

	GARGAON COLLEGE ESTD: 1959 Re-accredited by NAAC with B Grade Simaluguri - 785686, Sivasagar, Assam E-mail: gargaoncollege@rediffmail.com www.gargaoncollege.org	Record No.:	
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Minutes of Meeting			

Date: 28/11/2014

Minutes of Meeting of IQAC 4:

The meeting of IQAC was held on 28/11/2014 in IQAC office. Dr. P.D. Gogoi, Principal was in chair who welcomed all the Committee members.

Minute No. 1: The cell has decided to submit the AQAR on time and therefore directed the Coordinator to prepare the same within one month from the date of this meeting.

Minute No. 2: The cell has reviewed the progression of curriculum and suggested that it should be completed before 15th December, 2014

Minute No. 3: The IQAC has identified the topics of best practices to be incorporated in AQAR and and SSR.

Minute No. 4: The cell has elaborately discussed the functions of different committees and request them to maintain proper record of activities along with proceeding book, minutes etc. And submit the same to the IQAC as and when required

At the end of the meeting the Principal thanked to all the members for their active participation in every aspect.

The meeting ended with the vote of thanks given by the Convener.



Dr. P. D. Gogoi
Principal & Chairman, IQAC
Gargaon College

Principal
Gargaon College
Simaluguri, Sivasagar (Assam)



Dr. P. K. Gogoi
Coordinator, IQAC
Gargaon College
Coordinator
IQAC
Gargaon College