



গড়গাঁও মহাবিদ্যালয়  
GARGAON COLLEGE  
NAAC accredited with 'B' Grade

# Report on Teachers' Responsibilities Setting of question papers for UG/PG programs:





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### Ø Setting of question papers for UG/PG programs:

The responsibility of crafting examination papers for undergraduate and postgraduate programs is a critical aspect of academic excellence. Our teachers actively engage in the process of setting question papers, drawing upon their expertise to design assessments that accurately gauge students' understanding of the subject matter. This involvement ensures that the evaluation process is rigorous, fair, and aligned with the learning outcomes of the programs.



# গড়গাঁও মহাবিদ্যালয়

## GARGAON COLLEGE

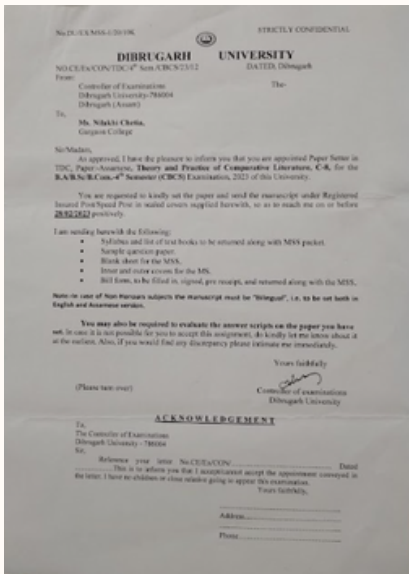
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### Ø Setting of question papers for UG/PG programs:

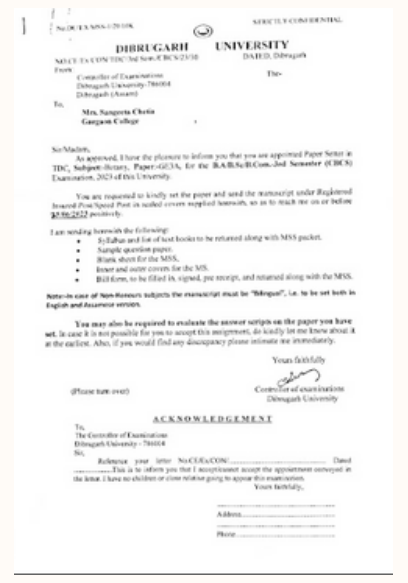
### Sample Letters

Mrs. Nilakshi Chetia

Mrs. Runjun Hazarika



Mrs. Sangeeta Chetia









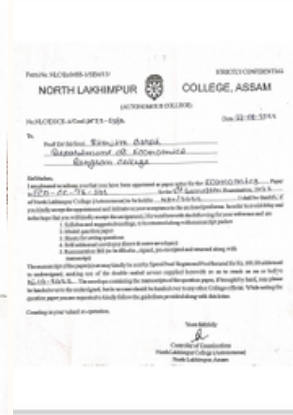
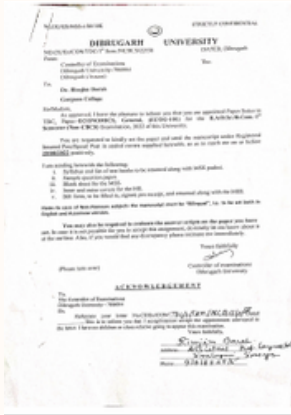
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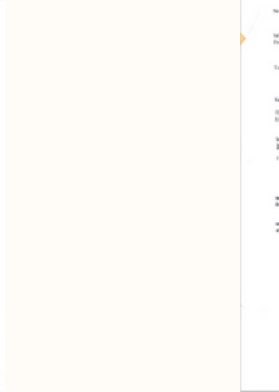
Dr. Rimjim Borah

Dr. Jitu Saikia



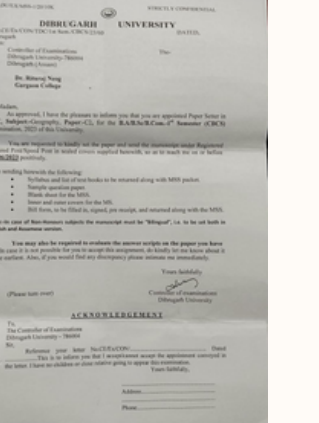
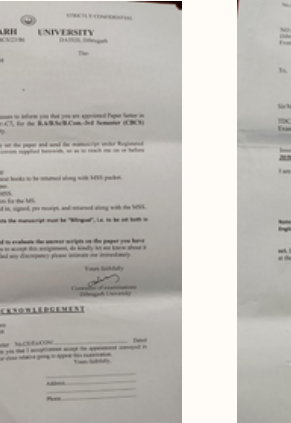
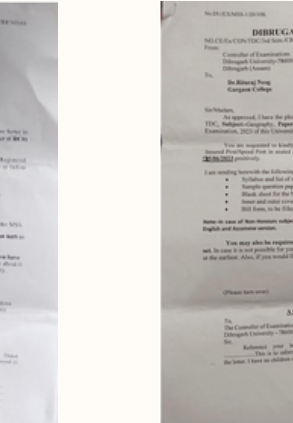
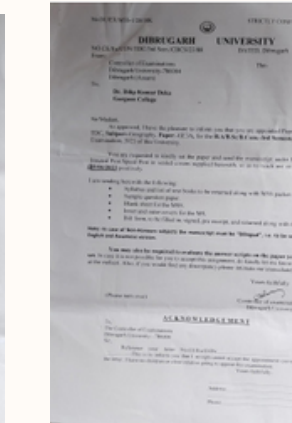
Dr. Rashmi Rekha Saikia

Dr. Anjan Konwar



Dr. Dilip Kumar Deka

Dr. Rituraj Neog







# গড়গাঁও মহাবিদ্যালয়

## GARGAON COLLEGE

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Dr. Chandraditya Gogoi

STRICTLY CONFIDENTIAL

**DIBRUGARH UNIVERSITY**  
Dated: \_\_\_\_\_

To: **Dr. Chandraditya Gogoi**  
Gargaon College

**ACKNOWLEDGEMENT**

I am writing herewith the following:

- Hydrated and list of test books to be returned along with MSB packet.
- Sample question paper.
- Blank sheet for the MSB.
- Answer and answer covers for the MSB.
- MSB form, to be filled in, signed, per receipt, and returned along with the MSB.

**ACKNOWLEDGEMENT**

I have received the above mentioned items from you and I am grateful to you for the same. I have no objection to the above. Also, if you would find any discrepancy please inform me immediately.

Yours faithfully,  
Dr. Chandraditya Gogoi  
Gargaon College

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Gargaon College

Ms. Bonika Buragohain

STRICTLY CONFIDENTIAL

**DIBRUGARH UNIVERSITY**  
Dated: \_\_\_\_\_

To: **Ms. Bonika Buragohain**  
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Gargaon College

Dr. Chirantan Bhagawati

STRICTLY CONFIDENTIAL

**DIBRUGARH UNIVERSITY**  
Dated: \_\_\_\_\_

To: **Dr. Chirantan Bhagawati**  
Gargaon College

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Gargaon College

STRICTLY CONFIDENTIAL

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Yours faithfully,  
Dr. Chirantan Bhagawati  
Gargaon College

STRICTLY CONFIDENTIAL

**SIBSAGAR COLLEGE, ROYSAGAR**  
Dated: 11.3.23

To: **Dr. Chirantan Bhagawati**  
Gargaon College

**ACKNOWLEDGEMENT**

I have received the above mentioned items from you and I am grateful to you for the same. I have no objection to the above. Also, if you would find any discrepancy please inform me immediately.

Yours faithfully,  
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Gargaon College

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# গড়গাঁও মহাবিদ্যালয়

## GARGAON COLLEGE

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Dr. Raktim Pator

Dr. Kabita Phukon

STRICTLY CONFIDENTIAL  
**DIBRUGARH UNIVERSITY**  
No. CE/EX/CON/12010K  
NO. CE/EX/CON/TDC-2<sup>nd</sup> Sem./CBCS/21/18 DATED, Dibrugarh  
From: Controller of Examinations, Dibrugarh University-786004, Dibrugarh (Assam)  
To: Shri/ Shrimati/ Dr./ Prof. Raktim Pator, Gargaon College  
Sir/Madam,  
As approved, I have the pleasure to inform you that you are appointed Paper Setter in Maths for the C-2/F Examination 2022 of this University.  
You are requested to kindly set the paper and send the manuscript under Registered Insured Post/Speed Post in sealed covers supplied herewith, so as to reach me on or before 15/10/2022 positively.  
I am sending herewith the following:  
1) Syllabus and list of text books to be returned along with MSS packet.  
2) Sample question paper.  
3) Blank sheet for the MSS.  
4) Inner and outer covers for the MS.  
5) Bill form, to be filled in, signed, pre-accept, and returned along with the MSS.  
You may also be required to evaluate the answer scripts on the paper you have set. In case it is not possible for you to accept this assignment, do kindly let me know about it at the earliest. Also, if you would find any discrepancy please intimate me immediately.  
Yours faithfully,  
Controller of Examinations, Dibrugarh University

STRICTLY CONFIDENTIAL  
**SIBSAGAR COLLEGE, JOYSAGAR**  
(AUTONOMOUS)  
Email: coesibsagarcollege@gmail.com  
No. SCE/EX/CON/2022/UG/T/GMTHOIT/7 DATED, 19.9.2022  
From: Controller of Examinations, Sibsagar College, Joysagar (Autonomous), Pin:785665.  
To: Dr. Kabita Phukon, Asst. Professor, Gargaon College  
Sir/Madam,  
As approved, the undersigned has the pleasure to inform you that you are appointed as paper setter for Subject Maths, paper code GMTHOIT/7, for the B.A./B.Sc./M.A./M.Sc. Semester-III (IV/V/VI Examinations 2022 of this college. You are requested to kindly set the papers as per the guidelines and syllabus attached herewith and send the manuscript under Registered Insured Post/Speed Post or individually in sealed covers supplied herewith to reach the undersigned on or before 10.10.2022 positively. Moreover, you shall have to send the soft copy of the question paper in both MS word and PDF format to the email coesibsagarcollege@gmail.com.  
You may contact the undersigned immediately if you have any queries.  
In case it is not possible for you to accept this assignment, do kindly inform about that to the undersigned at the earliest.  
Yours faithfully,  
Purpan K. Goswami, Controller of Examinations, Sibsagar College, Joysagar (Autonomous)

STRICTLY CONFIDENTIAL  
**DIBRUGARH UNIVERSITY**  
NO. CE/EX/CON/TDC-2<sup>nd</sup> Sem./CBCS/21/85 DATED,  
From: Controller of Examinations, Dibrugarh University-786004, Dibrugarh (Assam)  
To: Dr. Kabita Phukan, Gargaon College  
Madam,  
As approved, I have the pleasure to inform you that you are appointed Paper Setter in Mathematics, (C-3) for the B.A./B.Sc./B.Com.-2<sup>nd</sup> Semester (CBCS) examination, 2023 of this University.  
You are requested to kindly set the paper and send the manuscript under Registered Insured Post/Speed Post in sealed covers supplied herewith, so as to reach me on or before 12/09/2022 positively.  
I am sending herewith the following:  
• Syllabus and list of text books to be returned along with MSS packet.  
• Sample question paper.  
• Blank sheet for the MSS.  
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Note-in case of Non-Honours subjects the manuscript must be "Bilingual", i.e. to be set both in English and Assamese version.  
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Yours faithfully,  
Controller of examinations, Dibrugarh University

Mr. Yuvaraj Gogoi

Mr. Diganta Konwar

Mr. Guna Kanta Sonowal

STRICTLY CONFIDENTIAL  
**DIBRUGARH UNIVERSITY**  
NO. CE/EX/CON/TDC-2<sup>nd</sup> Sem./CBCS/21/11 DATED, Dibrugarh  
From: Controller of Examinations, Dibrugarh University-786004, Dibrugarh (Assam)  
To: Dr. Yuvaraj Gogoi, Gargaon College  
Sir/Madam,  
As approved, I have the pleasure to inform you that you are appointed Paper Setter in TDC, Subject-Phy. Science, Paper-Reading Garthi, GE, for the B.A./B.Sc./B.Com.-5<sup>th</sup> Semester (CBCS) Examination, 2023 of this University.  
You are requested to kindly set the paper and send the manuscript under Registered Insured Post/Speed Post in sealed covers supplied herewith, so as to reach me on or before 09/09/2022 positively.  
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Yours faithfully,  
Controller of examinations, Dibrugarh University

STRICTLY CONFIDENTIAL  
**DIBRUGARH UNIVERSITY**  
NO. CE/EX/CON/TDC-2<sup>nd</sup> Sem./CBCS/21/102 DATED, Dibrugarh  
From: Controller of Examinations, Dibrugarh University-786004, Dibrugarh (Assam)  
To: Dr. Diganta Konwar, Gargaon College  
Sir/Madam,  
As approved, I have the pleasure to inform you that you are appointed Paper Setter in TDC, Paper-Physics, PHY3401 for the B.A./B.Sc./B.Com.-5<sup>th</sup> Semester (Non-CBCS) Examination, 2023 of this University.  
You are requested to kindly set the paper and send the manuscript under Registered Insured Post/Speed Post in sealed covers supplied herewith, so as to reach me on or before 15/09/2022 positively.  
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**DIBRUGARH UNIVERSITY**  
NO. CE/EX/CON/TDC-2<sup>nd</sup> Sem./CBCS/21/34 DATED, Dibrugarh  
From: Controller of Examinations, Dibrugarh University-786004, Dibrugarh (Assam)  
To: Mr. Guna Kanta Sonowal, Gargaon College  
Sir/Madam,  
As approved, I have the pleasure to inform you that you are appointed Paper Setter in TDC, Paper-Physics, PHY3401 for the B.A./B.Sc./B.Com.-2<sup>nd</sup> Semester (Non-CBCS) Examination, 2023 of this University.  
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Controller of examinations, Dibrugarh University

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**DIBRUGARH UNIVERSITY**  
NO. CE/EX/CON/TDC-2<sup>nd</sup> Sem./CBCS/21/103 DATED, Dibrugarh  
From: Controller of Examinations, Dibrugarh University-786004, Dibrugarh (Assam)  
To: Mr. Guna Kanta Sonowal, Gargaon College  
Sir/Madam,  
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Yours faithfully,  
Controller of examinations, Dibrugarh University

Ms. Mina Robidas

Dr. Bidyandanda Borkakoty

Dr. Ratna Das

STRICTLY CONFIDENTIAL  
**DIBRUGARH UNIVERSITY**  
NO. CE/EX/CON/TDC-2<sup>nd</sup> Sem./CBCS/21/104 DATED, Dibrugarh  
From: Controller of Examinations, Dibrugarh University-786004, Dibrugarh (Assam)  
To: Ms. Mina Robidas, Gargaon College  
Sir/Madam,  
As approved, I have the pleasure to inform you that you are appointed Paper Setter in TDC, Paper-Reading Garthi, GE, for the B.A./B.Sc./B.Com.-5<sup>th</sup> Semester (CBCS) Examination, 2023 of this University.  
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From: Controller of Examinations, Dibrugarh University-786004, Dibrugarh (Assam)  
To: Dr. Bidyandanda Borkakoty, Gargaon College  
Sir/Madam,  
As approved, I have the pleasure to inform you that you are appointed Paper Setter in TDC, Paper-Reading Garthi, GE, for the B.A./B.Sc./B.Com.-5<sup>th</sup> Semester (CBCS) Examination, 2023 of this University.  
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Sir/Madam,  
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From: Controller of Examinations, Dibrugarh University-786004, Dibrugarh (Assam)  
To: Dr. Ratna Das, Gargaon College  
Sir/Madam,  
As approved, I have the pleasure to inform you that you are appointed Paper Setter in TDC, Subject-Education, Paper-EDOS/NS02, Measurement and Evaluation in Education, DNS(NH), for the B.A./B.Sc./B.Com.-5<sup>th</sup> Semester (CBCS) Examination, 2023 of this University.  
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## GARGAON COLLEGE

NAAC accredited with 'B' Grade

Dr. Bornali Dutta

No. JRC/EX-MS-321/19K  
STRICTLY CONFIDENTIAL  
JAGANNATH BAROGAHI COLLEGE, JORHAT  
(AUTONOMOUS)  
Email: [ce@jncbarohi.org](mailto:ce@jncbarohi.org) Mob. No. 9550178043  
No. CE/EX/CON/2022/JG/MS/BS/ST/15A Date: 26<sup>th</sup> August 2022  
CE/EX/CON/2022/JG/MS/BS/ST/15A

From: Controller of Examinations,  
J.B. College (Autonomous), Jorhat-785001  
To: Prof Bornali Das  
Department of Statistics  
Gargaon College, Sivasagar-785688

Sir/Madam,  
As approved, I have the pleasure to inform you that you are appointed Paper Setter in STATISTICS (Core) paper code STSC-102 & STSC-302 for the Semester I & III Examinations, 2022 of this college.  
You are requested to kindly set the paper as per the guidelines & syl attached herewith and send the manuscript under Registered Insured Post or individually in sealed covers supplied herewith to reach the undersigned or before 10/09/2022 positively.

You may contact the undersigned immediately if you have any queries.  
In case it is not possible for you to accept this assignment, do kindly let me know about it at the earliest.

Yours faithfully,  
Signature,  
Controller of Examination  
J.B. College (Autonomous), Jorh

**ACKNOWLEDGEMENT**

To: Controller of Examinations,  
J. B. College (Autonomous), Jorhat-785001  
Sir, Reference your letter no. CE/EX/CON/.....DTD This I inform you that I accept/cannot accept the appointment conveyed in the letter

STRICTLY CONFIDENTIAL

**NORTH LAKHIMPUR COLLEGE, ASSAM**  
(AUTONOMOUS COLLEGE)

No. NLU/EX/CE-AC/22 - 01/21 Date: 30-08-22

To: Prof Dr/ Sr/ Smt. Bornali MHA  
Department of Statistics  
Gargaon college

Sir/Madam,  
I am pleased to inform you that you have been appointed as paper setter for the subject Statistics.  
Paper code: STSC-102 & STSC-302 for the Semester I & III Examinations, 2022. I shall be if you kindly accept the appointment and intimate to your acceptance in the enclosed proforma. In order to avoid do the hope that you will kindly accept the assignment, I forward herewith the following for your reference and use:

1. Syllabus and suggested readings, to be returned along with manuscript packet
2. Model question paper
3. Sheets for setting questions
4. Self-addressed envelopes (cover & inner envelopes)
5. Remuneration Bill (to be filled in, signed, pre-receipted and returned along with manuscript)

The manuscript of the paper(s) set may kindly be sent by Speed Post/Registered Post (insured for Rs. 100.00) or by hand, making use of the double sealed covers supplied herewith so as to reach us on or before 10/09/2022. The envelope containing the manuscript of the question paper, if brought by hand, may please be handed to the undersigned, but in no case should be handed over to any other College official. While setting the question paper, you are requested to kindly follow the guidelines provided along with this letter.

Creating on your valued co-operation

Yours faithfully,  
Signature,  
Controller of Examinations  
North Lakhimpur College (Autonomous)  
North Lakhimpur, Assam

STRICTLY CONFIDENTIAL

**DIBRUGARH UNIVERSITY**  
DIBRUGARH

No. DUBU/EX/CON/2022/23/01/01/01 Date: 26/08/22

To: Mr. Bornali Das,  
Gargaon College

Sir/Madam,  
As approved, I have the pleasure to inform you that you are appointed Paper Setter in STATISTICS (Core) paper code STSC-102 & STSC-302 for the Semester I & III Examinations, 2022 of this college.  
You are requested to kindly set the paper and send the manuscript under Registered Insured Post/Registered Post in sealed covers supplied herewith, so as to reach us on or before 10/09/2022 positively.

I am sending herewith the following:

- 1. Syllabus and list of text books to be returned along with MSB packet.
- 2. Sample question paper.
- 3. Blank sheets for the MSB.
- 4. Inner and outer covers for the MSB.
- 5. Bill form, to be filled in, signed, pre-receipted, and returned along with the MSB.

Note: In case of non-response subjects the manuscript must be "retained", i.e. to be set both in English and Assamese version.

You may also be requested to evaluate the answer scripts on the paper you have set. In case it is not possible for you to accept this assignment, do kindly let me know about it at the earliest. Also, if you would find any discrepancy please intimate me immediately.

Yours faithfully,  
Signature,  
Controller of Examinations  
Dibrugarh University

(Please here over)

**ACKNOWLEDGEMENT**

To: The Controller of Examinations,  
Dibrugarh University - Jorhat  
Sir,  
Reference your letter No. DUBU/EX/CON/.....DTD  
This is to inform you that I accept/cannot accept the appointment conveyed in the letter. I have no children or close relatives going to appear this examination.

Yours faithfully,  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

STRICTLY CONFIDENTIAL

**SIBSAGAR COLLEGE, JOYSAGAR**  
(AUTONOMOUS)

No. SCE/EX/CON/23/JG/MS/BS/ST/15A Date: 26.8.22

To: Mr. Bornali Das,  
Gargaon College

Sir/Madam,  
As approved, I have the pleasure to inform you that you are appointed as paper setter in STATISTICS (Core) paper code STSC-102 & STSC-302 for the Semester I & III Examinations, 2022 of this college. You are requested to kindly set the paper as per the guidelines and syllabus attached herewith and send the manuscript under Registered Insured Post or individually in sealed covers supplied herewith to reach the undersigned or before 10/09/2022 positively. Moreover, you shall have to send the set copy of the question paper to both MSB word and PDF format to the email [ce@jncbarohi.org](mailto:ce@jncbarohi.org).  
You may contact the undersigned immediately if you have any queries.  
In case it is not possible for you to accept this assignment, do kindly inform about that to the undersigned at the earliest.

Yours faithfully,  
Signature,  
Controller of Examination  
Sibsagar College, Jorhat (Autonomous)

**ACKNOWLEDGEMENT**

To: The Controller of Examinations,  
Sibsagar College, Jorhat (Autonomous), Pin-781003  
Sir,  
Reference to your letter No. SCE/EX/CON/.....DTD This is to inform you that I accept/cannot accept the appointment conveyed in the letter. I have no children or close relatives going to appear this examination.

Yours faithfully,  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_