

**GARGAON COLLEGE**

ESTD: 1959

Re-accredited by NAAC with B Grade

Simaluguri - 785686, Sivasagar, Assam

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Record No.:

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Minutes of Meeting

Date: 05/01/2014

Minutes of Meeting of IQAC:

The meeting of IQAC was held on 05/01/2014 in IQAC office Dr. P.D. Gogoi, Principal was in chair who welcomed all the Committee members.

Minute No. 1: The academic calendar prepared by Academic development committee of the institute is reviewed and added some new programmes in the academic calendar.

Minute No. 2: The cell has planned to organise seminar, workshop and popular talk in coming days in order to improve the quality of students and teachers.

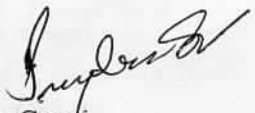
Minute No. 3: The cell has decided to supply the format of course plan, lesson plan to the department.


Minute No. 4: The POs, PSOs and course outcomes of B.A, B.Sc and B.Com programmes will be communicated to the teachers and students.

Minute No. 4: Feedback will be collected from students, parents and alumni in April month.

At the end of the meeting the Principal thanked to all the members for their active participation in every aspect.

The meeting ended with the vote of thanks given by the Convener.


Dr. P. D. Gogoi
Principal & Chairman, IQAC
Gargaon College
Principal
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