



গড়গাঁও মহাবিদ্যালয়  
GARGAON COLLEGE

**Brochure of Faculty Development  
Programmes (FDP), Management  
Development Programmes (MDP)  
professional development programmes /  
Administrative training program**

**Session -2019-2020**



# 1. ONE-WEEK FACULTY DEVELOPMENT PROGRAM ON USE OF ICT TOOLS FOR CLASSROOM TEACHING

Registration Form	
Name of Applicant (first, last).....	Affix passport size photograph
Father's Name:.....	
Mother's Name:.....	
Date of Birth (DD/MM/YY).....	
Gender:.....	
Category(General/SC/ST).....	
Designation:.....	
Highest Qualification:.....	
Name and Address of the Institute/ Organization:.....	
City/Town:.....	
Postal Address:.....	
City/Town:.....	
Email:.....	
Landline Number (with STD code):.....	
Mobile Number:.....	
Transaction ID:.....	
Transaction Date:.....	
Issuing Bank:.....	
Signature of the Applicant:.....	
I hereby agree to relieve Mr/ Ms/ Dr.....	
in case he/she is selected to attend the programme.	
Signature and Seal of the Forwarding Authority.	
Name:.....	
Designation:.....	
<b>Note:</b>	
1) The Faculty/Staff are requested to submit the NOC from respective department before attending the session.	
2) The Faculty member belonging to SC/ST Category need to carry caste Certificate(both in original & photocopy).	
3) The participant need to carry the Institute/Organization valid Identity Card (Both in Original & Photocopy).	
4) For any queries contact Co-ordinators in the given numbers 9435159850 / 7002688735, 9435154251 / 7002321902 , 9678814101 / 7002279388	
<b>Course Duration</b> 40 Hrs	

### Course Coordinators from Academy

- Prof. Ratnajit Bhattacharjee  
Principal Investigator, E&ICT Academy, IIT Guwahati.
- Dr. Gaurav Trivedi  
Co-Principal Investigator, E&ICT Academy, IIT Guwahati.

### Organizing Committee from Gargaon College, Gargaon

- Advisor**
- Dr. Sabyasachi Mahanta, *Principal*  
**Course Co-ordinators**
  - Dr. Nitail B Konwar  
Assistant Professor, Dept. of Education  
Ph. No.: 9435159850 / 7002688735  
Email id: nitail72@gmail.com
  - Dr. Meghali Bora  
Assistant Professor, Dept. of Commerce  
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  - Ms. Ratna Das  
Assistant Professor, Dept. of Education  
Ph. No.: 9678814101 / 7002279388  
Email id: ratnadass222@gmail.com


- Members**
- Dr. Pankaj Kr. Nath, Librarian
  - Dr. Poly Konwar, Dept. of Education
  - Ms. Nomami Dutta, Dept. of Commerce
  - Mr. Pankaj Dutta, Dept. of PGDCA
  - Mr. Sandeep Chutia, Office Assistant

### Expert from Industry

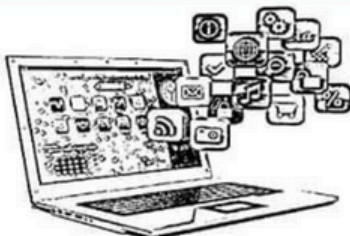
- Experienced experts from Industry will provide hands-on

### Who Can Attend

Programme is open to only for Faculty Members from Colleges/Universities of any domain (Science/ Arts/ Commerce).

  
An Initiative of  
Ministry of Electronics & Information Technology  
(MeitY), Government of India  
Electronics & ICT Academy  
IIT Guwahati, Assam

**One-week Faculty Development Program  
on Use of ICT Tools for Classroom  
Teaching (23 – 28 September, 2019)**



In Association with  
Gargaon College  
&  
support from  
Mantra Associates




Course Date: 23 – 28 September, 2019  
Last Date of Registration: 12.09.2019  
(Online Registration link will be open from 25.06.2019)  
Venue: Gargaon College, Gargaon.

### Objective of the Course

Course Objective is to provide basic knowledge in using the ICT Tools for enhanced and efficient teaching. Now a days everything is coming up in digitalized way and to cope up with the new scenario of digital world teachers from any domain(Science/Arts/Commerce) should use ICT Tools in their day to day teaching practices for greater interest of the students.

The main objective of this promotional course is to give free learning of basic ICT Tools (Computer, Specific Software's, Printer/Scanner, Projector, Smart Board etc.) for proficient delivery of the talks, efficient sharing of the class materials which boosts the interest of a student to attend the classes.

### Assignments & Project

- Assignments will be of the following type:
  - MCQ based questionnaire.
  - Programming Assignments (Problem statement will be provided.)
- At the end of the course "Project" will be assigned to the participants which will be based on the Practical Case Studies.

### Contact Details

Project Manager,  
E&ICT Academy, IIT Guwahati  
Email: [eictacad@iitg.ac.in](mailto:eictacad@iitg.ac.in), [eictacad@gmail.com](mailto:eictacad@gmail.com)  
[eictinfo.iitg@gmail.com](mailto:eictinfo.iitg@gmail.com)  
Phone No: +91- 7086502139,  
+91-3612583009/3182  
(Working Hours 9:30 am to 5:30 pm)  
Follow us on: [www.facebook.com/eictacadguwahati](https://www.facebook.com/eictacadguwahati)  
Coordinators from Gargaon College, Gargaon  
Phone No: 9435159850 / 7002688735 / 9435154251 / 7002321902 / 9678814101 / 7002279388



For details of the programme and course contents etc., please log on to Electronics and ICT Academy website:  
<http://eict.iitg.ac.in/>

### About Gargaon College, Gargaon

Gargaon College established in 1959 is one of the premier institutions of Higher Education in Assam offering degree course in Arts, Science and Commerce. It is situated at a place of historical and tourist attraction, which had been the capital of Ahom Kingdom for more than 150 years. It has crossed more than 50 glorious years and is affiliated to Dibrugarh University, Gargaon College now has students strength of over 2000 with efficient and dedicated teaching and now teaching staff. Besides, the College has a study centre of KKHOU and Director of Distance Education, Dibrugarh University, a well furnished computer lab and a digital library with good number of books and e-resource. The College is committed to develop itself into a centre of excellence by catering to all the needs of the students, particularly to those who belong to the weaker section of the society.



### Course Outcome

- The participants will be given a thorough understanding of the following topics:
- Google Classroom
  - Windows & MS Office

### Registration Fee

Registration Fee (Snacks and Lunch )  
Rs. 1,200/- for Faculty and Staff.  
**Mode of Payment: Online Only**  
(RTGS/NEFT)

### About E&ICT Academy



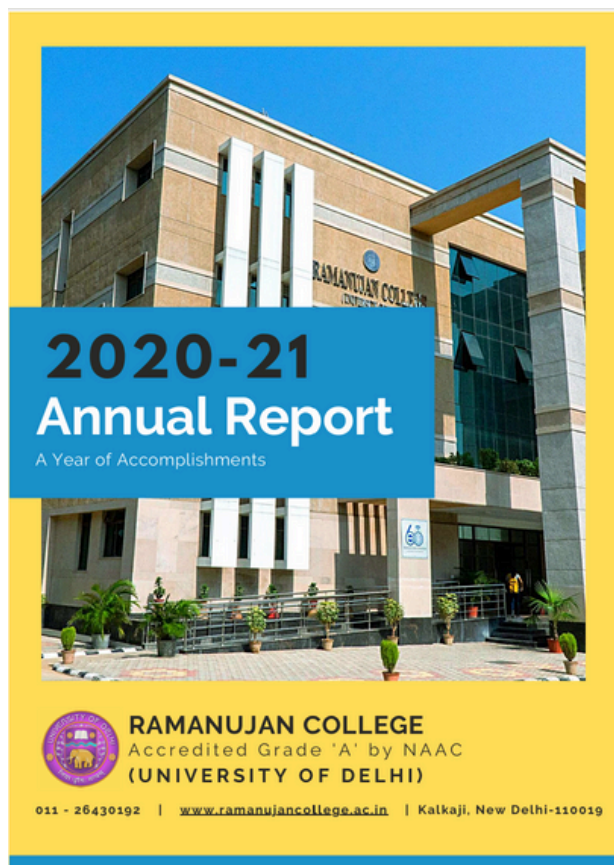
Electronics and ICT Academy is an initiative of Ministry of Electronics & Information Technology (MeitY) Ministry of Communications and IT, Govt. of India for Faculty/ Research Scholar Development Programme.

Academy has planned short term training programmes on fundamental and advanced topics in IT, Electronics & Communication, Product Design, Manufacturing with hands on training and project work using latest software tools and systems.

In addition, the Academy will conduct specialized/customized training programmes and research promotion workshops for corporate sector & educational institutions.

**For Online Transfer**  
Bank Name: State Bank of India  
Account Name: IIT Guwahati R and D E and ICT Academy  
Account No.: 36071160089  
IFSC Code: SBIN0014262  
Bank Name: State Bank of India  
Bank Address: IIT Guwahati, GHY- 39.

## 2. 4-WEEK INDUCTION/ORIENTARION PROGRAMME FOR FACULTY IN UNIVERSITIES/COLLEGES/INSTITUTES OF HIGHER EDUCATION



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#### ANNUAL REPORT 2020-21

- Editor of an Online Magazine "Sahchar-E Patrika", ISSN: 2395-2873.
- Co-Editor in UGC Care List National Magazine "Anuvad", ISSN: 0003-6218.

#### ORGANISED

- Convener, in One Day Online Webinar on "Media aur Anuvad : Wartman Paridrushay" conducted by Department of Hindi Ramanujan College, University of Delhi, New Delhi, 4th May, 2020.
- Convener, in One Day Online international Webinar on "Vaishwik Paridrushay me Bharatiya Sanskruti" conducted by Department of Hindi Ramanujan College, University of Delhi, New Delhi, 11th May, 2020.
- Convener, in One Week Faculty Development Program on "Badalta Bhartiya Paridrishya: Sahitya, Sanskriti, Sanchar aur Manovigyan" conducted by Teaching Learning Centre (TLC) sponsored by MHRD under the scheme of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching, Ramanujan College, University of Delhi, New Delhi from 22-28 May, 2020.
- Convener, in One Week Faculty Development Program on "Sahitya, Media, Manovigyan aur Vanija ke Vividh Aayam" conducted by Teaching Learning Centre (TLC) sponsored by MHRD under the scheme of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching, Ramanujan College, University of Delhi, New Delhi from 29th May to 3rd June, 2020.
- Program Director in Four Week Online Induction/Orientation Program for Faculty in Universities/Colleges/Institutes of Higher Learning conducted by Teaching Learning Center (TLC) sponsored by MHRD under the scheme of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching, Ramanujan College, University of Delhi, New Delhi from 26th June to 24th July, 2020.



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### 3. NATIONAL ONLINE FACULTY DEVELOPMENT PROGRAMME ON DATA ANALYSIS FOR RESEARCH IN SOCIAL SCIENCES



Ministry of Human Resource Development  
Pandit Madan Mohan Malaviya National Mission on Teachers  
and Teaching



**Teaching Learning Centre**

**Ramanujan College**

(University of Delhi)  
(Accredited Grade 'A' by NAAC)

In Association With

**Indian Accounting Association, NCR Chapter**

Organises

•  
**A 14 Days National Online Faculty Development Programme**

on

**'Data Analysis for Research in Social Sciences'**

**(Sharpening Skills in Statistical Data Analysis for Research)**

**17th - 30th June, 2020**

**Chief Patron:** – Prof. Nageshwar Rao, Vice Chancellor, IGNOU.

**Patrons:** Prof. I. M. Pandey, Former Dean IIM Ahmedabad.

CA (Dr.) Girish Ahuja, Tax Management Consultant, Director, SBI.

CA Amarjeet Chopra, Chairman NACAS, Ex. President, ICAI.

CA. (Dr.) Sanjeev Singhal, Central Council Member, ICAI.



## 4. TWO DAY WORKSHOP ON ONLINE BASIC TRAINING ON USE OF ICT IN TEACHING

Program Brochure/Notification

### **Notification**

Date: 08/04/2020

Ministry of Human Resource Development, GoI  
Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching

### **Online Basic Training on Use of ICT**

(20 and 23 April 2020)

Organized By: Teaching  
Learning Centre, Tezpur  
University

In view of current crisis related to COVID19, Teaching Learning Centre, Tezpur University is going to organize a Two Day **Online Basic Training on Use of ICT on 20 and 23 April 2020**. The program is designed for teachers of colleges and universities. The objective of the program is to enable the teachers to use household ICT tools for creation and dissemination of e-resources. Within its limited scope, the workshop will focus on introducing Digital Learning Platform, Screencasting for creating e-resources and using Google Classroom for dissemination of e resources and management of online class. The workshop level is basic and those who are not familiar with ICT tools may find it very useful. All communication and dissemination of information will be done in online mode. Registration is mandatory for joining the program. There is no registration fee. Further details will be shared with registered candidates only. After successful completion of the workshop, certificate of Completion will be issued to successful participants. The hard copy of the certificates will be available only after lockdown is relaxed..

All programs under PMMMNMTT are equivalent to similar programs of UGC as per UGC Guideline 2018.

Link for Registration: **Apply Now**

**Last Date of Registration: 18 April 2020**

**Date of Program: 20 and 23 April 2020**


For any query, write to: [tlc.tu@tezu.enet.in](mailto:tlc.tu@tezu.enet.in)

Mobile No. 9954337232 (Dr. Swapnarani Bora, Assistant Professor)  
9717359678 (Ikbal Hussain Ahmed, Assistant Professor)  
8486007296 (Dr. Bhushita Patowari, Research Associate)

Director,  
Teaching Learning Centre  
Tezpur University

Sd/-  
Director  
Teaching Learning Centre  
Tezpur University

## 5. SEVEN DAY FACULTY DEVELOPMENT PROGRAMME IN ONLINE MODE FOR UNIVERSITY AND COLLEGE TEACHERS



**OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH**

Ref No : DU/DR-A/43-1/2020/354 Date: 06.05.2020

**INVITATION FOR PARTICIPATION IN THE**  
**Seven Day Faculty Development Programme (FDP) in Online Mode for University and College Teachers**  
**on**  
**Preparation of Self-Learning Materials for University and College Learners**

Dear Sir/ Madam,

We have the pleasure to inform you that the Dibrugarh University organizes a *Seven Day Faculty Development Programme (FDP) in Online Mode* for University and College Teachers on *Preparation of Self-Learning Materials for University and College Learners* from 12.05.2020 to 18.05.2020.

The objective of the proposed FDP is to provide training and guidance to the faculty-members of the Universities and Colleges for preparing SLMs by experienced and learned resource persons of the country through online mode. For details, please see the attached brochure.


The Faculty Members of the Universities and Colleges of India working in regular posts are eligible to participate in the Programme.

In context of the above, I would like to request you to kindly join/ advise to join the esteemed faculty members in the Programme by registering on or before 10.05.2020 through the link given in the website: [www.dibru.ac.in](http://www.dibru.ac.in). For joining please see the attached brochure.

Your active participation in the Programme is highly solicited.

Sincerely,

<p>Prof. M. Hazarika Chairperson Chairperson of the FDP on SLM Dibrugarh University</p>	<p>Prof. S. Borkotokey Dr. B.C. Borah Coordinators of the FDP on SLM Dibrugarh University</p>
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**SEVEN DAY FACULTY DEVELOPMENT PROGRAMME (FDP) IN ONLINE MODE FOR UNIVERSITY AND COLLEGE TEACHERS**  
**on**  
**PREPARATION OF SELF-LEARNING MATERIALS FOR UNIVERSITY AND COLLEGE LEARNERS**

**Preface:**

The impact of the pandemic of COVID-19 resulting to nationwide lock down has unexpectedly created a severe stagnancy to the entire human life including the education system. It becomes dire need for the education system to innovate and adopt suitable and appropriate pedagogy alternative to the cent percent institution-based classroom teaching, which will also be the best affordable choice for all students including the marginalized one. In this juncture, we observe that Open and Distance Learning seems to be the most rapidly growing mode of education in today's world because of its learner-friendly flexibility and self-educative nature. Since there is limited scope for direct involvement of teachers in teaching, the Self-Learning Material (SLM) play the role of an in-built teachers within the study materials.

Looking into the above aspect, we observe that there are ample scopes for adopting off classroom curriculum in regular academic programmes as well, where the learners will be able to educate themselves through SLMs under the guidance of the teacher counsellors. This will significantly help in reducing the need of classroom attendance of the students and eventually go with the principle of 'social distancing'. Besides, education in ODL mode, in order to make ourselves ready to adopt this pedagogy in regular mode of education, we feel the necessity to train our faculty-members for preparation of SLMs in every subject.

However, writing or preparing SLMs for an academic programme is a subject of rigorous academic exercise based on certain standard principles and methodology. Since the role of the SLMs are not only to impart knowledge to the learners but to stimulate and motivate for self-learning, these are to be prepared in a very meticulous way. The proposed workshop will provide training and guidance to the faculty-members of the Universities and Colleges for preparing SLMs by experienced and learned resource persons of the country through online mode.

**Participants:**

Faculty members working in the Universities and Colleges of India.  
Maximum number of participants expected 100.

**Duration and Dates:**

7 (seven) days; from 12.05.2020 (Tuesday) to 18.05.2020 (Monday)

**Methodology and How to Apply**

- The proposed FDP will be conducted in *online mode* using **ZOOM Meeting App**, which is more or less familiar to all. The phone numbers of the registered participants will be put in a **WhatsApp Group** as the Registered Mobile Number (RMN) and all information will be disseminated through it. An **e-mail** group of the participants shall also be created for sharing academic activities of the FDP.
- The faculty members of the Universities and Colleges shall be eligible to participate in the FDP. There is no Registration Fee. However, they have to properly fill up the **Application for Participation** available in the **website: dibru.ac.in**.
- The proposed FDP will be of 7 (seven) days covering all the disciplines/ subjects. There will be 3 (Three) technical sessions every day. Participation in all sessions is mandatory. Besides these sessions, some other activities may be assigned through **WhatsApp or e-mail**. The detailed schedule will be circulated in due course of time.
- At the end of the FDP, the Participants shall submit a manuscript of SLM prepared on his/ her subject under the guidance of the resource persons. On submission and validation of the SLM, a Certificate of Participation shall be issued to him/ her under the Seal of Dibrugarh University.
- Minor change in methodology, schedule and activities may be done as and when necessary. Such changes will be intimated to the participants in advance.

**Expected Outcome:**

At the end of the FDP, the participants will be ready for contributing SLMs of their relevant subjects prepared by using appropriate methodology and techniques. They will also get sufficient exposure to work for adoption of SLM as an alternative pedagogy in regular academic programmes as and when necessary.

**The Organizing Committee :**

Chief Advisor:	Prof. R. Tamuli, Hon'ble Vice-Chancellor, D.U.
Advisor:	Dr. H.C. Mahanta, Registrar, D.U.
Chairperson:	Prof. M. Hazarika, Dept. of Education, D.U.
Coordinators:	Prof. S. Borkotokey, Dept. of Mathematics, D.U. Dr. B.C. Borah, Joint Registrar (Academic), D.U.
Technical Assistant:	Sri G. Chetia, Programmer, D.U.

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