Diploma	Degree
Entrepreneurship Development Programme	

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Official working (Junior Assst.)	Gangari College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	World Environmental Day, Gangari College

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation
All Assam College Employee Assn	Member

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: Gargaon

Date: 27.12.2023

Nityananda Choudhury

Name and Signature of the non-teaching staff

[Signature]

Countersigned by the Head of the Institution
Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	DEBASISH GOGOI
Gender	MALE
Blood Group	A + ve
Present Designation	Junior Assistant
Date of Birth	01-02-1983
Date of Joining	02-07-2012
No. of years in Service	11 years
Date of Superannuation	28-02-2043
Email Id	basa.gopi@gmail.com
Phone Number	8638454850
PAN Number	A00PG8129E
Marital Status	Married
Religion	Hindu
Driving License	AS0620130027073
Aadhaar Number	359266534836
Voter ID number	
Category (UR/OBC/MOBC/ST(P/H)/SC)	OBC
Permanent Address	vill. C P.O. Nar-mati, Dist. Sivasagar (Assam)
Present Address	- do -
Language Proficiency	Assamese

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
B. A.	KKHSOU	2011

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree
Diploma	DST (Diploma in Software Technology)

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From __ To __)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Obtained marks	Gargash College

ANY OTHERS EXTRA CIRRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	World Environmental Day, Gargash College


MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation
All Assam College Employee Assn	ex Member

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place:

Date:


 (C Debasish Gogoi)

Name and Signature of the non-teaching staff


 Countersigned by the Head of the Institution
Principal
 Gargaon College
 Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	SAURAV HAZARIKA
Gender	Male
Blood Group	B+
Present Designation	Jr. Assistant
Date of Birth	31/12/1978
Date of Joining	09/06/2013
No. of years in Service	11 Years
Date of Superannuation	31/12/2038
Email Id	sauravhazrikar29@gmail.com
Phone Number	9101168679
PAN Number	AECPH8119D
Marital Status	Married
Religion	Hindu
Driving License	Yes
Aadhaar Number	
Voter ID number	
Category (UR/OBC/MOBC/ST(P/H)/SC)	UR
Permanent Address	Isaoli Nicheyam, Gargaon.
Present Address	Gargaon College Otr.
Language Proficiency	Eng, Assamese, Hindi.

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
BSc	DU	2002
MSc	GU	2005

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree
PGDCA	Diploma

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)
Office Management in Higher Education	Gagan College	Gagan College	A	27/03/2013

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Admission Process	Gareem College
Examination	do
General Administration	do

ANY OTHERS EXTRA CIRRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated) ,

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation
Aru Assam College Employees' Association	Central Executive

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: 7/01/2024

Date:

Sarwan Danda

Name and Signature of the non-teaching staff

Peddi

Countersigned by the Head of the Institution

Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	NEKIB ALI
Gender	Male
Blood Group	B+
Present Designation	Lab- Asstt
Date of Birth	12/12/2013 31/08/1982
Date of Joining	12/12/2013
No. of years in Service	10 Years
Date of Superannuation	
Email Id	nekib moon@gmail.com
Phone Number	98596 57245
PAN Number	ANFPA 3579E
Marital Status	Married
Religion	Assamese Muslim
Driving License	
Aadhaar Number	7225 5752 7568
Voter ID number	CNS1482800
Category (UR/OBC/MOBC/ST(P/H)/SC)	General
Permanent Address	Bookola Gargaon, Balighat Milampur
Present Address	Balighat Milampur, PO-Simaluguri
Language Proficiency	Absence

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
H.S.	AHSEC	2001

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From — To —)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Examination	Gargyan College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	World Environmental Day, Gargyan College

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation
All Aram College Employee Association	Member

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place:

Date:

Nekib Ali Di

Name and Signature of the non-teaching staff

Reddy

Countersigned by the Head of the Institution
Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	Madhu Raykhowa
Gender	Female
Blood Group	A +
Present Designation	Library Assistant
Date of Birth	31-12-1987
Date of Joining	01-07-2016
No. of years in Service	7 Years
Date of Superannuation	01-07-2048
Email Id	madhuraykhowa@gmail.com
Phone Number	7399890002
PAN Number	B6WPR5917A
Marital Status	Married
Religion	Hindu
Driving License	No
Aadhaar Number	8155 4799 5567
Voter ID number	MV41178183
Category (UR/OBC/MOBC/ST(P/H)/SC)	OBC
Permanent Address	Sunpara bokhain Gaon, P.O - Nagagan
Present Address	Gargaon, P.O - Gargaon
Language Proficiency	Assamese, Hindi, English

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
HSLC	SEBA	2003
HSSLC	Board of Secondary Education	2005
B.A	Dibrugarh University	2008
MLISc	Dibrugarh University	2010

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Library Assistant	Gargan College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	EM Plantation Day, Gargan College


MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation
All Assam College Employed Association	Members

Declaration


I hereby declare that the information provided is true to the best of my knowledge.

Place: Gargaon

Date: 27-12-23


Madhu Raykhowa

Name and Signature of the non-teaching staff


Countersigned by the Head of the Institution
Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	Pronob Das
Gender	Male
Blood Group	B+
Present Designation	Jr. Asstt.
Date of Birth	01 - 03 - 1981
Date of Joining	06 - 01 - 2020
No. of years in Service	4
Date of Superannuation	31 - 03 - 2041
Email Id	Pronobdas44@gmail.com
Phone Number	9435306703
PAN Number	BORPD3453A
Marital Status	Married
Religion	Hindu
Driving License	
Aadhaar Number	6537 3564 1461
Voter ID number	GZC1081205
Category (UR/OBC/MOBC/ST(P/H)/SC)	SC
Permanent Address	Baghate Gaon P.O-Ratan Pute, Dist-Najuli, Pin-785110, Assam
Present Address	Pronob Das, Vill-Sunpurattabi, P.O-Naga Gaon, Dist-Sivasagar
Language Proficiency	Assamese, English, Hindi,

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
HSLC	SEBA	1997
HS	AHSEC	2000
B.A	Dibrugarh University	2004

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree
COPA, Diploma	

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Official work (Junior Assst.)	Gangad College

ANY OTHERS EXTRA CIRRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	World Environmental Day, Gangad College

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: *Gargaon College*

Date: *28/12/2023*

Pronab Das

Name and Signature of the non-teaching staff

[Signature]
Countersigned by the Head of the Institution
Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE.
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	Mr. Mukut Ali
Gender	Male
Blood Group	A+
Present Designation	L.A.B (Lab. Bearer)
Date of Birth	31/10/1964
Date of Joining	1/3/1988
No. of years in Service	35 years.
Date of Superannuation	31 Oct. 2024
Email Id	alinukut395@gmail.com
Phone Number	7002758080
PAN Number	AMCPA0546K
Marital Status	Married
Religion	Muslim
Driving License	
Aadhaar Number	718368111270
Voter ID number	MVY1240013
Category (UR/OBC/MOBC/ST(P/H)/SC)	UR (Unreserved)
Permanent Address	Nazira
Present Address	Nomati Goom. P.S. Nazira
Language Proficiency	Assamese.

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
10th Passed		

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From __ To __)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Laboratory work	Ganga College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Swachhta	Swachhta Singh, Ganga College

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: Gargaon

Date: 28/12/2023

Mukut Ali

Name and Signature of the non-teaching staff

[Signature]

Countersigned by the Head of the Institution
Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	MOLOY MECH
Gender	MALE
Blood Group	AB+ve
Present Designation	LAB. BEARER
Date of Birth	29/09/1970
Date of Joining	01/04/1992
No. of years in Service	31 Years
Date of Superannuation	29/09/2030
Email Id	mechmoley@gmail.com
Phone Number	6001840533
PAN Number	ATUPM9933H
Marital Status	MARRIED
Religion	HINDUISM
Driving License	
Aadhaar Number	765642964102
Voter ID number	
Category (UR/OBC/MOBC/ST(P/H)/SC)	ST(P)
Permanent Address	
Present Address	GARGAON, SIMALUGURI-785686
Language Proficiency	ASSAMESE

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
VIII Passed	KHELWA HIGH SCHOOL	1986

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From __ To __)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Official works	Gangga College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	World Environmental Day, Gangga College

18/08/2020
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 Important documents

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place:

Date:

27/12/2021

Name and Signature of the non-teaching staff

[Signature]

Countersigned by the Head of the Institution

Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	MR DIPAK GOGOI
Gender	MALE
Blood Group	A+ve
Present Designation	LIBRARY BEARER
Date of Birth	01-09-1964
Date of Joining	29-04-2008
No. of years in Service	15 years
Date of Superannuation	30-09-2024
Email Id	dipakgogoi288@gmail.com
Phone Number	7896170443
PAN Number	ASWPG8109J
Marital Status	Married
Religion	Hinduism
Driving License	N/A
Aadhaar Number	931773774063
Voter ID number	MVX1236164
Category (UR/OBC/MOBC/ST(P/H)/SC)	OBC
Permanent Address	Amolapatty Gharphalia, Nazira, Sivasagar, Assam
Present Address	- - -
Language Proficiency	Assamese

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
H S L C	SEBA	1984

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Laboratory	
Library works	Garegaon College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	CM plantation Day, Garegaon College

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation
All Assam College Employer Assn	Member

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: - Amalupty Ghosephali
Nazim, Sivasagar, Assam

Date: 27/12/2023

Dipak Gogoi
Name and Signature of the non-teaching staff

D. Gogoi.

[Signature]

Countersigned by the Head of the Institution

Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	CHANDRA BORUAH
Gender	MALE
Blood Group	B+
Present Designation	Grade IV
Date of Birth	25-12-1971
Date of Joining	23-05-2008
No. of years in Service	15
Date of Superannuation	31-12-2031
Email Id	Chandraboruah1971@gmail.com
Phone Number	8812918553
PAN Number	AWBPPB4933E
Marital Status	Married
Religion	Hindu
Driving License	
Aadhaar Number	476452212175
Voter ID number	CNS1465436
Category (UR/OBC/MOBC/ST(P/H)/SC)	OBC
Permanent Address	BORKOLA VILLAGE, P.O. GARGAON, DIST-Sivasagar, Pin-785685
Present Address	-Do-
Language Proficiency	Assamese, English

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
IX		1990

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)
One-Day National Workshop on Finance and Accounts of Higher Education Institutions of Assam.	Gargaon College Employee Associ.		A	11 th March 2023
63rd Annual Mid-term Conference of All Assam College Employees' Association	All Assam College Employee Assn		A	26-27 April 2023

ACHIEVEMENT	
Certificate/Diploma	Degree
✓ Entrepreneurship Development program	

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Examination Duty	Ganjam College
Official assign	✓

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation
All Assam College Employment Association	Member.

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place:

Date:

Chandra Boruah.

Name and Signature of the non-teaching staff

[Signature]

Countersigned by the Head of the Institution
Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	Anil Buragohain
Gender	Male
Blood Group	O+
Present Designation	Grade-4
Date of Birth	14-09-1976
Date of Joining	12-08-2011
No. of years in Service	30-09-2036 11 Year
Date of Superannuation	30-09-2036
Email Id	anilburagohain75@gmail.com
Phone Number	7099305775
PAN Number	BGTPB6310A
Marital Status	
Religion	Hinduism
Driving License	
Aadhaar Number	
Voter ID number	
Category (UR/OBC/MOBC/ST(P/H)/SC)	OBC
Permanent Address	Simaluguni, Barakala Guon
Present Address	- do -
Language Proficiency	Assamese

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
VIII Passed	PANIBIL H. SCHOOL	1990

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Office work	Gangga College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
plantation	World Environmental Day, Gangga College

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: *Simaluguri*

Date: *03-01-24*

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Name and Signature of the non-teaching staff

[Signature]

Countersigned by the Head of the Institution

Principal

Gargaon College

Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	MR. ARUP JYOTI MECH
Gender	MALE
Blood Group	O+ve
Present Designation	LAB. BEARER
Date of Birth	01-05-1976
Date of Joining	28-08-2009
No. of years in Service	15. years
Date of Superannuation	30-05-2036
Email Id	arupjyotiMech1976@gmail.com
Phone Number	9678152740
PAN Number	BBLPM2666K
Marital Status	MARRIED
Religion	HINDUISM
Driving License	N/A
Aadhaar Number	387415325064
Voter ID number	CNS1481487
Category (UR/OBC/MOBC/ST(P/H)/SC)	ST
Permanent Address	GARGAON, SIVASAGAR ASSAM
Present Address	
Language Proficiency	ASSAMESE

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
H S L C	S E B A	1994

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Library work	Gangan College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
plantation	World Environmental Day, Gangan College

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation

Declaration

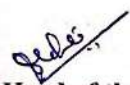
I hereby declare that the information provided is true to the best of my knowledge.

Place: GARGAON

Date: 27-12-2023

Jee Arup Jyoti Meek

Name and Signature of the non-teaching staff


 Countersigned by the Head of the Institution
 Principal
 Gargaon College
 Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	Geina Kanta Tipomia
Gender	Male
Blood Group	A+
Present Designation	Lab Brewer
Date of Birth	01/10/1981
Date of Joining	01/01/2011
No. of years in Service	12 years
Date of Superannuation	01.10.2041
Email Id	Geinakantatipomia@gmail.com
Phone Number	
PAN Number	AIKPT4219L
Marital Status	Married
Religion	Hindu
Driving License	Not Applicable
Aadhaar Number	2431 7635 9721
Voter ID number	MVY1493078
Category (UR/OBC/MOBC/ST(P/H)/SC)	OBC
Permanent Address	Vill:- Sukafa Habi Gaon, Post:- Dalbagan Sibasgar, Assam, 785686
Present Address	Same as Permanent address
Language Proficiency	Assamese

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
HSLC	Board of Secondary Education Assam	1998

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Obtain marks	Gangga College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	Attended, Gangga College

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation

Declaration


I hereby declare that the information provided is true to the best of my knowledge.

Place: *Gargaon College*

Date: *29.12.23*

Sribeenu Kanta Biswas

Name and Signature of the non-teaching staff


Countersigned by the Head of the Institution
 Principal
 Gargaon College
 Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	Pinku Borgohain
Gender	Male
Blood Group	O+
Present Designation	Laboratory Bearer
Date of Birth	20-04-1980
Date of Joining	20-02-2016
No. of years in Service	08 years
Date of Superannuation	30-04-2040
Email Id	pinkuborgohain1980@gmail.com
Phone Number	7002178334
PAN Number	ABYPB3742L
Marital Status	Married
Religion	Hinduism
Driving License	AS0420210000991
Aadhaar Number	815884622547
Voter ID number	MVY0000916
Category (UR/OBC/MOBC/ST(P/H)/SC)	OBC
Permanent Address	Mechagarh Gohain Gann. P.O, Mechagarh, Sivasingar
Present Address	- Do -
Language Proficiency	Assamese, English, Hindi

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
HSLC	SEBA	1996

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Chemistry Laboratory (Lab. bearer)	Gangga College
Odd & Even Sem. Examination duty	Gangga College
Evaluation done	Gangga College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	Work environment day at Gangga College
Swachhta	Swachhta Day, Gangga College

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation
All Assam College Employer Association	Member

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place:

Date: 26/12/23

Pinku Borgohain

Name and Signature of the non-teaching staff

[Signature]

Countersigned by the Head of the Institution

Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	Santush Singh
Gender	Male
Blood Group	O ⁺
Present Designation	LAB Bearer
Date of Birth	31/12/1990
Date of Joining	20/02/2016
No. of years in Service	
Date of Superannuation	
Email Id	Santush Singh 50@gmail.com
Phone Number	8638990681
PAN Number	DGMP51447C
Marital Status	
Religion	Hindu
Driving License	AS2220200004397
Aadhaar Number	328105356374
Voter ID number	CNS1457041
Category (UR/OBC/MOBC/ST(P/H)/SC)	UR
Permanent Address	Simaluguri, Barkulagaon
Present Address	Simaluguri, college road
Language Proficiency	Assamese, Hindi

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
B.A, passed	KKHSOU (KKHSOU)	28/11/2018

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Laboratory work	Gangaan College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation
All Assam College Employee Association	Member

Declaration


I hereby declare that the information provided is true to the best of my knowledge.

Place: *Simaluguri*

Date:

Santosh Singh

Name and Signature of the non-teaching staff


 Countersigned by the Head of the Institution
 Principal
 Gargaon College
 Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	Akash Gogoi
Gender	Male
Blood Group	OT
Present Designation	Grade IV
Date of Birth	01-12-1988
Date of Joining	01-06-2023
No. of years in Service	6 Month
Date of Superannuation	30-12-2048
Email Id	akashgogoi01121998@gmail.com
Phone Number	9864618882
PAN Number	ATVPG5190M
Marital Status	Married
Religion	Hindu
Driving License	AS-0420150028167
Aadhaar Number	331036018578
Voter ID number	GPK1086697
Category (UR/OBC/MOBC/ST(P/H)/SC)	OBC
Permanent Address	Bokata Khamun Khanikar Gaon
Present Address	Bokata Khamun Khanikar Gaon
Language Proficiency	Assamese, Hindi.

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
H.S.L.C	Board	2005

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)
	Gargan College		A	

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization

ANY OTHERS EXTRA CIRRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	Participated.

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: -

Date:

Akash Gogoi. (Akash)

Name and Signature of the non-teaching staff

[Signature]

Countersigned by the Head of the Institution

Principal
Gargaon College
Smaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	SANJIB BEY
Gender	MALE
Blood Group	AB+
Present Designation	GRADE - IV EMPLOYEE
Date of Birth	02/03/2000
Date of Joining	01/06/2023
No. of years in Service	8 month
Date of Superannuation	
Email Id	Sansibbey197ce@gmail.com
Phone Number	7638052598
PAN Number	EEZPB0472L
Marital Status	
Religion	HINDU
Driving License	AS0920220001023
Aadhaar Number	743721330205
Voter ID number	
Category (UR/OBC/MOBC/ST(P/H)/SC)	ST(H)
Permanent Address	vill: PHONGJANGRE, PO: HAMREN, DIST: WEST KARBIANGLOM
Present Address	vill: CHAKIMUKH, P.O: CHAKIMUKH, DIST: SIVASAGAR
Language Proficiency	ASSAMESE, KARBI

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
H.S.L.C	SEBA	2016
H.S	AHSEC	2018
B.A	DU	2021

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree
TWELVE MONTH ADVANCE DIPLOMA IN COMPUTER WITH 'A' GRADE, 2019	

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From — To —)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization
Examination works.	Gregory College

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)
Plantation	Participated

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place:

Date:

Sanjib Bera

Name and Signature of the non-teaching staff

Sanjib Bera

Countersigned by the Head of the Institution

Principal

Gargaon College

Simaluguri, Sivasagar (Assam)



GARGAON COLLEGE
SELF APPRAISAL NON - TEACHING STAFF

PERSONAL DETAILS	
Name	MR. Dipen Bhuyan
Gender	MALE
Blood Group	B ⁺
Present Designation	Grad IV
Date of Birth	01/08/1994
Date of Joining	01/06/2023
No. of years in Service	7 Month
Date of Superannuation	12/08/2054
Email Id	bhuyandier43@gmail.com
Phone Number	600724359
PAN Number	CNDPB1036K
Marital Status	Married
Religion	Hindu
Driving License	
Aadhaar Number	3042 4038 4602
Voter ID number	HQ60184705
Category (UR/OBC/MOBC/ST(P/H)/SC)	OBC
Permanent Address	Dipen Bhuyan, c/o Gunaram Bhuyan, Sargapur, Phulbari
Present Address	Boukulata Manupuri Gaon P.O - Simmaluguri, pin-785686, Sivagari
Language Proficiency	Assamese

EDUCATION DETAILS		
Examination Passed	Board/ University	Year of Passing
H.S.Lc	SEBA	2012
H.S	ASEC	2014

DIPLOMA (Computer skill)	
Certificate/Diploma	Degree

PROFESSIONAL DEVELOPMENT/TALK/SEMINAR CONFERENCE/ WORKSHOP (Attended (A)/Presented (P)/Resource Person (R))				
Title of the Talks/ Seminars/ Conferences	Organizer	Sponsoring Agency	Attended(A)/ Presented(P)/ Resource Person (R)	Date (From ___ To ___)

ACHIEVEMENT	
Certificate/Diploma	Degree

ACADEMIC RESPONSIBILITY (Examination, Official Task, etc.)	
Academic Responsibility	Institution/Organization

ANY OTHERS EXTRA CURRICULAR ACTIVITIES (Plantation, Swachhta, Social Services, etc.)	
Responsibility	Institution/Organization (Attended/Participated)

MEMBER/INVOLVEMENT IN EMPLOYMENT BODIES (Employment Association)	
Name of Organization/Association	Post held/Designation

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: *Garegaon College*

Date: *29/12/2023*



Name and Signature of the non-teaching staff

File

Countersigned by the Head of the Institution
Principal
 Gargaon College
 Simaluguri, Sivasagar (Assam)

