



GARGAON COLLEGE

স্বাভাবিক লভতে জ্ঞান

গড়গাঁও মহাবিদ্যালয়
স্থাপিত - ১৯৫৯ চন

GARGAON COLLEGE

ESTD

1959

PROSPECTUS

2019-20

Special Note

***Ragging is very strictly prohibited
in the college. Students found
indulged in such activities will be
immediately expelled from the
college and legal action will be
taken as per
Supreme Court Verdict.***



মহাবিদ্যালয় সংগীত

নিবিড় তিমিৰ ভেদি
পোহৰৰে সীমা খেদি
আমি আগুৱাই যাওঁ ...
ৰণুৱা বনুৱাৰ দেশ গঢ়া সপোনৰ
আমি জয় গীত গাওঁ ।
দীনতা,
হীনতা,
নীচতা ভীৰুতাৰ
হওক অৱসান
জ্ঞানৰ বস্তি জালি
প্ৰাণৰ জেউতি ঢালি
গাওঁ জীৱনৰ গান
আমি গাওঁ জীৱনৰ গান ।
এই গানৰ সুৰত
সেই ত্যাগৰ বুকুত
এই দীপ্ত আলোকত আমি
জয়গীত গাওঁ
গড়গাঁৱে সাৰ পাব
লাচিত সেনানী হ'ব
জয়া-মূলা গাভৰুৰ
প্ৰাণৰ শক্তি লৈ
আমি আগুৱাই যাওঁ ।।

কথা : স্বৰ্গীয় লীলা গগৈ
সুৰ : শ্ৰীযুত ললিত শ্যাম

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PART - I

THE COLLEGE AT A GLANCE

1. A SHORT PROFILE OF THE COLLEGE

Gargaon College is located at Gargaon, a place of historical and tourist importance and at a distance of 16 KM east of Sivasagar Town. The Simaluguri Railway Station lies at a distance of 2.5 KM from the College premises. Gargaon College, established on 7th September 1959, is one of the premier institutions of Higher Education in Assam.

In the historical context, Gargaon was the capital centre of the Ahom kingdom for 156 years i.e. from 1539 A.D. to 1695 A.D. During this long period 15 successive kings were crowned on the throne starting from Siu-Klen-Miung alias Gargaya Raja to Siu-Pat Pha alias Gadadhar Singha. Kareng Ghar, the seven storied Royal Palace of the Kings situated within Gargaon and such other ancient monuments like Storehouse, Golaghar & Ramparts still reminds the glory of the Ahom Kings and Assamese people of the past.

Affiliated to Dibrugarh University, the College came under the deficit grants-in-aid system of Govt. of Assam in 1966. The College has three faculties in Arts, Science and Commerce and there are seventeen Departments at present, viz Assamese, English, Economics, Political Science, History, Education, Sociology, Geography, Geology, Mathematics, Physics, Chemistry, Botany, Zoology, Statistics and Commerce. The College imparts Education to more than two thousand students in every academic year with an efficient and dedicated teaching staff.

The College has been assessed and re-accredited by the NAAC in the year 2019. Since its establishment, the College under the able and pioneering guidance of eminent educationists and teachers has been successfully fulfilling the emerging needs and challenges of the times. The College is committed to develop itself into a centre of excellence and sustain its momentum to be the best by catering to all the needs of the students particularly those who belong to the weaker section of society.



2. VISION OF THE COLLEGE

Gargaon College envisages to be the premier institute to impart quality education to its student members so as to match the emerging challenges of the new millennium. It is committed to deliver quality teaching and sound guidance to enable the diverse student community to realise and utilize their potential and creativity. The College also seeks to maintain a broad relationship with the outgoing students by providing the necessary support in terms of employment opportunities.

To meet the needs of the present day developments, we strive for continuous educational innovation, creative expression and artistic production by fostering the best intellectual atmosphere where both the teacher and the taught can share various constructive and academic issues. We remain committed to take care, with the best possible approach of the classroom, the student-teacher relationship, all the support system of the College, mutual support and team work amongst the students, participatory roles to enhance quality of campus life, research activities and above all, to embark upon successful careers. We ensure that every guardian assess their own children and maintain a record in their career advancement. The College also seeks to help teachers improve themselves through self assessment and professional development.

3. MISSION OF THE COLLEGE

The aim of the College is to expand the minds of the students by emphasizing upon traditional as well as recent values of life through education. The College is optimistic to march ahead with positive thinking and to develop a sense of moral, social and aesthetic values in them. We aim to inculcate honesty, integrity and civilized behaviour among the students so that they can step into society as shining examples.

The Six Semester Bachelor Degree Course (3 Years Duration) leading to the Bachelor degree in Arts, Science and Commerce provides the students to pursue a pass course or Major Course in the concerned subjects. The curriculum followed by the College in the Degree level are the one prescribed by Dibrugarh University. However, if the need and opportunity arise, the College is always ready to introduce new subjects and Courses for the benefit of the students. Apart from the above



courses the College has already started a select list of Certificate, Diploma and Vocational programmes. It will seek to put special emphasis on extracurricular activity in various fields so as to make the students utilise their talents. Such programmes will motivate the students to build themselves for the future. Our aim is to continuously create and shape individuals, just as has been done in the past, which will ensure all round development in the progress of the nation.

4. CORE VALUES

1. The college values people participation and women empowerment.
2. The college values Environmental awareness.
3. The college values digital changes of the society.
4. The college does embrace diversity and inclusion.
5. The college dedicates towards national values, human values, national integration, communal harmony and social unity.
6. The college values *Swachatta hi Sewa* slogan under *Swachh Bharat Abhiyan*.

5. GOALS AND OBJECTIVES OF THE COLLEGE

1. To produce graduates of higher standards and to promote excellence in teaching academic as well as other resourceful areas.
2. To infuse a new spirit among the learners to exploit and draw out talents and abilities.
3. To encourage passion for achievements.
4. To help the students with the skills of learning, communication, self study & self analysis.
5. To promote innovative methods of teaching and evaluation.
6. To enlighten students on the virtues and human values of life through quality education, thereby, producing morally and socially committed noble citizens.
7. To arouse a sense of social justice and responsibility and to motivate the students to render meaningful welfare services to fellow beings.
8. To render academic and financial assistance to the socially, economically and academically disadvantaged students of the society.
9. To encourage the students to participate in Inter-College Competitions and such other well recognised programmes & competitions.



10. To motivate the teachers of the institution to gain more knowledge through research activities, writing articles, books and other promotional activities.

6. THE COLLEGE EMBLEM



The Gargaon College Emblem bears a significant meaning. In the centre of the emblem appears the Karenghar with rays of hope and knowledge radiating from it. As Gargaon College basks in the foreground of Karenghar, which was once the seat of central command of the Ahom Kings, it symbolises the spread of knowledge and enlightenment. The background colours of the Emblem is deep blue and the Karenghar along with the rays is embossed in golden colours upon it. The name of the College is inscribed on a circular band with its year of establishment.



PART - II

THE CORE ASPECTS

1. FACULTIES :

1.1 Arts Faculty :

- | | | | |
|----------------|-----------------------|--------------|----------------------|
| 1. Assamese | 2. English | 3. Economics | 4. Political Science |
| 5. History | 6. Education | 7. Sociology | 8. Geography |
| 9. Mathematics | 10. Rural Development | | |

1.2 Science Faculty :

- | | | | |
|----------------|--------------|---------------|------------|
| 1. Botany | 2. Chemistry | 3. Geology | 4. Zoology |
| 5. Mathematics | 6. Physics | 7. Statistics | |

1.3 Commerce Faculty :

- | | |
|-------------------------|------------------------------|
| 1. Accounting & Finance | 2. Human Resource Management |
|-------------------------|------------------------------|

2. PROGRAMMES OF STUDY

The College provides six Semester Bachelor Degree Course (Three Year Duration) in Arts (B. A.), Science (B. Sc.) and Commerce (B. Com.) under Dibrugarh University as per the rules and regulations of it.

UNDERGRADUATE PROGRAMMES (CBCS SEMESTER SYSTEM)

2.1 ARTS STREAM :

2.1.1 Honours :

The course of study is as per syllabus of the Dibrugarh University.

1. Communicative English is compulsory for all.
2. Communicative MIL which is compulsory, includes Assamese only. Alternative English/ Hindi/ be offered in lieu of MIL but at present there is no provision for teaching Hindi in the College.



2. In addition to Communicative English and MIL a student may offer one Honours subject and one Generic Elective subject from the following list.

Honours Subject	No. of Seats	Generic Elective (Any one)
1. English	60	Asm./Eco./ Edu./ Pol. Sc./ Hist./ Soc./Rural Development
2. Assamese	60	Eng./Eco./ Edu./ Soc./ Pol.Sc./ Hist./ Rural Development
3. Economics	40	Pol.Sc./ Hist./ Maths./Geog./ Stats./ Rural Development
4. Political Science	50	Eng./Asm./Eco./ Hist./ Edu./ Soc./ Rural Development
5. History	50	Eng./Asm./Pol.Sc./ Edu./ Soc./ Geog./ Eco./ Rural Development
6. Education	50	Pol.Sc./ Soc./ Eco./ Hist./ Rural Development
7. Sociology	50	Eng./Asm./Pol.Sc./ Edu./Eco./ Hist./ Geog./Rural Development
8. Mathematics	40	Eco./ Stats.
9. Geography	40	Maths./ Pol.Sc./ Hist./ Soc./ Eco./Rural Development
10. Statistics	15	Eco./ Maths.

- Students will not be allowed to take Geography and Statistics who take English and Assamese as Major subject.



2.1.2. Non-Honours :

Non-Honours Programme students shall have to select any three Elective subjects as Discipline Specific Course (DSC) from the following list :

1. Economics	2. Geography	3. Political Science
4. Sociology	5. History	6. Education
7. Mathematics	8. Statistics	9. Rural Development

N.B. : Only 150 seats will be allowed in each Non-Honours/Generic Elective subject

2.2 SCIENCE STREAM :

1. Communicative English is compulsory for all.
2. Communicative MIL which is compulsory, includes Assamese only. Alternative English/ Hindi/ be offered in lieu of MIL but at present there is no provision for teaching Hindi in the College.
3. Besides the language subjects students may offer one Honours subject and one Generic Elective subject from the following list :

Honours	No. of Seats	Generic Elective (Any one)
1. Physics	50	Maths./Chem./Stats./Geol./Eco.
2. Chemistry	40	Maths./Phy./Geol./Bot./Zoo.
3. Mathematics	40	Chem./Phy./Stats./Eco./Geol.
4. Botany	35	Chem./Zoo./Geog./Geol.
5. Zoology	40	Bot./Chem./Geog./Geol.
6. Geology	50	Phy./Maths./Chem./Bot./Zoo.
7. Statistics	20	Maths./Phy./Eco.
8. Geography	20	Bot./Zoo.
9. Economics	20	Maths./Stats.



2.2.1. Non-Honours :

Non-Honours Programme students shall have to select any three Elective subjects as Discipline Specific Course (DSC) from the following list :

1. Physics	2. Chemistry	3. Mathematics
4. Botany	5. Zoology	6. Geology
7. Statistics	8. Geography	9. Economics

2.3 COMMERCE STREAM :

2.3.1. Honours :

1. Communicative English is compulsory for all.
2. Communicative MIL which is compulsory, includes Assamese only. Alternative English/ Hindi/ be offered in lieu of MIL but at present there is no provision for teaching Hindi in the College.
3. Besides language subjects B.Com. Honours students have to opt for the following courses.
 - a) Financial Accounting (Core-1)
 - b) Business Law (Core-2)
 - c) Micro Economics (GE)

2.3.2. Non-Honours :

Non-Honours Programme students shall have to offer courses as per University syllabus.

- a) Financial Accounting (DSC-1)
- b) Business Organization & Management (DSC-2)
- c) General English 1.1
- d) Multi-disciplinary Course (AECC)



Number of seats available in various courses :

1. B.A. First Semester - Arts	=	450
2. B.Sc. First Semester - Science	=	250
3. B.Com First Semester - Commerce	=	100

3. PROGRAMME OUTCOME :

The primary desired outcome of the various academic programmes i.e. B.A., B.Sc and B.Com are as followed:

3.1 B.A.

The programme of Bachelor of Arts would enable a student to -

- ❖ Develop critical thinking & effective communication.
- ❖ Increase social interaction.
- ❖ Promote active citizenship and community engagement.
- ❖ Understand ethics.
- ❖ Become sensitive to environment and sustainability.
- ❖ Develop self-directed and lifelong learning.
- ❖ Promote individual and team work spirit.
- ❖ Evaluate and conduct research.
- ❖ Develop depth of understanding.

3.2 B.Sc.

The Bachelor of Science programme also has a set of desired outcomes which are as followed. It is hoped that a student enrolled in this programme would acquire capacity to-

- ❖ Have fundamental knowledge of science.
- ❖ Analyze problem.
- ❖ Design solutions using research based knowledge and research methods.



- ❖ Conduct investigation of complex problems.
- ❖ Have knowledge of the usages of modern tools.
- ❖ Develop better understanding of the harmony between science and society.
- ❖ Understand ethics.
- ❖ Become sensitive to environment and sustainability.
- ❖ Promote individual and team work spirit.
- ❖ Establish better communication.
- ❖ Understand the value of lifelong learning.
- ❖ Increase social interaction.
- ❖ Generate awareness to recent changes and developments.

3.3 B.Com.

The programme of Bachelor of Commerce would also enable a student to-

- ❖ Develop commercial knowledge.
- ❖ Analyze problems and provide solutions.
- ❖ Conduct investigation of complex problems through the usages of modern tools.
- ❖ Understand the relationship between commerce and society.
- ❖ Manage projects and their finances.
- ❖ Understand the proper use of finance and account.
- ❖ Understand the value of business culture for the maximization of wealth and profit.
- ❖ Understand ethics.
- ❖ Establish better communication.
- ❖ Understood the value of lifelong learning.
- ❖ Promote individual and team work spirit.



4. ADMISSION REQUIREMENT AND PROCEDURE :

4.1. Eligibility :

Six Semester Under Graduate Programme (Three Years Duration) :

A candidate must pass Higher Secondary Examination of Assam Higher Secondary Education Council or equivalent Examination recognized by Dibrugarh University.

4.2 Admission Procedure :

- i) For admission to the College, application should be made in the prescribed form online **ONLY**. For details kindly visit our website ***www.gargaoncollege.org***.
- ii) Admission to the College is strictly on merit and subjected to the approval of the Selection Committee and the Principal. The candidates selected should get themselves admitted on the specified day of admission failing they will forfeit their claim. It is to be mentioned here that after 10 days from the start of the classes a list of the vacated seats in the departments, wherever occurs, will be brought out and the same will be filled up by candidates from the waiting list.
- iii) A printout of the filled up application form must be submitted at the time of admission.
- iv) There is a reservation of seats for S.C. & S.T. students as per Government Rules. A few seats may be allotted to the students having outstanding performance in the field of Sports and Culture.
- v) There is provision for reservation of seats for differently abled persons as per government rules.



- vi) Candidates seeking admission against reserved seats must submit attested copies of certificates from appropriate authority along with the application form.
- vii) Candidates who have passed the qualifying Examinations earlier than the current year must submit a gap certificate regarding his/her activities during that period from proper authority.
- viii) Candidates seeking admission to the College will be interviewed on the specified dates as per Notification.
- ix) The II, IV & VI semester students will have to pay a mid-term admission fees.
- x) **The following documents in original must be produced at the time of admission.**
 - a) Mark sheets of the examinations passed.
 - b) Age/Date of Birth Certificate.
 - c) Provisional Certificate from the Head of the Institution last attended.
 - d) Gap Certificate, if any.
 - e) Migration Certificate for students migrating from a Board/ Council/ University other than HSLC/ AHSEC/ DU with a photocopy of the same.
 - f) Necessary Certificates from proper authority in case of reserved seats.
 - g) Genuine income certificate from appropriate authority (for free admission) (See Annexure - IV)
- xii) After selection a student has to deposit the admission fee using swipe machine (POS) at the time of admission.



5. Fee Structure

There are separate fees for different courses as mentioned below :

5.1. Fees for Degree Course - Semester-I (Session 2019-20)

Fees Description	Arts		Commerce		Science	
	Honours	Non-Honours	Honours	Non-Honours	Honours	Non-Honours
Admission fees	200	200	200	200	200	200
Affiliation fees	20	20	20	20	20	20
Badge & I/Card	70	70	70	70	70	70
Cleaning charges	100	100	100	100	100	100
Common Room	35	35	35	35	35	35
Construction + Campus Dev.	400	400	400	400	400	400
College examination fees	200	200	200	200	200	200
Electricity	225	225	225	225	225	225
Establishment	100	100	100	100	100	100
Function/Festival	100	100	100	100	100	100
Games & Sports	100	100	100	100	100	100
Library	250	250	250	250	250	250
Magazine	150	150	150	150	150	150
Maintenance	400	400	400	400	400	400
IQAC	100	100	100	100	100	100
NSS	20	20	20	20	20	20
Scout & Guides	5	5	5	5	5	5
Registration (TDC) + Enrolment fees	350	350	350	350	350	350
Student Aid Fund	50	50	50	50	50	50
Tuition fees – Arts+ Com.(H) (For 12 months)	840		840			
Arts + Com. (N-H) (For 12 months)		720		720		
Sc. (H) (For 12 months)					1020	
Sc. (N-H) (For 12 months)						840
T.K. Memorial	40	40	40	40	40	40
Union	50	50	50	50	50	50
University Sports fees	35	35	35	35	35	35
Career Counseling	30	30	30	30	30	30
Bank Collection Charge	5	5	5	5	5	5
Lab Fees – SC	----	----	----	----	580	580
Total	3890	3720	3890	3770	4650	4470

N.B.: Semester Examination fees will be at par with University Circular & Students have to pay the dues at the time of Examination Form fill up.



5.2. Fees for Degree Course - Semester-III & V (Session 2019-20)

Fees Description	Arts		Commerce		Science	
	Honours	Non-Honours	Honours	Non-Honours	Honours	Non-Honours
Admission fees	200	200	200	200	200	200
Affiliation fees	20	20	20	20	20	20
Badge & I/Card	70	70	70	70	70	70
Cleaning charges	100	100	100	100	100	100
Common Room	35	35	35	35	35	35
Construction + Campus Dev.	400	400	400	400	400	400
College examination fees	200	200	200	200	200	200
Electricity	225	225	225	225	225	225
Establishment	100	100	100	100	100	100
Function/Festival	100	100	100	100	100	100
Games & Sports	100	100	100	100	100	100
Library	250	250	250	250	250	250
Magazine	150	150	150	150	150	150
Maintenance	400	400	400	400	400	400
IQAC	100	100	100	100	100	100
NSS	20	20	20	20	20	20
Scout & Guides	5	5	5	5	5	5
Student Aid Fund	50	50	50	50	50	50
Tuition fees – Arts+ Com.(H) (For 12 months)	840		840			
Arts + Com. (N-H) (For 12 months)		720		720		
Sc. (H) (For 12 months)					1020	
Sc. (N-H) (For 12 months)						840
T.K. Memorial	40	40	40	40	40	40
Union	50	50	50	50	50	50
University Sports fees	35	35	35	35	35	35
Career Counseling	30	30	30	30	30	30
Bank Collection Charge	5	5	5	5	5	5
Lab Fees – GGR/STS/SC	580	----	----	----	580	580
Total	4120	3370	3540	3420	4300	4120

N.B.: Semester Examination fees will be at par with University Circular & Students have to pay the dues at the time of Examination Form fill up.



Hostel Fees for Boys' & Girls'

(Session 2019-20)

For Semester I/III/V

<i>Fees Description</i>	<i>Arts/Commerce/Science</i>	
	<i>Boys</i>	<i>Girls</i>
Light Charge (175x12)	2100	2100
Seat Rent (120x12)	1440	1440
Cook Charge (125x12)	1500	1500
Establishment	500	500
Cleaning Charge	350	350
Cooking Gas Charge (50x12)	600	600
Bank Collection Charge	10	10
Total	6500	6500

6. RULES & REGULATIONS OF THE COLLEGE :

6.1 Internal Examination :

In every academic year there will be two Sessional Examination for Semester System. The concerned Department will conduct Departmental Seminars, Group Discussions and Assignments as per D.U. Examination rules.

1. The marks allotted for Internal Assessment (20%) in each course shall be based on the following :
 - a) Sessional/In-Semester Examination I (Written) - 40% of the marks allotted for internal assessment.
 - b) Sessional/In-Semester Examination II (Written) - 40% of the marks allotted for internal assessment.
 - c) Seminar/ Group Discussion - 20% of the marks allotted for internal assessment.



Each Sessional/In-Semester examination shall be conducted by the concerned teacher(s) of the course. The setting of question paper, invigilation duty, evaluation of answer scripts for each paper shall be done by the concerned teacher(s) as a part of his/her/their normal duty. The teacher concerned shall fix the date of the sessional examination of each course complying with the Academic Calendar of the University. The students shall have to write the answers in the scripts provided and duly authenticated by the college/institute concerned.

2. After evaluation, the answer scripts should be shown to the students and corrections should be made if necessary. After this, the answer scripts should be collected back from the students.
3. There shall be no provision for “repeat”/ “betterment” in the Sessional/In-Semester examination. If a student misses any Sessional/In-Semester examination for unavoidable reasons, the concerned teacher may allow the student to appear in a separate examination at his/her own discretion.
4. The marks of internal assessment secured by a candidate shall be carried over to next legitimate chances.
5. If a course is taught by more than one teacher then the concerned teachers shall jointly conduct the process of internal assessment.
6. If any student fails to appear in internal assessment, he/she shall not be eligible to appear in the End-Semester examinations of the course(s) concerned. The college/institutes shall notify the same prior to filling up forms for examinations.
7. At the end of the semester (before the end-semester examinations begins) the concerned College shall submit the internal assessment marks in proper mark sheets to the University. The University may call the answer scripts from the college/ institute at any time during the academic sessions.



6.2 Attendance :

All the Students must attend classes regularly. The minimum attendance should be 80% of the classes held in each subject in an academic year. Students whose attendance falls below 80% but above 60% will be considered as non-collegiate. Students with attendance below 60% will be debarred from appearing in the End-Semester Examination and treating as Dis-collegiate. Internal Assessment System is followed as per Dibrugarh University Rule. No student will be given allotted marks unless they meet the assessment criteria.

6.3 Maintenance of College Discipline :

All the students are required to maintain strict discipline in and around the College. Students who disobey College rules and regulations are liable to disciplinary actions like issue of Compulsory transfer certificate and even expulsion from the College. Any of the following acts by a student shall be considered as an offence :-

- i) Violation of college uniform.
- ii) Habitual Unpunctuality.
- iii) Various forms of immoral and indecent acts.
- iv) Resorting to violence of any kind.
- v) Disobedience to college authority and teachers.
- vi) Damaging, defacing or devaluing any College property.
- vii) Holding of any meeting in the College or Hostel premises or College Play Ground without prior permission of the Principal.
- viii) Use of unfair means in the College examinations.
- ix) Smoking and chewing of Tobacco, Pan-Masala is strictly prohibited. Use of Mobile Phones or any other Audio Devices is strictly banned within the college campus.



6.4 COLLEGE UNIFORM

- **College Uniform for Boys** : White Shirt and formal black trousers. Black sweater in winter. Low waist pants and Swiss pants are not allowed.
- **College Uniform for Girls** : Muga or muga coloured Mekhela, white cotton chadar with sky blue border, sky blue sleeved blouse/White Salwar, Sky Blue Kurta (below knee length) and white Dupatta. Black sweater in winter. Patiala, churidar pant Leggings are not allowed.

6.5 DRESS CODE TO BE MAINTAINED BY STUDENTS

The College is proud of its uniform and expects it to be worn correctly at all times. A student must wear the uniform while attending classes and any other activities of the college. Correct official uniform is required for :

- ❖ Incorrect uniform, or a mixture of college uniform, sports gear and civilian clothes, is not acceptable in the college campus.
- ❖ Students' uniform should be always neat and clean.
- ❖ Students are expected to wear their hair styled in a reasonably conventional way. Hair must be kept tidy throughout the normal activities of a college day.
- ❖ Unnatural hairdo with colours, or extreme colouring or patches of colour is not permitted.
- ❖ Girls' hair must not hang below the shoulders and must be clear of the face and eyes. Clips may be worn by girls to contain the hair. Long hair must be neatly tied up or back.
- ❖ **Makeup** - Students should not wear makeup of any kind.



- ◆ **Jewelry** - A wristwatch may be worn. Students should not wear necklaces around the neck. Girls with pierced ears may wear one matching pair of small, plain, silver or gold, unobtrusive studs in the lower part of each earlobe. Students are not permitted to wear excessive jewelry, such as dangling earring, fancy bangles, bracelets, veil, headdress and other related accessories.

6.6 IDENTITY CARD AND BADGE :

An Identity Card and Badge will be issued to every student at the time of admission. The card contains a holder along with a passport size recent photograph of the student duly endorsed by the Principal. Identity card is non-transferable. A student must keep the identity card and he/she must produce the same whenever asked for. The Student must surrender his/her Identity Card at the end of the academic year for renewal.

6.7 MIGRATION AND ELIGIBILITY CERTIFICATE :

Students from Boards or University other than SEBA, AHSEC and the Gauhati University shall have to produce a Migration Certificate at the time of admission. They must also obtain an Eligibility Certificate from the AHSEC and G.U. for admission by paying the required fees.

6.8 LABORATORY FACILITY :

The College has a number of laboratories well equipped with the necessary apparatus to carry out practical classes. The college is in the process of upgrading the laboratories so as to provide the students with better working facility.



7. HOSTEL FACILITIES :

The college has separate hostels for both boys and girls. The girls' hostel called Chao Ching Konwari Girls' Hostel has a capacity of 150 while the boys' hostel named as Suklengmung Boys' Hostel has 45 number of seats.

7.1 HOSTEL ADMISSION AND HOSTEL RULES :

1. Application for hostel seats is to be submitted in the concern office on the day of admission.
2. Seats are allotted on the basis of merit cum distance.
3. Students admitted to the hostel shall follow the hostel rules strictly.
4. All Applicants must submit medical certificate. Failing to provide medical certificate, seats will not be allotted.

7.2 HOSTEL RULES :

The boarders of the hostel must abide by the following hostel rules.

1. Every boarder of the hostel shall have to observe the timing of Breakfast, Meal, Tiffin, Study hours and evening roll calls circulated by the superintendent of the hostel.
2. During study hours no boarder should remain outside without permission from the Superintendent.
3. Drinking of alcohol or use of drugs shall be considered as a major offence and shall be dealt with severely.
4. Leave of absence from the hostel must be obtained in advance from the Superintendent. If a boarder is absent from the hostel without permission from the Superintendent it will be considered a major offence.



5. No outsider should be allowed during the study hours or College hours and no guest should be entertained without prior permission from the superintendent.
6. No boarder shall quit the hostel without permission which may be granted only on payment of all the outstanding arrear against him/her.
7. Expulsion from the hostel implies expulsion from the College and vice versa.
8. College hostel shall remain closed during the summer vacation and puja vacation and no boarder shall be allowed to reside in the hostel in any private capacity without permission from the Principal.
9. The mess dues must be paid by the boarder within 15th days of the each month or within such a date as may be notified by the hostel superintendent. Non-payment of hostel dues in time should be sufficient reasons for disciplinary action.
10. The Superintendent will maintain a conduct register. The boarders are liable to be punished and have their names entered in the register for misconduct.
11. Cases of serious indiscipline in the hostel shall be reported by the Superintendent to the Principal for appropriate action.
12. All boarders must attend classes regularly.
13. Hostel admission is meant for one year only. However, a boarder who fails to clear End-Semester Examinations in three semesters consecutively shall have to vacate the seat immediately without any further notice in this regard.



PART - III

ADDITIONAL ACADEMIC COURSES

1. Dibrugarh University Distance Education Study Centre.

Started in the year 2000, the centre at present provides courses in M.A., M.Sc. and M.Com. It offers M.A. in Assamese, English, Sociology, Political Science, Economics, Education and Mathematics. The centre also provides M.Sc. in Mathematics.

2. Krishna Kanta Handique State Open University Study Centre.

The Centre was begun in 2008 which offers an entire range of courses as per the university curriculum.

3. SWAYAM :

The Ministry of Human Resource Development launched the 'SWAYAM', a web portal that provides high quality education to the doorstep of everyone. It is an online interactive learning platform including video lectures, reading materials, assignments etc. that could end up in securing credits after completing the assessment system. SWAYAM has more than 400 courses covering all the subjects at undergraduate and post graduate levels.

4. Self-Finance Course:

i) Post-Graduate Diploma in Computer Application (Under Dibrugarh University)



PART - IV

READERS' NUCLEUS

1. THE GARGAON COLLEGE CENTRAL LIBRARY :

The central Library of the College is located in the centre of the College premises. It is newly constructed from the grant of State Government. The Library is equipped with sizeable collection of books, which includes texts and other reference books. The library subscribes quite a good number of newspapers, journals, periodicals, quarterly magazines and other magazines. The library house comprises three reading rooms with adequate furniture where readers can utilize the library facilities. Moreover, each Department of the College has their own Departmental libraries which cater to the needs for advanced consultation. The College has Internet (Broadband facility) and the Library of automation under SOUL System.

1.1 LIBRARY RULES :

Every student is expected to avail the library facilities for his/her academic and personality development. Students' should observe the following rules :-

1. Readers shall maintain perfect order and silence in the library.
2. Making noise, spitting, smoking, or doing anything else which may disturb other readers or which may be against the discipline of the library is strictly prohibited.
3. No person is entitled or permitted to mutilate, disfigure or deface by writing in the margins, by underlining sentences, by marking passages or by damaging in any other way, a book, periodical, map or chart or any other property of the library.



4. A reader responsible for any damage caused to the reading materials or to any other property of the library shall be required to replace the reading material or pay for the property, besides the penalty imposed upon him by the librarian.
5. If books issued to a member are found mutilated at the time of return, he/she shall have to replace the same or pay the price thereof. Therefore, members are requested to check the books thoroughly before getting them issued.
6. Books must be returned/ renewed within 10 (ten) days from the date of issue. A fine of rs.1.00 per book per day will be levied if a borrowed book is kept beyond the date of return.
7. No tracing or mechanical reproduction of any books, maps or manuscripts shall be made without due permission of the librarian.
8. If the students have any complaint about the services provided by the library, they should not enter into any argument with the library staff. Instead, they are advised to bring it to the notice of the librarian.
9. Any infringement of the library rules shall lead to cancellation of membership of the library.
10. Do not keep any valuable belongings like ornament, currency, mobile etc. At the property counter. If however, it is found to be lost, the library authority will not be responsible for that.
11. If the library card is lost by any student, it should be reported to the librarian immediately.

1.2 BOOK BANK FACILITY :

Book Bank facility is made available to the students of each semester based on economic criteria. Under this a selected student is allowed to borrow greater number of books in comparison to that of a regular member.



PART - V

OTHER KEY POINTS

1. Co - Curricular and Extension Activities :

The "College Week" is observed every year in the College. Students are encouraged to participate in quiz competitions, debates, recitation, indoor and outdoor games, singing and dancing competitions, Art and craft competitions etc. Students are also given incentives to participate in Inter-College competitions and also at the District, State, Regional or National level.

1.1 All Assam Tanu Konger Memorial Debating Competition :

The College holds a State Level Inter-College debating competition every year. "The Tanu Konger Memorial Debating Competition" is held every year on current national issues and problems. The College takes pride in inviting participants from all the different Colleges and Universities of Assam. A panel of experts belonging to different Institutions and Organizations are generally invited to conduct and adjudicate the competition. Prizes are awarded under the following categories:

INDIVIDUAL PRIZES

1. Best Debator (Md. Hussain Memorial Running Trophy and Rs. 5,000/- in Cash)
2. 2nd Best Debator (Bitu Handique Memorial Running Trophy and Rs. 3,000/- in Cash)
3. 3rd Best Debator (Sashidhar Gogoi Memorial Running Trophy and Rs. 2,500/ in cash)
4. 4th Best Debator (Bipin Ch. Gogoi Memorial Running Trophy and Rs. 2000/ - in Cash)



TEAM PRIZES

1. Best Team: Tanu Konger Memorial Running Trophy and a Cash of Rs. 10,000/-
2. 2nd Best Team : Ananta Konwar Memorial Running Trophy and a Cash of Rs. 5000/
3. 3rd Best Team : Jadav Handique Memorial Running Trophy and a Cash of Rs. 4,000/

1.2 NCC & SCOUTS :

The College is on the verge of introducing these National Organizations after getting due approval from the concerned authority. The College is aware that such a programme would mould the students into disciplined, dutiful and respectful citizens.

1.3 National Service Scheme (NSS) :

The National Service Scheme in the College has helped the students in many ways. By adopting this scheme the College has been able to create an awareness among the students to develop a sense of responsibility and to redefine their personality through community service. The Departmental Associations and Forums of the college helps the students to develop their talents in creative works. The Teacher of every Department plays an active role in holding various programmes like Seminars, Symposium. Workshop and Conferences. It also undertakes educational excursions, field study and such other need based activities. Students can apply for membership to these Associations and Forums once they are admitted to the College.

1.4 FREE MEDICAL CAMPS :

Free Medical camps are organized by the College from time to time with the help of reputed Medical Practitioners. These camps are open for the students, staff and for the people of the neighbouring locality.



2. VARIOUS CELLS :

2.1 Disaster Management Cell (DMC) :

The College has started the DMC. The function of the DMC is to create an awareness among the students and the public in general the rules of safety in times of natural calamities and disasters like earthquake, flood and fire etc.

2.2 Career and Counseling Cell :

The career & counseling cell has been conducting various career and motivational programmes throughout the academic year for the benefit of the students.

2.3 Grievance Redressal Cell :

To maintain a healthy atmosphere and to redress various grievance/ complaints of the students and others, the College authority has put up a complaint box in the College premises. A committee headed by the Principal looks after the complaints.

2.4 Anti-Ragging Cell :

The cell is headed by a committee that aims to prevent any practice of ragging within the campus of the college.

2.5 Gender Sensitization and Complain Committee for Sexual Harassment :

This particular cell specially looks after any issue related to gender discrimination and sexual harassment.

3. SPORTS FACILITIES :

3.1. Sports Centre : The College has a Sports Centre of its own. The Centre encourages students to participate in different Indoor and Outdoor games. The centre is equipped to meet the basic needs of a sportsman. The centre



has successfully conducted a few competitions among the students, teachers and to the club-level. The centre is planning to procure better equipments with the help of sponsoring agencies so as to provide better facilities to the students.

- 3.2 Indoor Stadium :** College Indoor Stadium that provides facilities for Badminton, Table Tennis & other indoor sports.
- 3.3 The College Gymnasium :** The College has a well equipped gymnasium which is run by the Indoor Stadium and Gymnasium Conducting Committee.
- 3.4 Badminton Coaching Centre :** The College has started a coaching centre for Badminton which has around 40 students at present. The centre is managed by a committee setup for the purpose. Mr. Kaushik Gogoi, an NIS coach, has been appointed as Coach of the centre.



The college has been producing sportspersons in football, archery, boxing, wrestling, Kung Fu, Yoga etc., who have represented both in state and national level. The details of some achievements in sports at state and national level by the students of the college are given in the following table.

Sl. No	Name of the Students	Details of the Events	Organizers	Prize
1	Saquill Nawaz Hoque	2nd India National Kuo Shu Kung Fu Championship-2013 , Himachal Pradesh, under 52 kg Category	Ruo Shu Kung-Fu Federation of India in association with The World Kuo Shu Federation (TWKSF)	Silver
		3rd India National Kuo Shu Kung Fu Championship-2014 , Kolkata, under 56 kg Category	Ruo Shu Kung-Fu Federation of India in association with The World Kuo Shu Federation (TWKSF)	Gold
2	Gaurov Saikia	Inter-College Boxing Competition, 2014-15 , Margherita College, under 56-60 kg.	Dibrugarh University Sports Board, Dibrugarh, Assam	Bronze
3	Pankaj Gogoi	Assam State Power Lifting Championship-2013	Nagaon District Power Lifting and Weightlifting Association in collaboration with National Power Lifters Federation	Bronze
4	Saquill Nawaz Haque	Dr. B.R. Ambedkar 2nd National Games, 2014 , New Delhi in KUO-SHU	Dr. B.R. Ambedkar, Sports Foundation	Gold
5	Nabajyoti Arandhara	Inter College Taekwondo, 2015	Dibrugarh University Sports Board, Dibrugarh,	Gold



PART - VI

STUDENTS' CORNER

1. CASH AWARD TO MERITORIOUS STUDENTS :

The College proposes to present the following awards to the Students of the College. The awards will be conferred at a function held on the College foundation day.

1. An award of Rs. 1000.00 (One Thousand) only will be given to a student securing a position among the first ten position in Higher Secondary Examination and who has admitted himself/herself into Gargaon College.
2. An award of Rs. 1000.00 (One Thousand) only will be given to a student declared the best graduate of the year by the Dibrugarh University.
3. An award of Rs. 1000.00 (One Thousand) only will be given to a student who tops the list securing the first class in major subjects.
4. Apart from the College authority the following teachers have been giving different Awards
 - (A) The "Bholanath Gogoi Memorial Academic Excellence Award" was instituted by Dr. Ranjana Gogoi of the Department of Statistics of Gargaon College in 2008 to encourage the Students of the college in academics. The award is given every year to the three meritorious students who get the highest marks among the students of Gargaon College in B.A., B.Sc. and B.Com. Final Examinations. The Award comprises a 'Certificate of Appreciation", a bunch of books and a cash awards of Rs. 5000/- each.
 - (B) Dr. Arundhati Mahanta of the Department of Assamese of the College has also instituted two awards viz.,



- (1) The "Naina Mahanta Memorial Awards" is awarded to the one who secures 1st class with highest mark having Honours in Assamese. It comprises a cash of 5000/-, a 'Certificate of Appreciation', a bunch of books and a Gamocha. It has been continued since 2009.
- (2) The "Deokon Mahanta Memorial Award", introduced in 2015, is awarded to the Best Graduate of Arts stream. This award also includes a cash of 5000/-, a 'Certificate of Appreciation', a bunch of books and a Gamocha.
- (C) Dr. Manjumoni Gogoi of the Department of History of the College, too, has instituted "Late Punaram Gogoi & Jayada Bala Gogoi Memorial Award." The award is meant for the student who secures highest marks in B.A. final Examination having Honours in History. The award includes a cash of Rs. 5000/- cash and a pack of books.

2. SCHOLARSHIPS :

1. National Scholarship (All India basis)
 2. State Merit Scholarship
 3. Schedule Caste/Schedule tribe Scholarship
 4. OBC/MOBC/Ex-Tea Garden Labour Scholarship
- The above scholarships are granted by the government for which application forms of eligible students are forwarded to the respective authorities for consideration. After the Sanction of the scholarships, the money will be deposited into individual accounts.

3. STUDENTS' ASSOCIATION :

The Gargaon College Students Union is the general body of the students of the College. Every student of the College shall be a member of the Students' Union. The Office Bearers of the Students' Union are annually elected by the students through a general election from amongst the students of Semester - I



to Semester-V (Arts, Science and Commerce) classes only. Only regular students' is allowed to contest in the election.

4. COLLEGE MAGAZINE :

The "Gargaon College Magazine" is published annually. The magazine provides an excellent opportunity to the students to express their creative writing in different areas. The magazine is managed by an "Editorial Board" which comprises of teachers and students.

5. STUDENTS' AID FUND :

The College has a Students' Aid Fund generated & collected from the students. Poor meritorious students are provided with financial help from this fund subject to eligibility.

6. The College also considers it a matter of great pride that each year a great number of students belonging to different subjects have achieved **First Class Position**. A list of the number of students having First Class is presented below:

Stream	No. of 1st Class			
	2015	2016	2017	2018
Science	32	62	101	64
Arts	73	86	86	81
Commerce	1	Nil	1	---



PART - VII

ORGANIZATIONAL SUPPORT

1. Conference Halls and Auditorium :

The "Indrajit Chetia Memorial Conference Hall" & "Golden Jubilee Hall" are located within the College premises. Important Meetings, Seminars, Conferences, Symposiums and Workshops are held in the Conference Halls with prior permission of the Principal.

Auditorium :

The College has an Auditorium within the campus with a seating capacity of 1500.

Golden Jubilee Academic Gallery :

Golden Jubilee Academic Gallery with a seating capacity of 400 is also frequently used for holding discussions, seminars, meetings and other such programmes.

2. College Canteen :

The College has a canteen within the campus where students, staff and others can have tea, snacks etc. at any time during College hours. The canteen remains open on all working days from 9-00 A.M. to 4-00 P.M.

3. MUSEUM :

A new museum of cultural and Historical assets has been built to showcase the rich heritage of the North East Region of India.

4. EDUCATIONAL TRIPS :

Educational trips are organized by the concerned departments of the College with due approval of the Principal for the benefit of the students. During the holiday the aim of such trips is to give better exposure to the students in the terms of knowledge and experience.



PART - VIII

ACADEMIC & OTHER INFORMATION

1. GENERAL INFORMATION :

The Academic Session starts on 16th June & ends in May next year (as per the University Academic Calendar)

- ◆ The College Office hour is from 10-00 A.M. to 4-00 P.M.
- ◆ The College Class hour is from 9-00 A.M. to 3-20 P.M.
- ◆ Visiting hours of Principal.

Visitors : 11 A.M. to 12-30 P.M.

Students : 1-00 P.M. to 3-00 P.M.

- ◆ Library hours : 9-00 A.M. to 4-00 P.M.
- ◆ Office Staff including Librarian avail holidays on 2nd and 4th Saturdays

2. HOLIDAYS & VACATIONS :

Holidays & vacations of the College are as per Dibrugarh University holidays and vacation list.

3. IMPORTANT NOTE FOR GUARDIANS AND STUDENTS :

Students attending less than 60% of the total classes will be declared as "Discollegiate" and will not be allowed to appear in the final examination. College uniform is strictly compulsory, along with the Identity Card and Badge.

Guardians must ensure that their children abide by all rules and regulations of the College. They are requested to monitor the progress of their children in their academic pursuits regularly. The College authority desires that the guardians attend all "Guardians meet" without fail as indicated in the "Academic Calendar".

4. SPECIAL NOTE :

- ◆ Any other new information regarding the College affairs will be informed to the students' from time to time.
- ◆ Modification, alteration and change of any criteria mention in the prospectus would be the discretionary power of the authority.



PART - IX

INFORMATION REGARDING COLLEGE EMPLOYEES

Principal : Dr. Sabyasachi Mahanta, M.A., M.Phil., PGJMC, Ph.D.

Vice Principal : Dr. Tutul Bortamuli, M.Sc., Ph.D.

1. FACULTY MEMBERS

Department of Assamese :

1. Dr. Arundhati Mahanta, M. A., Ph. D. (Head of the Dept.)
2. Mrs. Nilakshi Chetia, M. A.
3. Sri Pronab Duwarah, M. A.
4. Mrs. Runjun Hazarika, M. A
5. Mrs. Priyama Dehingia Phukon, M. A., M. Phil.
6. Miss Debajani Bokolial M.A.

Department of Economics :

1. Dr. Krishna Jyoti Handique, M. A., Ph. D.
2. Dr. Rimjim Borah, M.A., M. Ed., M. Phil., Ph. D.
3. Sri Nilutpal Chutia, M.A., M. Phil.
4. Dr. Surajit Saikia, M.A., Ph. D.

Department of Education :

1. Dr. Bidyananda Borkakoti, M. A., M. Phil., M.S.W.,
Ph. D. (Head of the Dept.)
2. Dr. Nitali Borgohain Konwar, M. A., Ph. D.
3. Mrs. Ratna Das, M. A.
4. Mrs. Poli Konwar Handique, M. A., M. Phil.



Department of English :

1. Sri Rajib Gogoi, M. A.
2. Dr. Rashmi Rekha Saikia, M. A., M. Phil. Ph.D.
3. Dr. Anjan Konwar, M. A., M. Phil., Ph. D.
4. Dr. Jitu Saikia, M. A., M. Phil., Ph. D. (Head of the Dept.)
5. Sri Bitupal Borgohain, M. A., M. Phil.
6. Miss Shymalima Saikia, M.A., M. Phil.

Department of Geography :

1. Sri Dwijen Nath, M. Sc.
2. Dr. Dilip Kr. Deka, M. Sc., Ph. D. (Head of the Dept.)
3. Mrs. Monurama Phukon, M. A., M. Phil
4. Vacant

Department of History :

1. Dr. Monjumoni Gogoi, M. A., M. Phil, Ph. D
2. Sri Raktim Pator, M.A.
3. Vacant

Department of Political Science :

1. Sri Abdul Malik Saikia, M. A. (Head of the Dept.)
2. Dr. Ramananda Das, M. A., Ph. D
3. Dr. Paban Kr. Gogoi, M. A., M. Phil., Ph. D
4. Sri Yuvaraj Gogoi, M.A., M. Phil

Department of Sociology :

1. Dr. Khirud Ch. Gogoi, M. A., M. Phil., Ph. D (Head of the Dept.)
2. Mrs. Mina Ravi Das, M. A., M. Phil.
3. Mr. Mahananda Tamuli, M. A., M. Phil.



Department of Botany :

1. Mrs. Jaya Saikia, M. Sc.
2. Sri Dimbeswar Das, M. Sc.
3. Vacant

Department of Chemistry :

1. Sri Ranjit Dutta, M. Sc. (Head of the Dept.)
2. Dr. Anna Gogoi, M. Sc., M. Phil., Ph. D.
3. Dr. Arandao Narzari, M. Sc., Ph. D.
4. Sri. Rituraj Tahu M. Sc.
5. Vacant
6. Vacant

Department of Geology :

1. Sri Jatin Ch. Borgohain, M. Tech.
2. Dr. Chandraditya Gogoi, M. Sc., Ph. D.
3. Mrs. Bonika Buragohain, M. Sc., M. Phil.

Department of Mathematics :

1. Mrs. Milan Bhuyan, M. Sc., M. Phil. (Head of the Dept.)
2. Dr. Kabita Phukon, M. Sc., M. Phil.
3. Sri Harekrishna Mili, M. Sc.

Department of Physics :

1. Sri Dilip Bordoloi, M. Sc.
2. Sri Atul Borchetia, M. Sc., M. Phil.
3. Sri Diganta Konwar, M. Sc. (Head of the Dept.)
4. Sri Guna Kt. Sonowal, M. Sc.
5. Vacant



Department of Statistics :

1. Dr. Ranjana Gogoi, M. Sc., Ph. D (Head of the Dept.)
2. Shortly to be filled

Department of Zoology :

1. Dr. Tutul Bortamuli, M. Sc., Ph. D
2. Mrs. Irina Konwar, M. Sc. (Head of the Dept.)
3. Dr. Rina Handique, M. Sc., Ph. D.
4. Vacant

Department of Commerce :

1. Miss Farmuda Begum, M. A., M. Phil
2. Sri Binod Gogoi, M. Com. (Head of the Dept.)
3. Dr. Meghali Borah, M. Com., M. Phil., Ph. D.
4. Sri Anil Tanti, M. Com., M. Phil.
5. Miss Nomami Dutta, M. Com.
6. Dr. Mintu Gogoi, M. Com., M. Phil., Ph. D.

Department of Rural Development :

1. Dr. Krishna Jyoti Handique, M. A., Ph. D. (Head of the Department, I/C)
2. Mrs. Pragyajyoti Boruah, M.A. (Contractual)

Computer Teaching (PGDCA):

1. Dr. Pankaj Kr. Nath, MLISC, M.Phil, Ph. D. (Head of the Department, I/C)
2. Sri Pankaj Dutta, M. Sc. IT, PGDCA (Contractual)
3. Miss Mousumi Duwarah, MCA (Contractual)
4. Miss Mousumi Konwar, MCA (Contractual)

2. LIBRARY STAFF :

1. Dr. Pankaj Kr. Nath, M.L.I. Sc., M. Phil., Ph. D. (Librarian)
2. Mrs. Madhu Rajkhowa, Lib. Asstt.
3. Mr. Dipak Gogoi, Lib Bearer



3. OFFICE STAFF :

1. Sri Lohit Gogoi, (Supervisory Asstt.)
2. Mrs. Archana Konwar, (Sr. Asstt.)
3. Sri Biju Phukon, (Jr. Asstt.)
4. Sri Goutam Gogoi, (Jr. Asstt.)
5. Sri Nityananda Gogoi, (Jr. Asstt.)
6. Sri Debashish Gogoi, (Jr. Asstt.)
7. Sri Saurav Hazarika, (Jr. Asstt.)
8. Sri Nekib Ali, (Lab Asstt.)
9. Vacant

Gd-IV STAFF :

1. Md. Mukut Ali, Lab. Bearer
2. Sri Thanu Borgohain, Lab. Bearer
3. Sri Moloy Mech, Lab. Bearer
4. Sri Chandra Baruah
5. Sri Khogen Bezbaruah
6. Sri Arup Mech, Lab. Bearer
7. Sri Anil Buragohain
8. Sri Guna Tipomia, Lab. Bearer
9. Sri Sontush Singh, Lab. Bearer
10. Sri Pinku Borgohain, Lab. Bearer
11. Vacant
12. Vacant
13. Vacant

4. PRESENT GOVERNING BODY OF THE COLLEGE :

1. Sri Siba Singha Konwar, President
2. Dr. Sabyasachi Mahanta, Principal & Secretary
3. Srijut Jogen Mohan, MLA, Mahmora Constitution, Special Member
4. Dr. Tutul Bortamuli, Vice Principal
5. Dr. Hemanta Kr. Phukon V.C. Nominee
6. Dr. Tridib Mahanta V.C. Nominee
7. Sri Ranjit Bordoloi, Guardian Member
8. Sri Surjya Gogoi, Guardian Member
9. Mrs. Parul Gogoi, Guardian Member
10. Sri Abdul Rashid, Donor Member
11. Dr. Pankaj Nath, Ex.-Officio
12. Mr. Anil Tanti, Teacher Representative
13. Sri Lohit Gogoi, Non-Teaching Staff Representative



PART - X

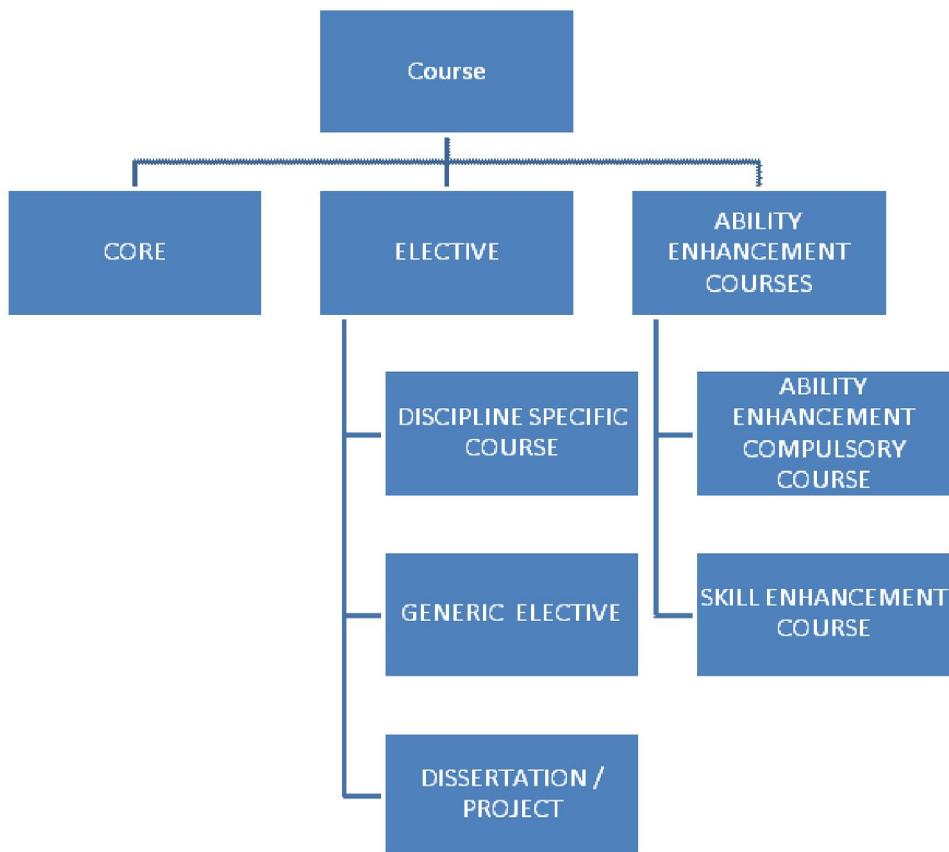
CBCS SEMESTER COURSE DESIGN

1. The Pattern of CBCS

- The Choice Based Credit System (CBCS) is a flexible system of learning which is aimed at helping the students to learn at their own pace and adopt an inter-disciplinary approach in learning.
- The various programmes like B.A./ B.Sc./ B.Com. offered by the university are divided into different courses.
- A Programme (e.g. B.A.) is divided into a number of courses. A course is a unit of instruction or segment of subject area under any programme. The traditional concept 'paper' is replaced by 'course.'
- Each course carries a certain number of credits which a student has to earn during an academic session.
- The word 'credit' defines the quantum of contents/ syllabus prescribed for a course and determines the number of hours of instruction required per week. Thus, normally in each of the courses, credits will be assigned on the basis of the number of lectures/ tutorials/ laboratory works and other forms of learning required to complete the course contents
 - i) 1 lecture per week= 1 hr duration per week= 1 credit
 - ii) 1 tutorial per week= 1 hr duration per week= 1 credit
 - iii) 1 practical per week= 2 hrs duration per week= 1credit



2. COURSE TYPE



- Core Courses: The set of Core Courses are compulsory components of an Academic Programme. These Courses are to be compulsorily studied as a core requirement for the programme. The contents of the Core Courses shall be as per the UGC Model Curriculum for the subject/ discipline concerned.
- Elective Courses: The programmes would also include a pool of Elective Courses from which a student is required to choose few.



- These courses may be intra-departmental, i.e. Discipline Specific Elective (DSE)

OR

Inter-departmental OR inter-disciplinary, i.e. Generic Elective (GE)

- For the students of the same discipline/ subjects these elective courses shall be intra-disciplinary and shall be called DSE Courses. If the students of other discipline/ subjects opt these electives shall be considered as inter-disciplinary and shall be called GE courses.
- Ability Enhancement Courses: The Ability Enhancement Courses shall be of two kinds-
- 'Ability Enhancement Compulsory Courses' and 'Skill Enhancement Courses.' These courses shall be of inter-disciplinary in nature.
- Ability Enhancement Compulsory Courses (AECC) comprises Environmental Science, Communicative English and Alternative English/ Communicative Hindi/ MIL. It is to be noted that there shall be a Multi-disciplinary Course for the B.A. and B. Com programmes (Non-Honours).
- Skill Enhancement Courses (SEC) are designed to provide the students with value-based and skill-based knowledge. A student is required to choose from a cluster of courses which would have both theory and lab/hands-on/training/ fieldwork.



3. Grading System

Letter Grade with meaning		Grade Point*
O	Outstanding	10(Marks securing above 90%)
A+	Excellent	9 (Marks securing 80%-90%)
A	Very Good	8 (Marks securing 70%-80%)
B+	Good	7 (Marks securing 60%-70%)
B	Above Average	6 (Marks securing 50%-60%)
C	Average	5 (Marks securing 40%-50%)
P	Pass	4 (Marks securing 30%-40%)
F	Fail	0 (Marks securing below 30%)
Abs	Absent/Incomplete	0



4. Detailed Course Structure of the Under Graduate Academic Programmes under CBCS of Dibrugarh University

4.1 B.A./ B.COM.

4.1.1 CREDIT DISTRIBUTION OF B.A. / B.COM. (HONOURS)

SEMESTER	CORE COURSES	ABILITY ENHANCEMENT COMPULSORY COURSES	SKILL ENHANCEMENT COURSES	DISCIPLINE SPECIFIC COURSES	GENERIC ELECTIVE	TOTAL CREDITS PER SEM.
I	12C*	4C	--	--	6C	22C
II	12C	4C	--	--	6C	22C
III	18C	--	2C	--	6C	26C
IV	18C	--	2C		6C	26C
V	12C	--	--	12C	--	24C
VI	12C	--	--	12C	--	24C

TOTAL CREDITS = 22C+22C+26C+26C+24C+24C= 144C

C*= CREDIT

4.1.2 CREDIT DISTRIBUTION OF B.A. / B.COM. (NON-HONOURS)

SEMESTER	CORE COURSES	ABILITY ENHANCEMENT COMPULSORY COURSES	SKILL ENHANCEMENT COURSES	DISCIPLINE SPECIFIC COURSES	GENERIC ELECTIVE	TOTAL CREDITS PER SEM.
I	12C*	4C	--	--	--	22C
II	12C	4C	--	--	--	22C
III	12C	--	2C	--	--	20C
IV	12C	--	2C		--	20C
V	12C	--	2C	12C	6C	20C
VI	12C	--	2C	12C	6C	20C

TOTAL CREDITS = 22C+22C+20C+20C+20C+20C= 124C



4.2 COURSE STRUCTURE FOR FIRST SEMESTER

4.2.1 B.A./ B.COM (HONOURS)

CORE COURSE	ABILITY ENHANCEMENT COMPULSORY COURSES	SKILL ENHANCEMENT COURSES	DISCIPLINE SPECIFIC COURSES	GENERIC ELECTIVE
C 1 6C	COMMUNICATIVE ENGLISH (AECC- 1) 2C	--	--	GE-1 6C
C 2 6C	COMMUNICATIVE MIL/ HINDI (AECC-2) 2C			

TOTAL CREDIT = 22C

4.2.2 B.A./ B.COM PROGRAMME (NON-HONOURS)

CORE COURSE	ABILITY ENHANCEMENT COMPULSORY COURSES	SKILL ENHANCEMENT COURSES	DISCIPLINE SPECIFIC COURSES	GENERIC ELECTIVE
GEN. ENGLISH 1.1 6C	MULTIDISCIPLINARY COURSE 4C	--	--	--
DSE- 1 (A) 6C				
DSE- 2 (A) 6C				

TOTAL CREDIT = 22C



4.3 DISTRIBUTION OF THE FIRST SEMESTER WITH MARKS

4.3.1 B.A./ B.COM (HONOURS)

COURSE TYPE	TITLE	TOTAL MARKS
CORE	C - 1	100
CORE	C- 2	100
AECC 1	COMMUNICATIVE ENGLISH	50
AECC 2	COMMUNICATIVE MIL/ HINDI/ ALT. ENG.	50
GE	GE- 1	100
	TOTAL =	400

4.3.2 B.A./ B.COM (NON-HONOURS)

COURSE TYPE	TITLE	TOTAL MARKS
CORE	GENERAL ENGLISH 1.1	100
CORE	DSC- 1 A	100
CORE	DSC- 2 A	100
AECC	MULTI-DISCIPLINARY COURSE	100
	TOTAL=	400



5. Course Structure of Bachelor of Science (B. Sc.) Programme in the CBCS Semester System

5.1 B.SC

5.1.1 CREDIT DISTRIBUTION OF B.SC (HONOURS)

SEMESTER	CORE COURSES	ABILITY ENHANCEMENT COMPULSORY COURSES	SKILL ENHANCEMENT COURSES	DISCIPLINE SPECIFIC COURSES	GENERIC ELECTIVE	TOTAL CREDITS
I	12C	4C	--	--	6C	22C
II	12C	4C	--	--	6C	22C
III	18C	--	2C	--	6C	26C
IV	18C	--	2C	--	6C	26C
V	12C	--	--	12C	--	24C
VI	12C	--	--	12C	--	24C

TOTAL CREDITS = 22C+22C+26C+26C+24C+24C= 144C

5.1.2 CREDIT DISTRIBUTION OF B.SC (NON-HONOURS)

SEMESTER	CORE COURSES	ABILITY ENHANCEMENT COMPULSORY COURSES	SKILL ENHANCEMENT COURSES	DISCIPLINE SPECIFIC COURSES	GENERIC ELECTIVE	TOTAL CREDITS
I	18C	4C	--	--	--	22C
II	18C	4C	--	--	--	22C
III	18C	--	2C	--	--	20C
IV	18C	--	2C	--	--	20C
V	--	--	2C	18C	--	20C
VI	--	--	2C	18C	--	20C

TOTAL CREDITS = 22C+22C+20C+20C+20C+20C= 124C



5.2 COURSE STRUCTURE FOR FIRST SEMESTER

5.2.1 B.SC (HONOURS)

CORE COURSE	ABILITY ENHANCEMENT COMPULSORY COURSES	SKILL ENHANCEMENT COURSES	DISCIPLINE SPECIFIC COURSES	GENERIC ELECTIVE
C 1	COMMUNICATIVE ENGLISH (AECC- 1)	--	--	GE-1
C 2	COMMUNICATIVE MIL/ HINDI/ ALT. ENG(AECC-2)			

TOTAL CREDIT = 12C +4C +6C= 22C

5.2.1 B.SC (NON-HONOURS)

CORE COURSE	ABILITY ENHANCEMENT COMPULSORY COURSES	SKILL ENHANCEMENT COURSES	DISCIPLINE SPECIFIC COURSES	GENERIC ELECTIVE
DSE-1 (A) 6C	COMMUNICATIVE ENGLISH (AECC- 1) 2C	--	--	--
DSE- 2 (A) 6C				
DSE- 3 (A) 6C	COMMUNICATIVE MIL/ HINDI/ ALT. ENG. (AECC-2) 2C			

TOTAL CREDIT = 18C+ 4C= 22C



5.3 COURSE DISTRIBUTION OF THE FIRST SEMESTER WITH MARKS

5.3.1 B.SC (HONOURS)

COURSE TYPE	TITLE	TOTAL MARKS
CORE	C - 1	100
CORE	C- 2	100
CORE	COMMUNICATIVE ENGLISH	50
AECC	COMMUNICATIVE MIL/ HINDI/ ALT. ENG	50
GE	GE- 1	100
		TOTAL = 400

5.3.2 B.SC (NON-HONOURS PROGRAMME)

COURSE TYPE	TITLE	TOTAL MARKS
CORE	DSC-1 A	100
CORE	DSC- 2 A	100
CORE	DSC- 3 A	100
AECC	AECC 1 COMMUNICATIVE ENGLISH	50
	AECC 2 COMMUNICATIVE MIL/ HINDI/ ALT. ENG	50
	TOTAL= 400	



FREE ADMISSION SCHEME

Proof of Income/Documents required:

- i) An Income Certificate from Local Revenue Circle Officer/Mouzadar.
- ii) A declaration from the students that either of the parents (father or mother) of the student is an employee of State/ Central Govt. Department or its undertaking. Such form shall be devised by the concerned Registrars/ Principals. If such a declaration is found to be false, the admission shall be cancelled and fee shall be realized from such students.

Duties and Responsibilities of Students availing the Scheme:

Students seeking admission into 1st semester will plant a sapling at his/her College or at his/her home and shall give photograph of the same at the time of online form fill-up. The Student has to nurse the sapling and while seeking admission into second year shall give photograph of the same tree that was planted the previous year. A Scrutiny Committee shall be constituted comprising teachers from Biology background who shall examine the photographs and will assess the genuineness of the Photographs and growth of the plant. Only on receipt of recommendation from the Committee, the student can avail 2nd year fee waiver. This will be effective from the session 2018 (applicable to those who benefitted under the scheme during 2017 session). Students availing the Second year fee waiver benefit during the Current Year will also plant a tree and will nourish it and submit photograph of the same while availing fee waiver benefit subsequently.

The Colleges giving free admission under this scheme shall give one endorsement at the reverse of relevant mark sheet of the student so that the student does not seek free admission in multiple colleges.

